

**Meeting Summary of the Harriet Tubman School Advisory Council
November 12, 2020**

The Harriet Tubman Advisory Council (HTSAC) held a meeting on Thursday, November 12, 2020 at 6pm online through the WebEx meetings software. The following members were present:

Bessie Bordenave – Chair
Melvin Kelly
Howard Lyles
Frank Turner
Kristen McKirahin
Herman Charity
Doug Sands
Fred Dorsey
Shawn Gladden
James LeMon

Lauren Myatt
Jennifer Jones- County Executive Office
Raul Delerme, Department of Recreation and Parks
Matt Madera, Department of Recreation and Parks
Kori Jones, Department of Recreation and Parks
Ryan Etter, Department of Recreation and Parks
Michael Kaminetz, Department of Public Works

Chair Bessie Bordenave called the meeting to order at 6:00 pm.

Motion to approve the September minutes was made. Approved unanimously.

Discussion Items

- Preparing to go to bid in early 2021
- Shawn Gladden gave update on progress of exhibit space and funds allocated for it.
 - Will have follow-up next meeting
- Building update from Lauren
 - Showed building plan for Phase 3
 - Budget issues will divide Phase 3 into two parts: Phase 3A and Phase 3B
 - Phase 3A: \$3.5 million
 - Will begin in March 2021
 - Includes front half of building, parking, landscaping, vestibule
 - Original plan did not include Recreated Classroom, but will strive to have complete by September 2021 for Harriet Tubman Day
 - Phase 3B: \$2.5 million
 - Hopeful to start in July 2021
 - Includes back half of building
 - Phase 3 will complete by December 2021
 - Concerns expressed about purpose of Frank Turner room

- Should be a preserved office
 - Hesitant on using as meeting space
- Mike Kaminetz shared timeline of Project Schedule and Funding Requests:
 - 11/13/2020- Construction Drawings Complete
 - 11/18/2020- Permit Application
 - 12/01/2020- Drawings posted to PlanetBid Website
 - 1/14/2021- Bid Opening
 - 1/21/2021- Bid Review Completed
 - 2/3/2021- Bonds Submitted
 - Mid-February- Site Development Plan Redlines Approved
 - Late February- Building Permit Issued
 - 3/05/2021- Notice to Proceed/ PO Issued to General Contractor
 - 3/12/2020- Phase 3A Construction Begins
 - Late June- Additional FY22 Funding Approved by County Council
 - July 2021- Phase 3B Construction Begins
 - Early September- Phase 3A is complete
 - December 2021- Phase 3B Complete, Furniture Install
 - January 2022- Occupancy
- The budget for this project has increased due to an increase in construction costs.
 - In response, we discussed the need to move the completion date for the project back.
 - Additionally, the County has submitted two bond bills to the State for their 2021 session.
 - It was also mentioned in our last meeting to look into having the money from two previous bond bills used as additional money and not replacement money as had been reported in the minutes from a previous meeting.

Adjournment

Bessie Bordenave moved to adjourn the meeting, which was seconded by Kori Jones and carried unanimously. The meeting adjourned at 7:21pm.