

Howard County Office of Transportation

Complete Streets Implementation Team, Meeting 5

Meeting Notes: 6/23/16, George Howard Building, Ilchester Conference Room

Participants:

Phil Nichols, Administration

Kris Jagarapu, Department of Public Works

Chad Edmondson, Department of Planning and Zoning

David Ramsay, Howard County Public School System

Jane Dembner, Columbia Association

Chris Eatough, Office of Transportation

David Cookson, Office of Transportation

Paul Walsky, Department of Recreation and Parks

Topics and discussion points

1. Public meetings process. Bi-weekly meetings will follow a public meeting process, with meetings posted on the county events calendar, meeting minutes posted and accommodating members of the public to attend. Meeting minutes will be posted on Office of Transportation website.
2. Recap of stakeholder meeting. Most questions and comments at this point seemed to be related to the relationship of Complete Streets Policy to other existing County plans, policies and guidelines.
3. Review/Discussion of Complete Street Policies from other communities (Book Club). Memphis, Indianapolis, Reading and North Carolina were identified as policies to review in more detail.
4. Creation of chart and verbiage showing relationship between plans and policies.
5. Decide on site visits (where, who, when, etc). Arlington and Montgomery County were identified as potentials for site visits.

Action items

1. Team will continue to review all 12 peer policies, with focus on Memphis, Indianapolis, Reading and North Carolina. Throughout the review process, note any follow up questions for representatives of the jurisdictions and email these questions to Chris before the next meeting.
2. Chris will post meeting minutes to Office of Transportation website.
3. Phil will compile chart and verbiage describing existing plans and policies and showing relationship to Complete Streets Policy.
4. Kris will contact Montgomery County to request a guided tour of implemented Complete Streets features (possibly Bethesda) and Chris will contact Arlington County for the same information.

Parking lot items

- Field visits. Who, where, when, how?
- Details of typical cross sections to include bike lanes.
- Sidewalk maintenance, explore new approaches for sidewalk maintenance policy.
- Will there be criteria for alternative compliance to Complete Streets design?
- What are the expected cost implications of Complete Streets design?
- What tasks might need expertise and assistance from consultant?

Next Meeting

7/7/16. 8:30am to 10:30am. Ilchester Room, George Howard Building.