



FEE WAIVER REQUEST FORM

This form is to be used for community groups and non-profit organizations requesting a waiver from Howard County Special Event Application and/or Permit Fees.

Eligibility:

- Community Group,
- Based within Howard County, and
- Not for profit

Organization Name: _____

Purpose of Organization: _____

Organization's Tax ID/EIN #: _____

Please attach a copy of your organization's most recent IRS Form 990.

Address: _____

Phone Number: _____

Point of Contact: _____

Point of Contact Email: _____

Date(s) of Event: _____

Request Waiver of Application Fee **Request Waiver of Permit Fee**

Why is the waiver(s) being requested? (Attach additional pages, if needed)



FEE WAIVER REQUEST FORM

Please provide information regarding your event and how a waiver is in the best interest of the County. (Attach additional pages, if needed)

Requestor Signature

Date

Requester should email completed form to: SpecialEventCntyAdmin@howardcountymd.gov

For Internal Use Only

Waiver of Application Fee: Approved Amount: _____ Denied

Waiver of Permit Fee: Approved Amount: _____ Denied

Determination emailed to: policepermits@howardcountymd.gov

County Executive/Designee Signature

Date