

**Meeting Summary of the Harriet Tubman School Advisory Council
July 9, 2020**

The Harriet Tubman Advisory Council (HTSAC) held a meeting on Thursday, July 9, 2020 at 6pm online through the WebEx meetings software. The following members were present:

Bessie Bordenave – Chair
Fred Dorsey
Melvin Kelly
Howard Lyles
Frank Turner
Shawn Gladden
Herman Charity

Lauren Myatt
Njillan Sarre
Jennifer Jones- County Executive Office
Matt Madera, Department of Recreation and Parks
Kori Jones, Department of Recreation and Parks
Michael Kaminetz, Department of Public Works

Chair Bessie Bordenave called the meeting to order at 6:02 pm.

There was a correction to the June Minutes. Harriet Tubman Day is canceled. Motion to approve the corrected minutes was made. Approved unanimously.

Discussion Items

- Building update from Lauren
 - Updates
 - Completed 100% of design development phase
 - We have moved into the construction phase
 - Put together design development package and waiting for pricing
 - Will share package to the group after the call
 - Submitted environmental concept plan to county for review
 - Next step – will receive a site permit
 - Waiting for comments from county
 - Construction completed by Sept 2020
 - Windows
 - New water service
 - 2 ADA lifts
 - New mechanical lift
 - New finishes
 - Timeline
 - September – bid out to contractors
 - Jan – Sept 2021 – Construction phase
 - Late summer 2021 – Exhibit installation

- Goal – substantial completion/occupancy and use permit by Harriet Tubman Day
- Shawn Gladden update
 - Finishing exhibit content script
 - Concept design ready by September

Announcement

- Harriet Tubman Day is canceled.

Goals for Next Meeting

- Update on grant options

Adjournment

Bessie Bordenave moved to adjourn the meeting, which was seconded by Kori Jones and carried unanimously. The meeting adjourned at 7:00pm.