State of Maryland
Application for Voter Registration Data

1. Provide Applicant Information *(Must be a Registered Maryland Voter)*

Name: _____ Best Phone #: _____

Residential Address: _____

City: _____ State: MD Zip Code: _____ Registered in _____ (County/City)

2. Provide Organization Information *(Required if you are buying data on behalf of an organization)*

Name of Entity: _____

Address: _____

City: _____ State: ___ Zip Code: _____

3. Indicate Region of Data Needed *(Check one)*

☐ Statewide **($125)**   ☐ Single County or Baltimore City **($75)** - Specify: _____

☐ Single District **($75)** - Specify District Type: _____ District Number: _____

4. Indicate Type of List Needed *(See next page for file details. Check all that apply)*

☐ Walking List *(Not available Statewide.)*

☐ Absentee Applicants List for a single election. Specify election: _____

☐ Early Voting List for a single election. Specify election: _____

☐ Registered Voter List

Voting History *(up to 10 elections):* ☐ Included in Voter List *(If statewide, only 5 elections)* ☐ As a separate file from Voter List

Specify Election Types: ☐ Gubernatorial Primary ☐ Gubernatorial General │ ☐ Presidential Primary ☐ Presidential General

Specify Election Years: ☐ 2014 ☐ 2010 ☐ 2006 ☐ 2002 ☐ 1998 ☐ 1994 │ ☐ 2012 ☐ 2008 ☐ 2004 ☐ 2000 ☐ 1996

5. Limit the Type of Voters to Include on List *(Check all that apply)*

☐ Only Active Voters

OR

☐ Specific Registration Date Range _____

☐ Specific Party(ies) _____

☐ All Registered Voters of All Parties, including inactive voters

6. Choose Delivery Method *(files are usually too large to send by email)*

☐ File Transfer (FTP) **(no additional fee)** Provide Email: _____

☐ On CD **(add $3 fee)** - Specify: ☐ Will Pick Up ☐ Mail to Applicant ☐ Mail to Organization ☐ Mail to Other (Specify):

Address: _____

City: _____ State: ___ Zip Code: _____

7. Read Statement and Sign Oath

Under penalty of perjury, I hereby declare, as required by Election Law Article, § 3-506, *Annotated Code of Maryland*, that **I do not intend to and I will not use the list of registered voters for which I am applying for purposes of commercial solicitation or for any other purpose not related to the electoral process,** and that I will not knowingly allow the list to be used by any other person or entity for purposes of commercial solicitation or for any other purpose not related to the electoral process. I am aware that any person who knowingly allows such a list under his or her control to be used for commercial solicitation or for any other purpose not related to the electoral process is guilty of a misdemeanor and is subject to punishment under Election Law Article, Title 16, *Annotated Code of Maryland*.

I, _____ (print or type name), have read and understand the above statement and agree to pay the balance due upon receipt of the voter registration list.

_____   _____

Applicant's Signature   Date

For Office Use Only: Filled By: _____ Date: _____

Applicant's Voter Reg Num: _____ Total Fee: _____

Total Deposit Received: _____ Date Remainder Paid: _____

Qualifications: To apply for a voter registration list, the applicant must be a registered voter in Maryland and must sign a statement, under penalty of perjury, that the list is not intended to be used for purposes of commercial solicitation or any other purpose not related to the electoral process. (Election Law Article, §3-506, *Annotated Code of Maryland* and COMAR 33.03.02.03A and 33.03.02.04) The applicant's registration will be verified before processing of the request.

Application Deadline: Before any election, neither the State Administrator nor any election director may respond to an application for a voter registration list unless the application was filed on or before the registration deadline. Applications received after that date shall be returned. (COMAR 33.03.02.05B)

Delivery: Requests will be turned around within 10 working days from the time SBE receives the application. Output may be picked up from the State Board office, mailed to the applicant, or provided via FTP. Most files are too large to email. To ensure delivery, provide contact information as indicated on the application.

Cost: Statewide Lists: $125.00, County Lists: $75.00 each, District Lists: $75.00 each
Set-Up fee: $3.00 (waived if delivered via FTP)
Payment over the phone fee: $3.00

Payment: Either a $25 deposit or payment-in-full must accompany this application. Payment can be in the form of credit card, cash, certified check, personal or campaign check or money order. The applicant also agrees to pay any balance due prior to receipt of the requested output. Make checks payable to: **Maryland State Board of Elections**. **All returned checks will be assessed a fee of $25.00**.

File Format: All files except the Walking List are tab separated text files with no text-delimeter. This format is easily imported into Microsoft products; however, statewide data files are (and some district files may be) **too large to read in Excel or Access.**

Disclaimer: **The Maryland State Board of Elections and local boards of elections do not guarantee that the data requested will be compatible with all software programs. The applicant will utilize his/her own software to import this data to his/her database. Technical support and special data formats are not provided.**

File Details:
Walking List: the walking list is a PDF (uneditable) file generated by precinct and sorted by street address. Under each street address is listed all the voters who live in that address and their political party. It is designed for walking up and down the streets, with even addresses in the left column and odd on the right. **It is not available Statewide; however, the data is in the Registered Voter List.**

Absentee Applicants List: Text file containing a list of voters with absentee ballot **requests** for the given election. It includes voter id, name, date of birth, residential address, mailing address, absentee ballot address, precinct, district information, state and county registration dates, party, absentee type, absentee request status, and county. Actual absentee VOTERS are on voter history lists.

Early Voting List: Text file listing voters who voted at an early voting location for a given election. It includes voter ID, name, date of birth, early voting location, date of voting, party, residential address (in one column), mailing address (in one column), ballot style, precinct, and gender. This information is already on the voter history lists.

Registered Voters List: Text file containing a list of registered voters with name, party, birthdate, gender, residential address, mailing address, status (active or inactive), state and county registration dates, split and precinct, congressional district, legislative district, councilmanic district, ward, municipal district, commissioner district and county.

Voting History Included in Registered Voter List: Text file identical to the registered voter list **EXCEPT**: some columns are in a different order**,** it does not have a column for county or commissioner district, and there is a column for each election selected. This list is easy to view when opened in a spreadsheet format, but it gives no data on voting method or date. **Statewide lists are limited to 5 elections.**

Voting History as Separate File from Registered Voter List: The Voting History file contains the following columns: Voter Id, Election Date, Election Description, Election Type, Party. Election Code, Voting Method, Date of Voting, Precinct, Early Voting Location, Jurisdiction Code, County Name. To match each record in this file to a registered voter, use the Voter ID column in the Registered Voter List. This file is for technically savvy individuals.

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