

Howard County Board of Elections  
8900 Columbia 100 Parkway  
Columbia, MD 21045  
October 19, 2009

Present: Ann M. Balcerzak, President  
Donna K. Thewes, Vice-President  
Raymond M. Rankin, Member  
Charles M. Coles, Jr., Substitute  
Vivian L. Dixon, Board Secretary  
Michael S. Molinaro, Board Counsel

Absent: Donna L. Rice, Substitute  
Betty L. Nordaas, Director (Leave)

Staff: Guy C. Mickley, Deputy Director

Visitor: None

Ms. Balcerzak called the meeting to order at 4:00 PM, followed by Pledge of Allegiance. Members present, constituted a quorum.

**Approval of Minutes:** Mr. Coles' motion to approve the August 24, 2009 Minutes was seconded by Mr. Rankin, unanimously approved and signed.

**Changes to Agenda:** None

**Correspondence:** Letter from Advanced Helicopter Youth, Frederick Municipal Airport, thanking the Board for their gift to honor Jeffery Nordaas.

**President:** Ms. Balcerzak called for November scheduling of Director, Ms. Nordaas' Evaluation.

- Mr. Coles asked to be excused from all November activities for medical reasons.
- Ms. Thewes and Ms. Balcerzak will be out of the Country until November 15<sup>th</sup>.
- The 4<sup>th</sup> Monday not considered because of Thanksgiving.
- Monday, November 16<sup>th</sup>, at 3:30 PM, was agreed upon.
- Ms. Balcerzak will call Ms. Rice before she leaves for Europe (Oct.25<sup>th</sup>).

**Directors Report (Deputy Director):**

- Polling place changes accepted by SBE.
- Cards have been mailed to all affected voters.
- Money saving reason being given to voters questioning their change.
- MAEO Board has decided to have a one-day Conference, week of May 16<sup>th</sup>, location to be determined.
- There is nothing to report on Early Voting Systems.

**Attorney's Report:** Local Board Attorneys have received two emails from Nikki Trella:

- Transmitted Early Voting Regulations addressing Early Voting Sites.
- If completed, were Contracts prepared?
- Harford reported their Contract. [HCBE Sites/Contracts completed]
- Telephone Conferences will resume when more Regulations are promulgated.

Noted in discussion was the new member to SBE, Rachel T. McGuckian and new Assistant Attorney General, Jeff Darsie. Ms. Balcerzak encouraged Members to attend a SBE Meeting, held at 2:30 PM, normally the 4<sup>th</sup> Thursday.

**New Business:** None

**Old Business:** Report from Ms. Thewes and Mr. Rankin re: Travel Reimbursement

Ms. Thewes prefaced that she and Mr. Rankin strongly considered the current economic climate in developing the following Recommendations:

- Board Members are encouraged to use the County Van or where possible, Carpool to special events.
- Voluntarily request reimbursement of 50% of actual mileage (or file none).
- No reimbursement request would be submitted for travel in the Baltimore/Washington or within 30 – 35 miles of the HCBE
- Exception: Request for Election Day mileage reimbursement is left to, discretion of Board Member.

*[Note: This recommendation is not a suggestion for other County Boards; it is solely for the Board Members of Howard County.]*

Ms. Balcerzak thanked Ms. Thewes and Mr. Rankin. Board Members unanimously accepted the recommendations, and the Board Secretary was asked to prepare a copy for future Board Members. Board reminded of scheduled HC Circuit Court Hearing, November 13<sup>th</sup>, on Petition of Howard County Citizens for Open Government Judiciary review of HCBE's Decision of March 12<sup>th</sup>, 9:00 am Docket, concerning Referendum - CB-12. Board Counsel, Michael Molinaro will be in attendance.

The Next meeting of the Howard County Board of Elections is scheduled for November 16, 2009 at 3:30 PM in the Howard County Board of Elections Boardroom.

There being no further business, a motion to adjourn was made, seconded and unanimously agreed upon. Meeting adjourned at 4:30 PM.

Respectfully submitted,

Vivian L. Dixon 11/16/09  
Vivian L. Dixon, Board Secretary

Ann M. Balcerzak 11/16/09  
Ann M. Balcerzak, Board President