

**Howard County Commission for Women
Video Conference
April 13, 2021**

Members Attendance

Rhonda Jones, Chair
Jessica Epps, Vice Chair
Dianne Paulus, Secretary
Mae Beale
Farida Guzdar
Pam Guzzone
Kashonna Holland
Maxine Kellman-Allen
Jessica Nichols
Elizabeth Oyebode
Phyllis Zolotorow

Members Absent

Staff Present

Stephanie Adibe, Executive Secretary

Guests Present

Call to Order

With a quorum present, the Howard County Commission for Women meeting was called to order at 6:02 pm.

Approval of March Minutes

Motion to approve the March minutes as amended was made by Kashonna, seconded by Mae. Motion approved.

Chair's Report

- An invitation from the Maryland Commission for Women was shared for their upcoming meeting on June 10. The following commissioners expressed interest in attending: May, Pam, Phyllis, Kashonna, Dianne and Maxine. All are welcome.
- The Commission agreed to postpone the "So She Did Too" campaign to recognize young women leaders until October given schedule challenges and staff conflicts.

Vice Chair Report – no report

Executive Secretary's Report

- No additional items or updates related to the Commission were presented
- Ongoing department work:
 - Vaccine outreach and distribution
 - Lead on equitable community access
 - Grants available for organizations who can help
- So She Did Campaign concluded
 - We profiled everyone that we received materials from in March
 - An open invoice remains for masks – this will be paid once we approve

Old Business

- Working group updates
 - Over 65 session: Food drive discussion – we are paused on getting student engaged to help with the food drive until we have more guidance on vaccines for students
- Childcare
 - Posted link on website
- Data Analysis
 - Working to finalize annual report
 - Updated survey – working to validate
 - Staff updates in process
- Financial planning
 - Literarcy resource guide
 - Staff updated sheet and will return for final review but nearly ready to go
 - County has resources – we will include those and post them as well
 - Grants available for covid related deaths – 4/15 seminar. Grants also available from FEMA. We can publicize that as additional resource.
- Partnering with others
 - Waiting on guidance from staff on how to get other commissions together – this is planned (for chairs of commissions) however many other priorities right now given COVID and vaccine focus
 - If there is a commission we want to connect with sooner – Stephanie will make connections and introduction

New Business

- Agreed to postpone so she did campaign
 - For next meeting
 - How to market
 - How to connect with students and get them involved
 - Recognizing 8 – 12th graders

Adjournment

Motion to adjourn by Phyllis, second by Mae. Meeting was adjourned at 6:35 pm.

Submitted by Dianne Paulus

The next meeting will be held on June 8, 2021 at 6:00 via Webex conference.