

OPEN SESSION  
Howard County Board of Elections  
8900 Columbia 100 Parkway  
Columbia, Maryland 21045  
April 26, 2010

Persons Present:

Board: Ann M. Balcerzak, President  
Donna K. Thewes, Vice-President  
Raymond M. Rankin, Member  
Donna L. Rice, Substitute  
Charles M. Coles, Jr., Substitute  
Michael S. Molinaro, Board Attorney  
Vivian L. Dixon, Board Secretary

Staff: Guy C. Mickley, Deputy Director  
Betty L. Nordaas, Election Director

Guests: None

Ms. Balcerzak called the meeting to order at 3:45 PM. Following the Pledge of Allegiance, The Members present, constituted a quorum.

**Approval of Minutes:** Motion to approve the February 25, 2010 Minutes was delayed until copies of the Minutes were made. Although provided by email, several Members wished to refresh their review.

**Changes to Agenda:** Board will convene in Executive Session.

**Correspondence:** Board will review/discuss three (3) letters, copies will be provided in Executive Session.

**President:** Pending the arrival of Ms. Balcerzak, Vice President Thewes, called for the Director's Report to be given by the Deputy Director, Guy Mickley.

**Director's Report (Given by Deputy Director):**

- FY11 Budget Handout and copy of Memo to Raymond Wacks and Tom Mullinex. Information was given on where required 5% reduction could be made. Such reduction however would impact on operation.
- Fiscal 2010 Budget is tracking well, unable to pull hard copy report from New Program.
- March 16<sup>th</sup>, Election Director's Meeting Notes, explains the Early Voting Mock Election (EVME). EVME to check connectivity, function and procedures.
- All equipment to be used will be placed in the three (3) Early Voting sites and tested.

- Optical Scan and Ballot on Demand will not be available for use.
- Testing dates are June 21st, 22<sup>nd</sup>, and 23<sup>rd</sup>, approximately 8-hours per day.
- Committee Members: Guy Mickley, Walter Maddox, Melisa Alexander, Prince Georges County, Steward Harvey, Frederick County and number of State Board personnel.

Mr. Rankin questioned the use of “wireless” transmission affecting security of voting process.

- Mr. Mickley likened “wireless” to the type used by banks and Federal government. That is, “not a wireless connection”, but a “high security wireless alternative”.
- Mock Canvass not necessary since there are not changes to process.

Board Members, Board Counsel and Deputy discussed the all facets of security, and concluded that every concern would be addressed.

- May 17<sup>th</sup> MAEO Conference discussed, Board Members marked their calendars. Member interested in attending the Law and Ethics class on Sunday, May 16<sup>th</sup>, were asked to sign up. CIRDAN Group will sponsor an evening dinner for attendee.

**Attorney’s Report:** Deferred to Executive Session

Approval of Minutes: Ms. Thewes Motion to approve the February 22, 2010 Minutes was seconded

**President**

- Early Voting Calendar Discussed.
- Arrangement for Swearing in of Canvassing Board will be scheduled for August 30<sup>th</sup>.
- August Board Meeting will also be August 30<sup>th</sup> at 3:45 PM.
- Unofficial Web posting will be enacted when Petitions are received.
- Reminded Members of Ethics Disclosure Form.
- Deputy’s follow-up on Candidate Training.
- Board Members offered their assistance and will advise Deputy of Central Committee scheduled dates.

Deputy: Arrangements for Jared DeMarinis, SBE to offer Candidate Training Class in May are being made. Other Counties will be notified.

- Discussion on League of Women Voters (LWV) request to place Candidate information at Early Voting Sites.

Following discussion, the Board unanimously agreed that no unauthorized State material would be placed in Early Voting sites. The LWV was free to pass out literature outside is allowed space.

**New Business:**

- Ms. Thewes and Board Secretary reported Simulated Congressional Hearing sites they will attend.

**Old Business:** LWV's request and Candidate Training Classes were addressed under the President's Report.

At 4:49 PM, Ms. Rice moved, and Mr. Coles seconded the motion to convene in closed session, pursuant to Title 10-58(a) (7) and (13) obtain legal advice on a legal matter and to comply with a specific judicial imposed requirement that prevents public disclosures about a particular preceding or matter.

**Action:**

Board reviewed and discussed information from Michael S. Mr. Molinaro, Board Counsel on status of Litigation relating to Referendum being taken concerning Council Bill 58 and letter the Attorney General's Office concerning Petition Signature Verification.

The next meeting of the Howard County Board of Elections is scheduled for April 26, 2010 at 3:45 PM in the Howard County Board of Elections Boardroom. There being no further business, Ms. Thewes' motion to adjourn was made seconded by Mr. Rankin and unanimously agreed upon. Meeting adjourned at 5:34 PM.

Respectfully submitted,

**Vivian L. Dixon, May 24, 2010**

Vivian L. Dixon, Board Secretary

**Ann M. Balcerzak, May 24, 2010**

Ann M. Balcerzak, Board President