

Application for Zoning Permit

Special Farm Uses

Howard County
Department of Planning and Zoning
 Division of Public Service and Zoning Administration

A. Property Information

1	Address / Street (Only)		
2	Tax Map Number	Grid	
3	Parcel(s)		
4	Lot(s)		
5	Total Size of Farm:	Acres	
6	The Property is zoned:	<input type="checkbox"/> RC	<input type="checkbox"/> RR
		<input type="checkbox"/> R-ED	

B. Owner Information

8	Owner Name	
9	Mailing street address or Post Office Box	
	City, State	
	ZIP Code	
	Telephone	
10	E-Mail	

C. Special Farm Use Type Requested

<input type="checkbox"/>	Value-Added Agricultural Processing	
<input type="checkbox"/>	Value-Added Agricultural Processing with On-Site Sales	
<input type="checkbox"/>	Farm Stand (Less than 300 square feet)	
<input type="checkbox"/>	Farm Stand (300 square feet or larger)	
<input type="checkbox"/>	Pick-Your-Own Enterprises	
<input type="checkbox"/>	Agritourism Enterprises	
<input type="checkbox"/>	Community Supported Agriculture	
<input type="checkbox"/>	Food Hub	
<input type="checkbox"/>	Riding Academies and Stables	
<input type="checkbox"/>	Farm Wineries Class 1A	
<input type="checkbox"/>	Farm Breweries Class 1A	

C. Representative Information

	Telephone (Secondary)	
	Fax	
	E-Mail	
12	Association with Owner	

D. Alternate Contact [If Any]

	Name	
	Telephone	
	E-Mail	

E. Explanation of the Basis / Justification for the Requested Zoning Permit

13	
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F. List of Attachments/Exhibits

14	
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G. Signatures

15	Owner		Owner (2)	
	Date		Date	


Additional owner signatures? **X** the box to the left and attach a separate signature page.

16	Representative Signature	
	Date	

DPZ Use Only		Amendment No.	
Notes			

H. Instructions for the Comprehensive Zoning Plan Zoning Map Amendment Request Form

General Instructions	<p>This form was designed for use as a Microsoft Office Word 2007 document. If you use Word 97-2003, there is another form version available. It is preferred that these request forms be filled out using one of these two Word versions. (If you want to fill out a hand-written request form instead, there is a different form available for that method.)</p> <p>To move between the table entry areas, you can Tab or Right Mouse Click. The table entry areas are formatted; do not alter this formatting.</p> <p>You must maintain the integrity of the request form as a two-page form. The table areas within the form are "expandable", but request forms expanded beyond the two-page format will be not be accepted. If you cannot fit the information within the allotted space, mainly in Section E and Section F, include attachments as indicated in the instructions below.</p> <p>Only paper request forms with original signatures will be accepted for processing (i.e., no email or faxed versions). When you submit the request form, <u>do not include these instruction pages.</u></p>
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 These instructions are keyed to the item numbers to the left of the areas to enter information.

8	Owner Name
1	Enter the street address number and the street name only (not the "City, State, Zip"). Only use the official address number and street name as assigned by Howard County [the addresses given in the State Department of Assessments and Taxation data can often not be the official addresses, and could lead to confusion.]
2	Enter the one or two digit Tax Map number and Grid number as assigned to the property/properties by the State Department of Assessments and Taxation ("SDAT"). If you do not know, you can determine these online by going to: http://sdatcert3.resiusa.org/rp_rewrite/ , and search for Howard County properties.
3 & 4	Enter the Parcel and Lot number(s) as assigned by SDAT. Multiple numbers should be separated commas. If there is no Lot number, enter "N/A". Do not enter any other numbers which may be shown on the SDAT search page under "Sub District", "Subdivision", "Section", "Block", or "Assessment Area".
5	Enter the two digit District number and the six digit Account number as assigned by SDAT. These appear near the top of the SDAT search page as Account Identifier: District - 02 Account Number - 218488
6	If the property is one acre or larger, enter the number in "Acres". If the property is smaller than one acre, enter the number in "Square Feet". Leave the other one blank.
7	For these entries, you must enter the Zoning District "codes" as listed on Page 2 of the Zoning Regulations, http://www.howardcountymd.gov/DPZ/DPZDocs/ZoningRegs07-2010.pdf , (or eventually, the codes for new districts that may be proposed in the Comprehensive Zoning Plan.) Enter the code only, (examples; "RC" or "B-2"), not the description (examples; "Rural Conservation" or "Business: General"). You must enter a single specific district request. Do not enter multiple district requests (i.e., "B-1 or B-2 or SC"; "R-SA-8 or R-A-15").
8	Enter the property owner(s) name according to the SDAT search page for the property, except you do not need to put the last name first like SDAT does. If the property owner is a business entity of some type, enter the business entity name.
9	Enter the mailing address at which the property owner(s) will directly receive mail, and the telephone number(s) which can be used to directly contact the property owner(s). If the property owner is a business entity, also enter the appropriate contact person's name next to the telephone number(s).
10	Enter the email address(es) which can be used to contact the property owner(s). Although this entry is optional in consideration of those who may not use email, it is highly recommended that you provide this information if you do use email because email is a quick, effective, and relatively non-intrusive method of contacting applicants. If you are reluctant to provide a personal email address, please consider setting up an alternate email address for this purpose.
11	Enter the name and other contact information of the person officially representing the property owner(s), if applicable.
12	Enter the description of how the representative is associated with the property owner(s) (e.g., "Attorney", "Contract Purchaser", "Employee", "Designated Representative")

