

**Meeting Summary of the Harriet Tubman School Advisory Council
November 14, 2019**

The Harriet Tubman Advisory Council (HTSAC) held a meeting on Thursday, November 14, 2019 at 6pm in the Harriet Tubman School Building. The following members were present:

Bessie Bordenave – Chair
Shawn Gladden
Caleb Gould
Melvin Kelly
Herman Charity
Doug Sands

Lauren Myatt- Consultant
Jennifer Jones- County Executive Office
Matt Madera, Department of Recreation and Parks
Kori Jones, Department of Recreation and Parks
Michael Kaminetz, Department of Public Works
Ryan Etter, Department of Recreation and Parks
Raul Delerme, Department of Recreation and Parks

Chair Bessie Bordenave called the meeting to order at 6:00 pm.

Discussion Items

- Lauren Myatt gave an update on building progress and next steps
 - Phase 1 is complete
 - Building demo and cleaning
 - Gymnasium/Auditorium
 - Phase 2 is in progress (done by Spring 2020)
 - Making the gym/auditorium up to code and presentable
 - 2 Lifts needed. One by stage and one outside to reach bathrooms.
 - Sprinkler system
 - AC unit on rooftop above gym
 - New lighting to meet energy codes (LED lights)
 - Windows will be replaced
 - Will keep historic look
 - Phase 3 to begin in 2020
 - Rest of building

New Business

- Shawn Gladden met with 1st Floor Graphics
 - Proposal for costs for exhibit space
- Meeting in January with National Building Museum to get display cases
- Will need exhibit quality lighting in space

Announcement

- Holding public meeting on Dec. 2, 11am- 2pm
- Nikki Sanders is looking to use cafeteria on Dec. 7, 2pm-4pm to fill purses.

Goals for Next Meeting

- Shawn Gladden will have exhibit concept ideas

Adjournment

Bessie Bordenave moved to adjourn the meeting, which was seconded by Kori Jones and carried unanimously. The meeting adjourned at 6:39 pm.