

Recreation and Parks Advisory Board Meeting  
Wednesday, March 16, 2022 - 7:00 p.m.  
WebEx Virtual Meeting

Members Present:

Dave Grabowski, Chair, Ed Coleman, Co-Chair; Herman Charity; Tom Franklin, Jen Mallo, Marian Vessels, Chloe McGeehan

Staff Present:

Raul Delorme, Director; Michael H. Milani, Bureau Chief of Administrative Services; Nicola Morgal, Bureau Chief of Recreation; Robert E. Linz, Acting Bureau Chief of Capital Projects, Park Planning and Construction; Ryan Etter, Recording Secretary

Call to Order:

Mr. Grabowski called the meeting to order at 7:02 pm:

Approval of February Minutes:

Minutes were approved unanimously

Public Comments:

- Park maintenance worker was bit by a dog. Owner of dog was very distraught. Park Ranger was able to take control of the situation, and the owner of the dig commends the response.

Director's Report:

- Welcome Marian Vessels as the new Board member.
- Spring season registration numbers look like pre-Covid numbers

Bureau of Parks: (Presented by Bob Linz and Mike Milani):

- Zone 1, staff have cut back wood lines at Fields 4, 5, and 6 at Cedar Lane Parks and Patuxent Branch Trail, Savage Mill Park, and Bollman Truss Bridge
- Zone 2, replaced foot bridge at Centennial Park
- Zone 3, installed memorial bench at Schooley Mill Park.
- Zone 4, installed split rail fence at the skills park at Rockburn Branch Park. Troy Park had soccer showcase on February 26-27.
  - 49 teams

- 1000+ spectators
- 50 college coaches in attendance
- Zone 5, Lacrosse tournament at Blandair Park.

Bureau of Capital Projects, Park Planning and Construction:

- **Centennial Park South Lower ADA Project-** 75% of the segmental block retaining walls have been completed. Decking and railings have been removed in preparation for new decking and railing installations.
- **Centennial Park East Area-** The stream bank stabilization and realignment project has been completed. CPE Contractors finished repaving and striping the east area today.
- **Centennial Park Pavilions-** Hayes Contractors have completed the Hardie Board siding installations at pavilions D & H and are currently working on trim and punch list items. Heritage Construction staff are nearing completion of the cedar siding replacement project for pavilion E.
- **Centennial Park North-** Construction staff are bringing ADA parking into compliance with grading and retaining wall work prior to paving.
- **Cradlerock Cricket-** Additional grading and sod work is being completed. The artificial pitch installation is scheduled for the next 2 weeks.
- **Schooley Mill Park Playground-** The design has been completed and will be reviewed by staff next week. Paul is obtaining proposals for fencing and pathway work.
- **Hammond Park-** The ADA pathway has been completed to the ball field.
- **Cedar Lane Park-** Construction staff are nearing completion of the press box flooring and door replacements.
- **Waverly Mansion-** The double service area gates have been relocated in preparation for the storage shed and sidewalk that will be used to store tables and chairs for weddings. Parking lot renovations are scheduled for the second week of April. Patio bricks have been ordered and will be installed once they arrive. An ADA restroom trailer is being purchased for wedding and event use.
- **Thomas Isaac Log Cabin-** Heritage Construction rebuilt several log cabin windows in need of renovations.
- **Belmont Caretakers House-** Heritage Construction staff repaired the damaged drywall and repainted all damaged areas from the limb coming through the roof last month.

- **Belmont Manor Rear Patio**- Renovations to the rear patio have been completed in time for wedding season.
- **Symphony Woods Plateau**- We have approved an MOU for the widening of the plateau below the white house for the wine festival VIP area. Project start is anticipated in the next 2 weeks.
- **Troy Phase 2B**- The project is currently out to bid and consists of grandstand bleachers and a restroom/storage building near field #1.
- **Haviland Mill Trail**- Construction on the Haviland Mill Trail is moving at a great pace. The boardwalk has been installed, along with several stone retaining walls. The contractor has started installing the natural trail tread.
- **Capital Projects Administration**- Bryan has submitted the Centennial Park East POS Grant application and FY18-21 LPPRP grants reimbursements to MD DNR. He has also reconciled four old bond bills from 2007-2009, nearly \$800K is now available in N3960 Robinson Nature Center. Assistance was given with the FY23 CIP budget preparations and meetings with the Planning Board and County Executive. Raul presented our FY23 CIP budget to the County Executive last week.
- **Dawn Poholsky**- Performed quality control of the depts Trails GIS mapping layer, assisted with new equipment purchases and worked on the running lists of DRP Fleet equipment and surplus equipment. She has been working on the Wine in the Woods festival maps and day of brochure and performed a property management review for Real Estate Services.

#### Bureau of Recreation:

- CAPRA reaccreditation is next week
  - Visitors will be virtual
- Wine in the Woods 2022
  - Have faced many supply issues
  - Will be using new ticketing company
- Celebration of Sports
  - October 18 at Turf Valley
- Employee Golf Tournament is April 22<sup>nd</sup>
- World Autism Awareness Day is April 2<sup>nd</sup>
- Spring program registration numbers are looking great

Bureau of Administrative Services:

- Tournaments have been going strong
- Budget Preparation
  - Will be meeting with County Executive's staff to go over needs and wants for next fiscal year
- Still have concerns with filling contingent staff positions
  - RLC staff
  - Park maintenance workers
- Every field is rented this weekend

Student Member Update:

- 130 have signed up for 5k run on Friday, April 8th
- Yard signs have been put up advertising the run
- 2 sponsors for run

Old Business:

No Old Business

New Business:

No New Business

Mr. Grabowski made the motion to adjourn the meeting. A second motion was made by Mr. Coleman. The meeting was adjourned at 7:34 pm.

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*Dave Grabowski*  
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Dave Grabowski, Chairperson

DocuSigned by:  
*Raul Delorme*  
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Raul Delorme, Executive Secretary