

EQUAL BUSINESS OPPORTUNITY COMMISSION

June 3, 2014

<i>AGENDA ITEM</i>	<i>DISCUSSION</i>	<i>ACTION</i>
Greetings & Welcome	Richard Hackney opened the meeting.	Meeting called to order at 9:05 a.m.
Minutes: April 1, 2014	Nathanial Alston motioned to approve the Minutes; the motion was seconded by Angela Cash with all members in favor of the motion.	Unanimously approved
Certifications: April 1, 2014 through June 3, 2014	Angela Cash motioned to approve the certifications; the motion was seconded by Nathanial Alston with all members in favor of the motion. Richard Hackney encouraged the commissioners to ask questions or report any conflicts of interest while reviewing certification applications.	Unanimously approved
Purchasing Report	Purchasing Report: Mahesh presented the FY 2014 3 rd Quarter EBO Participation Summary & Waiver Reports. Discussions: The number of waivers granted for this quarter was consistent with previous quarters. Nathanial Alston asked if there is a particular category or segment where waivers are usually seen. Mahesh mentioned most waivers are seen for commodity procurements. The County also requests EBO participation for each contract renewal period though a waiver might have been granted previously. Darla told the commissioners that some contracts the County piggybacks on do not have EBO requirements. An example of this would be the purchase of vehicles.	

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Outreach	<p>Mahesh gave an overview of the Equal Business Opportunity Open House held on Thursday, April 24, 2014.</p> <p>The event was attended by approximately 90 Minority, Women-owned and Disabled-owned Business Enterprises and included one-on-one matchmaking sessions between vendors and procurement professionals from various agencies within Howard County Government. The training workshops were well attended. Nancy Briguglio, Tajuddin Sabree and Knowlton Atterbeary attended the EBO Open House. All three commissioners had positive reviews to share regarding the event format and the training workshops. They felt that the event was well-organized and was an excellent way to provide networking opportunities, access and information to the minority business community.</p>	
Adjournment of Meeting by Chairperson	<p>Richard Hackney reminded everyone to submit their updated Biographical Information Form, and Financial Disclosure Statement, if they had not already done so.</p> <p>Next meeting – August 5, 2014 at 9:00 a.m.</p>	Meeting adjourned at 9:42 a.m.

EBOC MEMBER ATTENDEES:

1. Richard Hackney
2. Nathaniel Alston, Jr.
3. Knowlton Atterbeary
4. Nancy Briguglio (conference call)
5. Angela Cash
6. Margaret Kim (conference call)
7. Tajuddin Sabree

ABSENT:

1. Jay Parekh
2. Roger Barnes

NON-MEMBER ATTENDEES:

1. Darla Herbold
2. Mahesh Sabnani
3. Constance Tucker (conference call)
4. Robin Fewell

6/11/2014