

County Executive
of
Howard County, Maryland

Executive Order: 2020-05
Dated: April 9, 2020
Subject: COVID-19 Response Pay

WHEREAS, a world-wide COVID-19 outbreak event has caused and will continue to cause hazardous conditions throughout Howard County including, but not limited to, the spread of infectious disease to all populations, and harmful outcomes for vulnerable populations; and

WHEREAS, these conditions pose a risk of imminent harm, or even death, to individuals and threaten the lives, health, and safety of individuals; and

WHEREAS, on March 5, 2020, Governor Lawrence J. Hogan, Jr., Governor of the State of Maryland, declared a state of emergency and catastrophic health emergency to control and prevent the spread of COVID-19, a communicable respiratory disease that may result in serious injury or death, within the State of Maryland, including Howard County, a political subdivision of the State, and that emergency still exists; and

WHEREAS, since March 12, 2020, Governor Hogan has issued several executive orders which apply to all political subdivisions in the State of Maryland, including Howard County imposing restrictions on businesses and movement of citizens into and in the State, including a stay-at-home order for citizens; and

WHEREAS, on March 15, 2020, the Howard County Health Department was informed of the first confirmed case of COVID-19 and the number of confirmed cases in the County has continued to increase and since that time the number of confirmed cases in Howard County has substantially increased and are expected to continue to substantially increase in number; and

WHEREAS, on March 15, 2020, I issued Executive Order No. 2020-02 that declared a state of emergency in Howard County pursuant to the authority of section 6.103 of the Howard County Code, and on March 20, 2020, the County Council for Howard County passed a resolution extending the state of emergency until terminated by order of the County Executive or until Governor Hogan terminates the state of emergency for the State; and

WHEREAS, every person who lives and works in Howard County must feel safe and confident in the Howard County Government's ability to adequately respond and take appropriate action to protect the public health, safety, and welfare during a public health crisis; and

WHEREAS, Howard County has a committed workforce of emergency responders,

consisting of police officers, firefighters, paramedics and emergency medical technicians, correctional officers, 911 operators, public works personnel, emergency management personnel, employees with training, skill, or expertise necessary to operate specialized equipment or to provide aid in a declared emergency, including for a catastrophic health emergency, and other employees who provide support functions in their agencies and whose work is not able to be performed through telework and therefore must be present at the job site, either full time or intermittently; and

WHEREAS, these emergency responders face significant risks to their own physical health and safety because they are unable to provide their services from a remote location (telework) and must be present at the job site, either on a full-time or intermittent basis, and may require them to have close physical contact with other employees or members of the public, to ensure continuity of critical County operations aimed at protecting the public health, safety, and welfare; and

WHEREAS, the County Executive recognizes that these emergency responders have demonstrated an invaluable and extraordinary commitment to performing their essential job duties necessary to maintain the effective operation of the Howard County Government and to provide services to County residents during the COVID-19 catastrophic health emergency; and

WHEREAS, under sections 6.102, 6.103, and 6.104 of the Howard County Code, the County Executive has the authority to take action during a declared emergency, including authorizing the use of any County resources, including employees, for any purpose and issue executive orders to protect the health, safety, and welfare of persons within Howard County, including County employees.

NOW, THEREFORE, BE IT ORDERED, by the County Executive of Howard County, Maryland, that, in a manner that is fiscally prudent and sustainable, and in recognition of the work performed by emergency responders during the state of emergency:

1. A one-time discretionary bonus payment shall be paid to eligible Emergency Responders as set out herein;
2. For purposes of this Order, Emergency Responders are employees of Howard County Government:
 - a. Who are firefighters, paramedics and emergency medical technicians, law enforcement officers, correctional officers, 911 operators, public works personnel, emergency management personnel, employees with training, skill, or expertise necessary to operate specialized equipment or to provide aid in a declared emergency, including for a catastrophic health emergency, and other employees who provide support functions in their agencies and whose work is not able to be performed through telework and therefore must be present at the job site, either full time or intermittently;
 - b. Who are not appointing authorities, deputies or senior management in their respective departments;
 - c. Who are not executive exempt;
 - d. Who have been designated as essential employees by their appointing authority,

- with approval by the Chief Administrative Officer or designee; and
- e. Whose assigned work cannot be performed remotely and whose job duties require them to be present at their designated job site either full-time or part-time; and
 3. A one-time discretionary bonus payment in the amount of \$1,500.00 shall be paid to eligible employees as defined by this Order whose job duties require them to be present at the job site full time, for their normal work week and
 4. A one-time discretionary bonus payment in the amount of \$600.00 shall be paid to eligible employees as defined in this Order whose job duties require them to be present at the job site intermittently for their normal work week; and

BE IT FURTHER ORDERED, that the Department of Finance shall implement and provide the bonus payments as set out herein to accomplish this Order; and

BE IT FURTHER ORDERED, that the Chief Administrative Officer shall direct the appointing authorities of all Departments in Howard County Government to identify essential employees whose assigned job duties require them to be at the designated job site for their normal work period and whose assigned job duties require them to be present at the job site intermittently to provide lists of those employees and their job classifications to the Chief Administrative Officer or designee for approval of their eligibility for bonus payments; and

BE IT FURTHER ORDERED, that:

1. This Executive Order shall be promptly publicized; and
2. A copy filed with the Administrator to the County Council of Howard County.

IN WITNESS WHEREOF, I, Calvin Ball, as County Executive of Howard County, Maryland have hereunto set my hand and caused the seal of Howard County to be affixed this 9th day of April 2020.





Calvin Ball
County Executive