



Howard County Event Reporting Form (Part A)

Complete and send this form to the Howard County Recycling Division at least **30 days** before your event.

Event Sponsor			
Event Name and Date			
Type of Event			
Event Contact Name			
Organization Address			
Contact Phone Number			
Contact Email Address			
Event Address			
State or County Permit Issued	Yes	If yes, please attach permit.	No
Number of Expected Attendees			
Recycling Collection Company			
Providing Food?	Yes		No
Will food scraps be collected & composted?	Yes		No
Providing Drinks?	Yes		No
If Yes, please place a check next to the appropriate container types below.			
Glass Bottles		Plastic Cups	
Plastic Bottles		Styrofoam Cups	
Aluminum Cans		Paper Cups	
Signature	Date:		
http://howardcountymd.gov/EventRecycling Questions? Please call 410-313-6444			