



**PUBLIC TRANSPORTATION BOARD**

July 25, 2017

6:00 p.m.

Regional Transportation Agency Building  
8510 Corridor Rd, Suite 110, Savage, MD 20763

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**AGENDA**

1. Approval of the June 27, 2017 Minutes
2. Announcements
3. Public Comment
4. Old Business

Role of the Public Transportation Board- bike/ped committee  
Bus stop changes; public input  
Regional Transportation Agency/ Commission  
RTA update  
Transit Development Plan

5. New Business

Focus Areas

6. Public Hearing – 7 p.m.

Proposed RTA Route Changes

7. Adjournment

Future PTB Meetings Dates

August 7, 2017	Work session - Proposed RTA Route Changes
Sept 26, 2017	PTB Rules & Procedures, US 1 Safety Evaluation
October 24, 2017	Transit Development Plan
December 5, 2017	Transit Development Plan

For confirmation, please call the Office of Transportation at 410-313-4312.

**Public Hearing Proposed Regional Transportation Agency (RTA) Route Changes  
July 25, 2017 7:00 p.m.**

1. Policy on Fare or Service Changes Affecting the RTA Service Area
2. Presentation of Proposals
3. Comments received to date
4. Public Comment

**Instructions to Speakers**

1. Sign in on the speakers' sheet if you wish to speak
2. Speakers will be taken in order of the sign in sheet – however preference will be given to speakers needing to catch the 8:15 p.m. 409/Purple northbound bus (unless RTA adds a later bus)
3. Speakers are limited to 3 minutes each but the Chairperson may allow additional time.
4. Speakers must limit testimony to the topics that are the subject of the public hearing. The Chairperson may close off testimony that is off topic.



legislation will be passed. Jen Terrasa, whom was present at tonight's meeting, stated that there is currently conversation with council members that could request the legislation to be amended prior to the July 3<sup>rd</sup> session. The amendment could include topics such as increasing the number of PTB members, requiring a PTB board member to be on all and any transit sub-committees, as well as fashioning a balance between members that may support various transit, bicycle and pedestrian plans.

### **Regional Transportation Agency Commission (Update)**

Clive advised that the RTA Commission is still not seated at this time, but expressed a hope that a Memorandum of Understanding (MOU) will be signed before the end of this fiscal year allowing it to sit. If an agreement of the partners cannot be concluded, Clive suggested that maybe another model may have to be considered.

### **Regional Transportation Agency (Update)**

Clive advised that Mark Pritchard will be retiring after 40 years of service with First Transit and will be leaving the position as the General Manager at the RTA. Mark will remain in the position through mid-August 2017. The board thanked and commended Mark for his service at the RTA during the past two years.

### **Bus Stop Changes; Public Input**

See combined comments below under new business.

### **Transit Development Plan- preliminary concepts, public meeting dates (September 26?)**

Clive gave an overview of preliminary ideas for the Transit Development Plan. The plan includes the following objectives which would aim to enhance service in the region over the next three to five years:

- Make transit a choice, not an option of last resort
- Revise routes to meet current needs
- Deliver good transit service to multiple user groups

Larry Schoen commented, as we work to improve the system through the TDP process, that we also need to keep in mind:

- An annual list of system improvements so we can advocate for funding
- Automate rider tools for smart phone and at stops to know how to get places such as coordination with Google maps and other services
- Signal priority for buses.
- Connections to MTA and WMATA regional systems

## 5. New Business

### **Election of Chair and Vice-Chair (2017-2018)**

There were no new nominations from the floor. Larry Schoen made a motion to re-elect Ron Hartman and Jason Quan to a second term as the PTB Chair and Vice Chair positions. The motion was seconded by Alice Giles and had a unanimous vote from all present member approving Ron and Jason to a second term.

### **RTA Route Changes- Public Hearing**

Clive gave a presentation of the major proposed route changes to the RTA routes to become effective in September. Most of the routes changes are in Howard County, while two would affect service in Anne Arundel County. One of the changes that Anne Arundel County proposed would affect service going to BWI.

An RTA brochure describing the proposed changes was available at the meeting. The major proposed changes to routes are as follows.

Route 501- It is proposed that the Route 501 service end at Arundel Mall where the riders would then connect to the MTA Route 75 to complete their trip to the BWI airport. Several members of the public attending tonight's meeting were in opposition to this proposed change. A question from the public inquired on how this change would affect ADA Paratransit service, since it would be beyond the service area limit. Clive advised that this concern should be brought up at the public hearing on July 25<sup>th</sup>. Howard County is not in general support of this change of service to the Route 501 that Anne Arundel County has proposed.

Route 405-The yellow Route 405 proposed changes would create loop service via Town and County Blvd, add a new bus shelter at the Walmart on Ridge Rd, and move both the current bus stops on Chatham Road to locations on the east- and west-bound lanes of Route 40. There was a comment from Marlene Hendler that this might cause issue from a safety standpoint, as Route 40 is very wide road to cross on foot or wheelchair. It was also noted that this roadway is under state jurisdiction and currently has traffic signals and a marked pedestrian crossing.

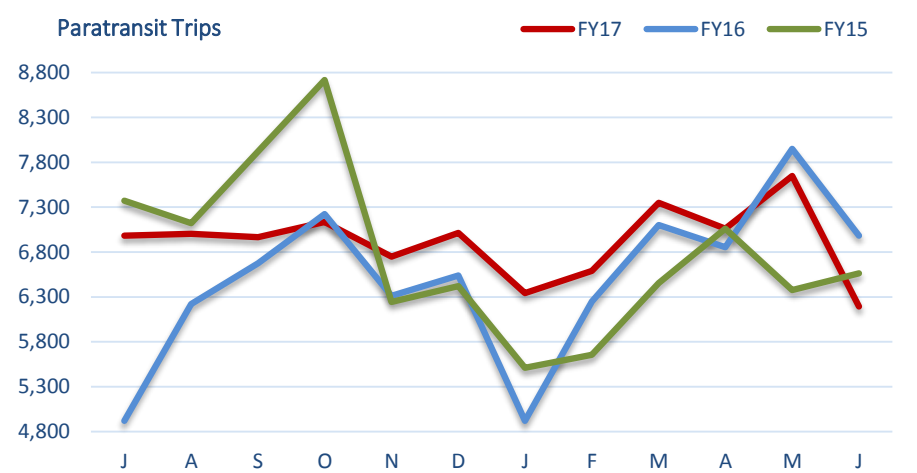
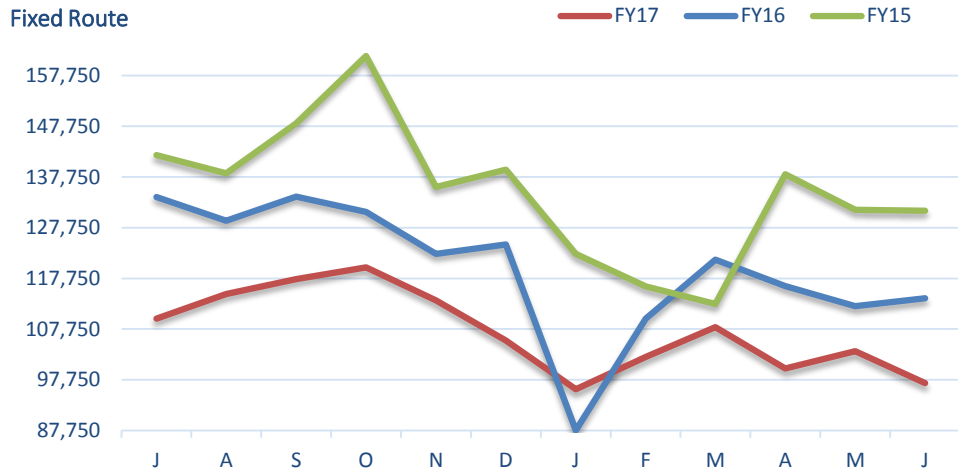
Route 409-Service change to the Route 409 would include the route being divided into two segments. The northern segment of the route will service the Jessup/Rowanberry/Elkridge area, while the southern segment will cover the lower portion of the route to Laurel. The route change would also include service on Guilford Rd to the new Leola Dorsey Day Resource Center.





# Regional Transportation Agency Statistical Summary

For One Month Period Ending 6/30/2017



June ridership: 97,134- FY15-16 Average:- 122,456 Net: -14.7%

June ridership: 6,194- FY15-16 Average:- 6,774 Net: -11.3%

Average Daily Ridership per trip				Missed			Jurisdiction
Daily Ridership	June	Month to Average	Average Year to date	Trips	Miles	Hours	
201/J	5.8	●	7.0	18	262	20.0	Anne Arundel
202/K	8.8	●	10.3	67	972	75.0	
203/M	1.0	●	1.1	10	151	10.0	
301/A	4.2	●	4.5	4	70	5.0	Prince George's
302/G	6.6	●	7.5	15	228	17.0	
401/Green	7.9	●	9.2	48	691	53.0	Howard
404/Orange	7.0	●	9.6	1	18	1.0	
405/Yellow A & B	7.6	●	8.0	20	287	20.0	
406/Red	7.2	●	7.8	87	1257	97.0	
407/Brown	9.7	●	10.9	3	2	3.0	
408/Gold	3.8	●	4.6	132	132	147.0	
409/Purple	7.2	●	7.5	13	192	13.0	
501/Silver	16.7	●	17.1	18	267	20.0	Regional
502/B	7.8	●	8.9	8	115	8.0	
503/E	9.8	●	10.3	32	467	36.0	

Operate a Safe Transit System					
Accidents (YTD)	(1) FY17 (YTD)	(1)FY16 (YTD)	Change	Target	Performance vs Target
Fixed Route	12	10	17%	10	●
Meet and Exceed Customer Expectations					
Complaints	(1) FY17	(1)FY16	Change	Target	
System	801	775	3%	775	●
Operate an Effective Transit System					
Overall	(1) FY17	(1)FY16	Change	Target	
Fixed Route	1,295,951	1,436,050	-11%	1,436,050	●
Paratransit	83,036	77,200	7%	77,200	●
Fixed Route	Jun-17	Jun-16	Change	Target	
Weekday	3,706	4,461	-20%	4,461	●
Saturday	2,301	2,882	-25%	2,882	●
Sunday	666	1,037	-56%	1,037	●
Passengers	Jun-17	Jun-16	Change	Target	
Fixed Route	8.04	8.96	-11%	8.96	●
Paratransit	1.62	1.63	-1%	99%	●

(1) FY17YTD and FY16YTD: Compares same months.



	July	August	September	October	November	December	January	February	March	April	May	June	FY17.Year to Date	Average
<b>RTA SYSTEM RIDES TOTAL</b>	114,175	114,677	117,613	123,851	113,437	105,429	95,889	102,289	108,083	99,959	103,415	97,134	1,295,951	107,996
<b>Missed Trips</b>	216	108	136	129	93	102	143	71	156	333	444	477	2,407	201
<b>Missed Hours</b>	163	126	136	149	180	165	165	92	242	285	403	525	2,631	219
<b>Missed Miles</b>	1,514	1,465	1,506	1,700	1,217	1,510	2,007	833	2,162	4,568	6,747	5,111	30,340	2,528
<b>Total Road Calls</b>	82	90	89	68	72	73	71	48	65	62	85	72	877	73
<b>Workers Comp Claims</b>	1	2	1	0	2	0	1	0	8	2	2	5	24	3
<b>Monthly Miles</b>	262,130	285,231	267,149	265,288	264,634	260,012	256,395	248,169	269,542	276,373	265,952	261,644	3,182,519	265,210

Paratransit Performance Statistics: June 2017							
Trip Type	Trips	Revenue Hours	Service Hours	Trips per Revenue	Trips Denials	Late pickups: + 15	On-Time
ADA Prince George's County	115	81	91	1.4	0	6	95%
ADA Anne Arundel M route	17	13	16	1.3	0	1	94%
ADA Anne Arundel	192	125	141	1.5	0	9	95%
ADA & (GPT) General Paratransit Trips Howard County	5,870	3,658	4,143	1.6	0	335	94%
Taxi Total Performed Trips	1,101	459	0	2.4	0		
<b>Totals</b>	<b>7,648</b>	<b>4,336</b>	<b>4,390</b>	<b>1.6</b>	<b>0</b>	<b>351</b>	<b>94%</b>
(2) Mobility performed and verified trips in RouteMatch Software Database							
For questions regarding data in this summary, contact Maynard Nash (301)597-3622 or Maynard.Nash@transitRTA.com							



**Transit Management of Central Maryland, Inc.**  
**Draft Year End Financial Statements**  
**Budget Performance**  
 July 2016 through June 2017

	July 2016 - June 30, 2017	Annual Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
40000 · Cash Fares			
40010 · Farebox FR Revenue			
40011 · HC Large Urban	477,680.26	605,775.96	-128,095.70
40012 · HC Rural 5311	96,889.75	123,050.04	-26,160.29
40013 · AA Large Urban	250,792.43	319,500.00	-68,707.57
40014 · PG Fixed Route	272,653.50	346,116.00	-73,462.50
<b>Total 40010 · Farebox FR Revenue</b>	<b>1,096,015.94</b>	<b>1,394,442.00</b>	<b>-296,426.06</b>
40020 · Farebox Paratransit			
40021 · HC Gen Paratransit	40,101.36	38,859.00	1,242.36
40022 · HC ADA	30,551.31	29,607.00	944.31
40023 · AA ADA	4,453.93	4,364.04	89.89
40024 · CAR ADA	3,169.84	3,024.00	145.84
<b>Total 40020 · Farebox Paratransit</b>	<b>78,276.44</b>	<b>75,854.04</b>	<b>2,422.40</b>
<b>Total 40000 · Cash Fares</b>	<b>1,176,292.38</b>	<b>1,470,296.04</b>	<b>-294,003.66</b>
40100 · Fixed Route Ticket Sales			
40101 · HC Large Urban	75,215.98	101,031.00	-25,815.02
40102 · HC Rural 5311	16,770.72	20,511.96	-3,741.24
40103 · AA Large Urban	43,580.98	53,310.96	-9,729.98
40104 · PG Fixed Route	47,193.72	57,731.04	-10,537.32
<b>Total 40100 · Fixed Route Ticket Sales</b>	<b>182,761.40</b>	<b>232,584.96</b>	<b>-49,823.56</b>
40200 · Paratransit Ticket Sales			
40201 · HC Gen Paratransit	74,849.48	49,617.00	25,232.48
40202 · HC ADA	54,666.09	37,799.04	16,867.05
40203 · AA ADA	8,175.05	5,513.04	2,662.01
40204 · CAR ADA	5,818.48	3,917.04	1,901.44
<b>Total 40200 · Paratransit Ticket Sales</b>	<b>143,509.10</b>	<b>96,846.12</b>	<b>46,662.98</b>
40440 · Advertising Services	118,675.73	120,000.00	-1,324.27
40450 · Miscellaneous Revenue	435.32	0.00	435.32
<b>Total Income</b>	<b>1,621,673.93</b>	<b>1,919,727.12</b>	<b>-298,053.19</b>
<b>Gross Profit</b>	<b>1,621,673.93</b>	<b>1,919,727.12</b>	<b>-298,053.19</b>
<b>Expense</b>			
50100 · OPERATION COSTS			
50110 · Operations Personnel Costs			
51010 · Driver Regular	3,819,486.55	4,119,459.96	-299,973.41
51020 · Driver OT	709,739.06	300,000.00	409,739.06
51030 · Driver Holiday	34,358.01	4,500.00	29,858.01
51040 · Driver PTO Payout	41,818.46	50,000.04	-8,181.58
51055 · Driver Accrued PTO	6,094.53	0.00	6,094.53
51110 · Driver FUTA	6,188.05	5,586.00	602.05
51120 · Driver FICA Taxes	341,014.49	349,047.96	-8,033.47
51130 · Driver SUI	13,889.62	40,133.04	-26,243.22
51210 · Driver Workers Comp	287,683.90	287,472.00	211.90
51220 · Driver Medical Insurance Premi	724,129.21	646,682.04	77,447.17
51240 · Driver Life Insurance Premium	4,007.86	9,999.96	-5,992.10
51250 · Driver 401K Plans	63,612.06	40,400.04	23,212.02
51310 · Driver Uniform	46,273.99	33,900.00	12,373.99
51320 · Driver - Training	4,580.53	52,500.00	-47,919.47
57010 · Call Taker Regular	231,142.55	253,587.00	-22,444.45
57020 · Call Taker OT	5,302.87	9,231.96	-3,929.09
57030 · Call Taker Holiday	4,017.00	3,189.96	827.04
57045 · Call Taker Vacation	198.77	0.00	198.77
57050 · Call Taker Sick Leave	0.00	0.00	0.00
57055 · Call Center Accrued Leave	-612.42	0.00	-612.42
57110 · Call Taker FUTA	405.58	336.00	69.58
57120 · Call Taker FICA	16,265.75	19,155.96	-2,890.21
57130 · Call Taker SUI	862.05	2,415.00	-1,552.95
57210 · Call Taker Workers Comp Insuran	18,232.00	20,271.96	-2,039.96
57220 · Call Taker Medical Insurance Pr	48,512.93	42,914.04	5,598.89
57240 · Call Taker Life Insurance	822.40	300.00	522.40
57250 · Call Taker 401K Plans	3,904.06	6,246.96	-2,342.90
57310 · Call Taker Uniform	0.00	1,740.00	-1,740.00
58010 · Sup/Dispatch Regular	436,702.86	399,117.96	37,584.90
58020 · Sup/Dispatch OT	35,030.66	11,973.96	23,056.70
58030 · Sup/Dispatch Holiday	8,946.93	3,990.96	4,955.97
58045 · Sup/Dispatch Vacation	0.00	0.00	0.00

Transit Management of Central Maryland, Inc.  
**Draft Year End Financial Statements**  
**Budget Performance**  
 July 2016 through June 2017

	July 2016 - June 30, 2017	Annual Budget	\$ Over Budget
58050 · Sup/Dispatch Sick Leave	0.00	0.00	0.00
58055 · Sup/Dispatch Accrued Leave	1,040.29	0.00	1,040.29
58110 · Sup/Dispatch FUTA	462.65	462.00	0.65
58120 · Sup/Dispatch FICA Taxes	33,421.94	31,754.04	1,667.90
58130 · Sup/Dispatch SUI	836.21	3,318.96	-2,482.75
58210 · Sup/Dispatch Workers Comp Insur	21,200.00	27,984.00	-6,784.00
58220 · Sup/Dispatch Medical Insurance	67,446.17	70,701.96	-3,255.79
58240 · Sup/Dispatch Life Insurance	1,390.53	660.00	730.53
58250 · Sup/Dispatch 401K Plans	6,427.26	9,170.04	-2,742.78
58310 · Sup/Dispatch Uniform	908.69	3,960.00	-3,051.31
58320 · Sup/Dispatch Training	455.64	0.00	455.64
<b>Total 50110 · Operations Personnel Costs</b>	<b>7,046,199.89</b>	<b>6,862,163.76</b>	<b>184,036.13</b>
50320 · Profi & Tech-Ops-NextBus	119,891.54	177,678.96	-57,787.42
50360 · Contract Serv-Operations			
50361 · Nonprofit-Humanim	116,844.00	116,882.04	-38.04
50362 · Nonprofit-Athelas	23,544.42	23,000.04	544.38
50363 · Nonprofit-Winter Growth	3,999.72	3,999.96	-0.24
50364 · Nonprofit-ARC of Howard County	176,688.00	176,688.96	-0.96
50365 · Nonprofit-Columbia Association	10,000.44	9,999.96	0.48
<b>Total 50360 · Contract Serv-Operations</b>	<b>331,076.58</b>	<b>330,570.96</b>	<b>505.62</b>
50380 · Contracting CAB's	256,453.85	200,000.04	56,453.81
50470 · Printing-Fare Media	32,886.13	60,000.00	-27,113.87
50520 · Vehicle Reg & Lic Fees-Oprs	1,552.00	3,600.00	-2,048.00
50640 · Misc Expenses - Operations	41,041.27	6,000.00	35,041.27
50645 · Bus Stop - Shelter Maintenance	44,270.12	95,000.04	-50,729.92
50647 · Bus Stop - Electric	1,328.97	5,000.04	-3,671.07
52010 · Fuel Diesel	641,755.79	906,051.96	-264,296.17
52020 · Fuel Unleaded	177,617.79	159,891.00	17,726.79
52030 · Fuel State Taxes	181,288.07	137,787.96	43,500.11
52030.5 · Fuel Tax Rebate MD	-163,158.80	-125,000.04	-38,158.76
52040 · Fuel Federal Taxes	125,593.22	119,168.04	6,425.18
53010 · Insurance Vehicle	817,732.25	894,726.00	-76,993.75
55020 · Leased Service Vehicles	13,548.00	13,548.00	0.00
<b>Total 50100 · OPERATION COSTS</b>	<b>9,669,076.67</b>	<b>9,846,186.72</b>	<b>-177,110.05</b>
<b>54000 · MAINTENANCE COSTS</b>			
50370 · Contract Serv-Maintenance	38,360.00	30,000.00	8,360.00
50650 · Misc Expenses-Maintenance	96,826.48	42,000.00	54,826.48
53020 · Safety Supplies-Maintenance	11,567.83	9,999.96	1,567.87
54205 · Maint Repair Parts			
54206 · Parts-Freight	16,699.40	17,495.04	-795.64
54205 · Maint Repair Parts - Other	675,480.39	575,000.04	100,480.35
<b>Total 54205 · Maint Repair Parts</b>	<b>692,179.79</b>	<b>592,495.08</b>	<b>99,684.71</b>
54210 · Maint Tires	84,616.60	120,000.00	-35,383.40
54220 · Maint Oil	21,055.81	21,999.96	-944.15
54230 · Maint Lube	12,986.22	30,000.00	-17,013.78
54240 · Maint Batteries	10,215.15	39,999.96	-29,784.81
54250 · Maint Small Tools and Equipment	21,410.06	32,000.04	-10,589.98
54260 · Maint Outside Service Repairs	306,261.88	399,999.96	-93,738.08
54265 · Maint Phy Damage Subrogation	41,571.84	0.00	41,571.84
54270 · Maint Towing	78,087.23	75,000.00	3,087.23
54300 · Maint Other Supplies	0.00	15,999.96	-15,999.96
54400 · Professnl & Tech-Maintenance	0.00	2,400.00	-2,400.00
56000 · Maintenance Personnel Costs			
56010 · Maint Regular	931,607.13	1,018,992.96	-87,385.83
56020 · Maint OT	114,521.65	61,140.00	53,381.65
56030 · Maint Holiday	12,093.36	5,094.96	6,998.40
56040 · Maint PTO Payout	3,758.40	9,999.96	-6,241.56
56055 · Maint accrued leave	798.93	0.00	798.93
56110 · Maint FUTA	1,056.66	924.00	132.66
56120 · Maint FICA	72,486.12	83,847.00	-11,360.88
56130 · Maint SUI	2,322.79	6,639.00	-4,316.21
56210 · Maint Workers Comp	52,364.00	55,968.00	-3,604.00
56220 · Maint Medical Insurance Premium	137,528.88	139,676.04	-2,147.16
56240 · Maint Life Insurance Premium	1,439.26	1,320.00	119.26
56250 · Maint 401K Plans	11,225.22	9,845.04	1,380.18
56310 · Maint Uniform	3,069.79	5,940.00	-2,870.21
56320 · Maintenance - Training	1,673.74	12,000.00	-10,326.26
<b>Total 56000 · Maintenance Personnel Costs</b>	<b>1,345,945.93</b>	<b>1,411,386.96</b>	<b>-65,441.03</b>



**Transit Management of Central Maryland, Inc.**  
**Draft Year End Financial Statements**  
**Budget Performance**  
 July 2016 through June 2017

	July 2016 - June 30, 2017	Annual Budget	\$ Over Budget
<b>Total 54000 · MAINTENANCE COSTS</b>	2,761,084.82	2,823,281.88	-62,197.06
<b>71000 · GEN'L &amp; ADMIN COSTS</b>			
71001 · Gen'l & Admin Personnel Costs			
71010 · Admin Salary	597,309.12	653,042.04	-55,732.92
71015 · Admin Hourly	219,789.81	234,866.04	-15,076.23
71020 · Admin Admin OT	7,233.86	5,000.04	2,233.82
71030 · Admin Holiday	3,472.67	9,999.96	-6,527.29
71055 · Admin Accrued Leave	1,506.47	0.00	1,506.47
71110 · Admin FUTA	595.47	608.04	-12.57
71120 · Admin FICA Taxes	61,721.88	68,058.96	-6,337.08
71130 · Admin SUI	1,204.20	4,284.96	-3,080.76
71210 · Admin Workers Comp	31,588.00	35,616.00	-4,028.00
71220 · Admin Medical Insurance Premium	113,663.23	128,478.96	-14,815.73
71240 · Admin Life Insurance Premium	2,141.28	900.00	1,241.28
71250 · Admin 401K Plans	15,952.39	21,236.04	-5,283.65
71310 · Admin Uniform	385.69	0.00	385.69
71320 · Admin - Training	1,944.50	0.00	1,944.50
71330 · Admin Temporary Help-Gen	25,775.44	999.96	24,775.48
<b>Total 71001 · Gen'l &amp; Admin Personnel Costs</b>	1,084,284.01	1,163,091.00	-78,806.99
<b>72000 · Facilities</b>			
72010 · Fac Rent Expense-Operations	20,264.00	26,952.00	-6,688.00
72012 · Facilities Rent Expense-Admin	115,930.77	121,560.00	-5,629.23
72030 · Fac Utilities - Operations	79,504.54	65,000.04	14,504.50
72032 · Fac Utilities - Admin	11,752.31	0.00	11,752.31
72050 · Fac Repairs and Maintenance	88,235.80	78,000.00	10,235.80
72060 · Fac Security Svcs	1,698.83	12,000.00	-10,301.17
72070 · Fac Janitorial	30,520.88	29,000.04	1,520.84
72090 · Fac Other	975.99	1,200.00	-224.01
<b>Total 72000 · Facilities</b>	348,883.12	333,712.08	15,171.04
<b>73000 · Travel</b>			
73060 · Travel	3,925.94	15,000.00	-11,074.06
<b>Total 73000 · Travel</b>	3,925.94	15,000.00	-11,074.06
<b>74000 · RT Recruiting &amp; Training</b>			
74010 · RT Recruiting & Training	4,307.76	12,000.00	-7,692.24
74020 · RT Background Check Drug Test	35,261.17	4,800.00	30,461.17
74030 · RT Other Recruiting & Training	4,892.71	15,999.96	-11,107.25
<b>Total 74000 · RT Recruiting &amp; Training</b>	44,461.64	32,799.96	11,661.68
<b>76005 · Telephone Expenses</b>			
76010 · Telephone Expense	69,547.34	63,600.00	5,947.34
76020 · Telephone Cellular	20,534.34	21,212.04	-677.70
<b>Total 76005 · Telephone Expenses</b>	90,081.68	84,812.04	5,269.64
<b>76025 · Insurance excluding Vehicles</b>	36,538.92	35,000.04	1,538.88
<b>76030 · IT Expense</b>			
76035 · IT Software Purchase	26,233.56	45,500.04	-19,266.48
76040 · IT Services	83,405.34	89,760.00	-6,354.66
76050 · IT Equipment Expense	8,337.24	0.00	8,337.24
76055 · IT Route Match	105,380.65	24,999.96	80,380.69
<b>Total 76030 · IT Expense</b>	223,356.79	160,260.00	63,096.79
76070 · Office Supplies	26,329.37	18,000.00	8,329.37
76080 · Postage	9,176.85	4,241.04	4,935.81
76090 · Armored Car Services	6,551.37	8,400.00	-1,848.63
76100 · Employee Health and Welfare	4,303.20	9,129.00	-4,825.80
<b>76110 · Advertising &amp; Promos</b>			
76111 · Advertising-Branding	103,224.50	99,999.96	3,224.54
76112 · Advertising-Printing & Advertis	55,231.71	60,000.00	-4,768.29
76113 · Special Events Operation Cost	15,715.05	24,500.04	-8,784.99
<b>Total 76110 · Advertising &amp; Promos</b>	174,171.26	184,500.00	-10,328.74
76120 · Contract Serv-Gen Admin	0.00	0.00	0.00
76130 · Other Services-Gen Admin	5,473.24	6,000.00	-526.76
76150 · Office Equip Rental	0.00	999.96	-999.96
76170 · Supplies (Other)-Gen Admin	2,113.48	0.00	2,113.48
76230 · Bank Service Charges	4,534.58	7,200.00	-2,665.42
76240 · Fees & Fines	3,733.15	1,200.00	2,533.15
76250 · Dues & Subscriptions-Gen Admin	6,415.00	2,400.00	4,015.00

Transit Management of Central Maryland, Inc.  
**Draft Year End Financial Statements**  
**Budget Performance**  
 July 2016 through June 2017

	July 2016 - June 30, 2017	Annual Budget	\$ Over Budget
76260 · Payroll Processing	40,713.82	28,160.04	12,553.78
<b>Total 71000 · GEN'L &amp; ADMIN COSTS</b>	<b>2,115,047.42</b>	<b>2,094,905.16</b>	<b>20,142.26</b>
<b>76060 · Professional Fees</b>			
76061 · Audit Expense	27,138.50	35,000.04	-7,861.54
76062 · Professional Other	1,620.00	0.00	1,620.00
76063 · Legal	28,498.00	15,000.00	13,498.00
76060 · Professional Fees - Other	0.00	0.00	0.00
<b>Total 76060 · Professional Fees</b>	<b>57,256.50</b>	<b>50,000.04</b>	<b>7,256.46</b>
<b>Total Expense</b>	<b>14,602,465.41</b>	<b>14,814,373.80</b>	<b>-211,908.39</b>
<b>Net Ordinary Income</b>	<b>-12,980,791.48</b>	<b>-12,894,646.68</b>	<b>-86,144.80</b>

Preliminary

Introduced 3/6/17  
 Public Hearing 3/20/17  
 Council Action 7/3/17  
 Executive Action 7/10/17  
 Effective Date 9/9/17

**County Council of Howard County, Maryland**

2017 Legislative Session

Legislative Day No. 5

**Bill No. 20 -2017**

Introduced by: The Chairperson at the request of the County Executive

AN ACT amending the qualifications of the Administrator of the Office of Transportation; amending the duties of the Office of Transportation; amending the general powers and duties of members of the Public Multimodal Transportation Board; adding the Office of Transportation to agencies serving on the Subdivision Review Committee; and generally relating to the Office of Transportation.

Introduced and read first time March 6, 2017. Ordered posted and hearing scheduled.

By order Jessica Feldmark  
 Jessica Feldmark, Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to Charter, the Bill was read for a second time at a public hearing on March 20, 2017.

Tabled 4/3/17  
Life extended 5/1/17  
Life extended 6/5/17

By order Jessica Feldmark  
 Jessica Feldmark, Administrator

This Bill was read the third time on July 3, 2017 and Passed , Passed with amendments , Failed .

By order Jessica Feldmark  
 Jessica Feldmark, Administrator

Sealed with the County Seal and presented to the County Executive for approval this 6<sup>th</sup> day of July, 2017 at 3 a.m./p.m.

By order Jessica Feldmark  
 Jessica Feldmark, Administrator

Approved Vetoed by the County Executive July 10, 2017

Allan H. Kittleman  
 Allan H. Kittleman, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; Strike-out indicates material deleted by amendment; Underlining indicates material added by amendment.

1 *Section 1. Be It Enacted by the County Council of Howard County, Maryland, that the*  
2 *Howard County Code is amended as follows:*

3 *By amending:*

4 1. *Title 6 "County Executive and the Executive Branch"*

5 *Section 6.332 "Public Transportation Board"*

6 *Section 6.408 "Office of Transportation"*

7  
8 2. *Title 21 "Traffic Control and Transportation"*

9 *Section 21.502 "Public Transportation Board"*

10  
11 3. *Title 21 "Traffic Control and Transportation"*

12 *Section 21.503 "General powers and duties of the Public Transportation*  
13 *Board"*

14  
15 4. *Title 16 "Planning, Zoning and Subdivisions and Land Development*  
16 *Regulations"*

17 *Subsection (b)(47) of Section 16.108 "Rules of Construction; Definitions"*

18  
19 **Title 6. County Executive and the Executive Branch.**

20 **"Subtitle 3. Boards and Commissions.**

21 **Section 6.332. [[Public]] MULTIMODAL Transportation Board.**

22 There is a [[Public]] MULTIMODAL Transportation Board. Its membership and duties and  
23 responsibilities are set forth in subtitle 5, "Public Transportation," of title 21, "Traffic  
24 Control and Transportation," of the Howard County Code."

25  
26 **Subtitle 4. Department of County Administration.**

27  
28 **Section 6.408. Office of Transportation.**

29 (a) *General Provisions.* General provisions applicable to this office are set forth in  
30 subtitle 2, "Administrative Departments and Offices," of this title of the Howard County  
31 Code.

1 (b) *Head.* The Administrator of the Office of Transportation shall head the Office of  
2 Transportation under the general supervision of the Chief Administrative Officer.

3 (c) *Qualifications of the Administrator of the Office of Transportation.* The

4 Administrator of the Office of Transportation shall:

5 [(1) Have extensive knowledge of the principles and practices of the oversight  
6 and operation of fixed-route and paratransit systems;

7 (2) Have experience in financing, budget development, and grants  
8 management; and

9 (3) Have had, at the time of appointment, at least five years of increasingly  
10 responsible executive experience in the management and oversight of transit services and  
11 other related experience including transit planning.]]

12 (1) **HAVE A STRONG KNOWLEDGE OF ALL OF THE FOLLOWING TRANSPORTATION**  
13 **ELEMENTS AS THEY RELATE TO COMPREHENSIVE TRANSPORTATION PLANNING, INCLUDING,**  
14 **BUT NOT LIMITED TO:**

15 (i) PUBLIC TRANSIT, INCLUDING FIXED-ROUTE AND PARATRANSIT;

16 (ii) BICYCLE INFRASTRUCTURE TRANSPORTATION;

17 (iii) PEDESTRIAN INFRASTRUCTURE TRANSPORTATION;

18 (iv) VEHICULAR TRAFFIC NETWORKS ROAD NETWORKS THAT PROMOTE ALL  
19 MODES OF TRANSPORTATION; AND

20 (v) TRANSPORTATION DEMAND MANAGEMENT.

21 (2) HAVE EXPERIENCE IN, OR UNDERSTANDING OF, FISCAL RESPONSIBILITY, AS  
22 IT PERTAINS TO DEVELOPING AND MANAGING TRANSPORTATION BUDGETS; AND

23 (3) HAVE HAD, AT THE TIME OF APPOINTMENT, AT LEAST FIVE YEARS OF  
24 INCREASING MANAGERIAL AND LEADERSHIP EXPERIENCE IN THE TRANSPORTATION FIELD,  
25 INCLUDING PARTICIPATION IN PROJECTS RELATING TO THE TRANSPORTATION ELEMENTS  
26 DESCRIBED IN THIS SUBSECTION.

27 (d) *Duties and Responsibilities.* The Office of Transportation shall promote and  
28 enhance the County's transportation [[and transit operations]] needs by performing the  
29 following functions:

1 (1) ~~Overseeing the~~ ~~[[acquisition]]~~ ~~PROVISION, management, FUNDING, and USE~~  
2 ~~OF OTHER RESOURCES NECESSARY FOR THE operation of the County's transit and~~  
3 ~~paratransit services;~~

4 (2) ~~Coordinating and PLANNING~~ ~~VEHICULAR TRAFFIC NETWORKS~~ ~~ROAD~~  
5 ~~NETWORKS THAT PROMOTE ALL MODES OF TRANSPORTATION;~~ ~~[[managing the funding for~~  
6 ~~the operation and management of the County's transit and paratransit services;]]~~

7 (3) ~~Developing and managing transportation alternatives AND STRATEGIES TO~~  
8 ~~REDUCE~~ ~~[[to]]~~ ~~single occupancy~~ ~~[[vehicles]]~~ ~~VEHICLE USE;~~

9 (4) ~~Ensuring coordination of MOTOR VEHICLE, transit, pedestrian, and bicycle~~  
10 ~~modes OF TRANSPORTATION;~~

11 (5) ~~Developing and instituting policies and procedures for transportation in~~  
12 ~~the County and region;~~

13 (6) ~~Overseeing THE WORK OF, and providing TECHNICAL AND ADMINISTRATIVE~~  
14 ~~support for the Public Transportation Board;~~

15 (6) ~~PROVIDING TECHNICAL AND ADMINISTRATIVE SUPPORT FOR THE PUBLIC~~  
16 ~~TRANSPORTATION BOARD, FACILITATING THE WORK OF THE BOARD, AND SEEKING THE~~  
17 ~~BOARD'S INPUT AND RECOMMENDATIONS REGARDING TRANSPORTATION;~~



18 (7) ~~[[Coordinating]]~~ ~~WORKING IN CONJUNCTION~~ ~~with the Department of~~  
19 ~~Planning and Zoning~~ ~~AND THE DEPARTMENT OF PUBLIC WORKS, THE DEPARTMENT OF~~  
20 ~~PUBLIC WORKS, THE DEPARTMENT OF COMMUNITY RESOURCES AND SERVICES, THE~~  
21 ~~DEPARTMENT OF RECREATION AND PARKS, AND OTHER AGENCIES ASSOCIATED WITH THE~~  
22 ~~TRANSPORTATION MODES DESCRIBED IN THIS SUBSECTION~~ ~~to ensure the integration of land~~  
23 ~~use~~ ~~[[and transit planning]]~~ ~~DECISIONS WITH TRANSPORTATION PLANNING THAT TAKE INTO~~  
24 ~~ACCOUNT ALL OF THE TRANSPORTATION ELEMENTS DESCRIBED IN THIS SECTION;~~

25 (8) ~~Establishing and maintaining official and informal associations with~~  
26 ~~various federal, state, and local officials and professionals~~ ~~to facilitate and promote the~~  
27 ~~County's transportation goals and objectives; and~~

28 (9) ~~Representing and providing advice to the County Executive on transit and~~  
29 ~~transportation issues.~~

30 (E) ~~ADVISORY GROUPS TO THE OFFICE OF TRANSPORTATION. THE OFFICE SHALL~~  
31 ~~ESTABLISH A BICYCLE ADVISORY GROUP AND A TRANSIT AND PEDESTRIAN~~



1 ADVISORY GROUP TO ADVISE THE OFFICE ON ISSUES RELATED TO THE MODES OF  
2 TRANSPORTATION. BOTH ADVISORY GROUPS SHALL BE STAFFED BY THE OFFICE OF  
3 TRANSPORTATION.

4 (1) BICYCLE ADVISORY GROUP. THE GROUP SHALL BE COMPRISED OF:

5 (A) A MEMBER OF THE MULTIMODAL TRANSPORTATION BOARD;

6 (B) A HOWARD COUNTY STUDENT, SELECTED BY VOICES FOR  
7 CHANGE;

8 (C) A HOWARD COUNTY STUDENT, SELECTED BY THE HOWARD  
9 COUNTY ASSOCIATION OF STUDENT COUNCILS;

10 (D) AT LEAST ONE REPRESENTATIVE FROM EACH OF THE FOLLOWING  
11 ORGANIZATIONS:

12 (i) THE BICYCLING ADVOCATES OF HOWARD COUNTY;

13 (ii) THE COLUMBIA ASSOCIATION;

14 (iii) THE HOWARD COUNTY DEPARTMENT OF PUBLIC  
15 WORKS;

16 (iv) THE HOWARD COUNTY DEPARTMENT OF RECREATION  
17 AND PARKS;

18 (v) THE HOWARD COUNTY POLICE DEPARTMENT;

19 (vi) THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM; AND

20 (vii) THE HOWARD COUNTY COUNCIL; AND

21 (E) OTHER MEMBERS AT THE DISCRETION OF THE ADMINISTRATOR OF  
22 THE OFFICE.

23  
24 (2) TRANSIT AND PEDESTRIAN ADVISORY GROUP. THE GROUP SHALL BE  
25 COMPRISED OF:

26 (A) A MEMBER OF THE MULTIMODAL TRANSPORTATION BOARD;

1 (B) A HOWARD COUNTY STUDENT, SELECTED BY VOICES FOR  
2 CHANGE;

3 (C) A HOWARD COUNTY STUDENT, SELECTED BY THE HOWARD  
4 COUNTY ASSOCIATION OF STUDENT COUNCILS;

5 (D) A HOWARD COUNTY RESIDENT WHO IS A REGIONAL  
6 TRANSPORTATION AGENCY PARATRANSIT PASSENGER;

7 (E) A HOWARD COUNTY RESIDENT WHO IS A FIXED-ROUTE  
8 REGIONAL TRANSPORTATION AGENCY PASSENGER;

9 (F) TWO PEOPLE SELECTED BY THE HOWARD COUNTY PUBLIC  
10 SCHOOL SYSTEM, AT LEAST ONE OF WHOM SHALL BE A HIGH SCHOOL  
11 PRINCIPAL;

12 (G) AT LEAST ONE REPRESENTATIVE FROM EACH OF THE FOLLOWING  
13 ORGANIZATIONS:

14 (I) THE HOWARD COUNTY ASSOCIATION OF COMMUNITY  
15 SERVICES;

16 (II) THE COMMISSION ON AGING;

17 (III) THE COMMISSION ON DISABILITY ISSUES;

18 (IV) THE HOWARD COUNTY DEPARTMENT OF RECREATION  
19 AND PARKS;

20 (V) THE HOWARD COUNTY POLICE DEPARTMENT; AND

21 (VI) THE HOWARD COUNTY COUNCIL; AND

22 (H) OTHER MEMBERS AT THE DISCRETION OF THE ADMINISTRATOR  
23 OF THE OFFICE.

24 (3) ADVISORY GROUP MEETINGS.

25 (A) EACH ADVISORY GROUP SHALL MEET AT LEAST FOUR TIMES PER  
26 YEAR. AT LEAST TWO MEETINGS SHALL BE JOINT MEETINGS WITH  
27 THE BICYCLE ADVISORY GROUP AND THE TRANSIT AND

1 PEDESTRIAN ADVISORY GROUP, AND AT LEAST TWO MEETINGS  
2 SHALL BE HELD SEPARATELY.

3 (B) EACH MEETING SHALL INCLUDE AN OPEN FORUM COMPONENT IN  
4 WHICH MEMBERS OF THE PUBLIC ARE INVITED TO COMMENT ABOUT  
5 TRANSPORTATION.

6 (C) ADVISORY GROUPS SHALL FOLLOW THE STATE OF MARYLAND  
7 OPEN MEETINGS LAW.

8 (D) THE OFFICE OF TRANSPORTATION SHALL NOTIFY DIRECTLY THE  
9 GROUPS AND ORGANIZATIONS LISTED IN SECTION 6.408(E)(1)(D)  
10 AND SECTION 6.408(E)(2)(G) OF EACH ADVISORY GROUP MEETING,  
11 BUT AN ADVISORY GROUP'S WORK SHALL NOT BE INVALIDATED FOR  
12 LACK OF REPRESENTATION FROM ONE OR MORE OF THE LISTED  
13 GROUPS OR ORGANIZATIONS.

14  
15 (4) ADVISORY GROUP RESPONSIBILITIES. ADVISORY GROUPS SHALL:

16 (A) ADVISE AND INFORM THE OFFICE ON TRANSPORTATION  
17 MATTERS;

18 (B) PROVIDE ADDITIONAL SUBJECT MATTER EXPERTISE TO THE  
19 OFFICE; AND

20 (C) PROVIDE FEEDBACK AND TECHNICAL ASSISTANCE ON THE  
21 IMPLEMENTATION OF MASTER PLANS AND OTHER INITIATIVES AND  
22 POLICY ISSUES.

23  
24 **Title 21. Traffic Control and Transportation.**

25 **Subtitle 5. Public Transportation.**

26  
27 **Section 21.502. Public MULTIMODAL Transportation Board.**

1 (a) *General Provisions.* General provisions applicable to the Public MULTIMODAL  
2 Transportation Board are set forth in subtitle 3, "boards and commissions," of title 6,  
3 "County Executive and the Executive Branch," of the Howard County Code.

4 (b) *Number of Members.* There is a Howard County Public MULTIMODAL Transportation  
5 Board. The Howard County Public MULTIMODAL Transportation Board shall consist  
6 of seven members NINE MEMBERS. ~~Ex officio~~ NON-VOTING EX OFFICIO members from  
7 State, regional, and County agencies may also be designated by the County  
8 Executive, but not to exceed four in number.

9 ~~(c) *Qualifications.* A MEMBER [[Members]] of the Board shall be:~~

- 10 ~~(1) A RESIDENT [[Residents]] of Howard County; and~~
- 11 ~~(2) Experienced or interested in AT LEAST ONE OF THE FOLLOWING MODES [[area]] of~~  
12 ~~[[public]] transportation[[.]].~~

- 13 ~~———— (I) PUBLIC TRANSIT;~~
- 14 ~~———— (II) BICYCLE INFRASTRUCTURE;~~
- 15 ~~———— (III) PEDESTRIAN INFRASTRUCTURE;~~
- 16 ~~———— (IV) VEHICULAR TRAFFIC NETWORKS; OR~~
- 17 ~~———— (V) TRANSPORTATION DEMAND MANAGEMENT.~~

18 **(C) QUALIFICATIONS.**

19 (1) EACH MEMBER SHALL BE A RESIDENT OF HOWARD COUNTY;

20 (2) EACH MEMBER SHALL BE EXPERIENCED OR INTERESTED IN OR A USER OF AT LEAST  
21 ONE OF THE FOLLOWING:

- 22 (I) PUBLIC TRANSIT, INCLUDING FIXED-ROUTE OR PARATRANSIT;
- 23 (II) BICYCLE TRANSPORTATION;
- 24 (III) PEDESTRIAN TRANSPORTATION;
- 25 (IV) ROAD NETWORKS THAT PROMOTE ALL MODES OF TRANSPORTATION; OR
- 26 (V) TRANSPORTATION DEMAND MANAGEMENT.

27

28 (3) AS NEW APPOINTMENTS ARE CONSIDERED, SPECIAL ATTENTION SHALL BE GIVEN TO  
29 ENSURE THAT A BALANCE OF EXPERTISE IS MAINTAINED ON THE BOARD. THE COUNTY

1 EXECUTIVE SHALL, WHEN SUBMITTING THE APPOINTMENT OF A POTENTIAL BOARD  
2 MEMBER TO THE COUNTY COUNCIL FOR APPROVAL, ALSO PROVIDE A STATEMENT OF  
3 THE BALANCE OF EXPERTISE AMONG THE EXISTING MEMBERS OF THE BOARD AND AN  
4 EXPLANATION OF HOW THE POTENTIAL APPOINTEE'S EXPERTISE WILL COMPLEMENT  
5 THE CURRENT BALANCE.

6 (d) *Executive Secretary.* The ADMINISTRATOR OF THE OFFICE OF Transportation  
7 [[Coordinator]] or the [[Coordinator's]] ADMINISTRATOR'S designee shall serve as  
8 Executive Secretary to the Board and shall attend all meetings.

9  
10 **Section 21.503. General powers and duties of Public MULTIMODAL Transportation**

11 **Board.**

12 The Howard County Public MULTIMODAL Transportation Board shall:

13 [[(a) Identify financial and other resources to support and expand existing public  
14 transportation services and to initiate and assist in providing additional public  
15 transportation for Howard County residents;]]

16 (A) INITIATE INITIATE, ADVISE, AND ASSIST IN PROVIDING TRANSPORTATION OPTIONS FOR  
17 HOWARD COUNTY RESIDENTS AND BUSINESSES, INCLUDING, BUT NOT LIMITED TO:

18 (1) PUBLIC TRANSIT ,INCLUDING FIXED-ROUTE AND PARATRANSIT;

19 (2) BICYCLE TRANSPORTATION;

20 (3) PEDESTRIAN TRANSPORTATION;

21 (4) VEHICULAR ROAD NETWORKS THAT PROMOTE ALL MODES OF

22 TRANSPORTATION; AND,

23 (5) TRANSPORTATION DEMAND MANAGEMENT;

24 (b) Make recommendations to the County Executive AS REQUESTED OR BY ITS OWN  
25 INITIATION, concerning contracts with State and Federal agencies, firms, corporations,  
26 and associations to provide public transportation services to Howard County;

27 (c) Encourage additional home-to-work transit services, INCLUDING, BUT NOT LIMITED TO  
28 THE MODES OF TRANSPORTATION DESCRIBED IN SUBSECTION (A) OF THIS SECTION;

29 (d) Assist in [[procuring]] PROVIDING adequate public transportation for County residents  
30 having no alternative means of transportation;

1 (e) Assist in increasing transportation access to HEALTH AND HUMAN [[social]] services,  
2 educational institutions, recreational facilities and OTHER GOODS AND SERVICES[[domestic  
3 supplies]];

4 (f) Develop and submit recommendations to County, State, and regional administrative  
5 bodies in planning comprehensive transportation services for Howard County residents;

6 (g) Receive and coordinate [[citizen]] PUBLIC comment and complaints concerning  
7 transportation needs and to recommend actions thereon; AND

8 [[(h) Evaluate present transportation services for the purpose of developing a  
9 comprehensive transit program for the County, with appropriate linkages to both the  
10 Baltimore and Washington areas; and]]

11 (H) MAKE RECOMMENDATIONS, IN CONSULTATION WITH THE TRANSIT AND PEDESTRIAN  
12 ADVISORY GROUP, TO THE OFFICE OF TRANSPORTATION ON ANY PROPOSED PERMANENT  
13 ELIMINATION OR RELOCATION OF A TRANSIT STOP IN HOWARD COUNTY AFTER NOTICE IS  
14 PROVIDED AND AT LEAST ONE PUBLIC MEETING IS HELD AT WHICH INTERESTED PERSONS  
15 SHALL BE AFFORDED A REASONABLE OPPORTUNITY TO OFFER INPUT INTO THE PROPOSED  
16 CHANGE; HOWEVER, NOTHING IN THE FOREGOING SHALL PRECLUDE THE COUNTY FROM THE  
17 TEMPORARY ELIMINATION OR RELOCATION OF A TRANSIT STOP IN THE CASE OF AN  
18 EMERGENCY, PROVIDED THAT NO SUCH CHANGE SHALL BE MADE PERMANENT PRIOR TO  
19 COMPLETION OF THE BOARD'S RECOMMENDATION PROCESS DESCRIBED ABOVE; AND

20 [[(i)] (H I) FURNISH RECOMMENDATIONS AND PROVIDE INFORMATION TO THE COUNTY  
21 EXECUTIVE AND THE COUNTY COUNCIL ON ANY MATTER CONCERNING THE PRESENT AND  
22 FUTURE NEEDS OF PUBLIC TRANSPORTATION IN HOWARD COUNTY, INCLUDING PROVIDING  
23 ACCESS TO BOTH THE BALTIMORE AND WASHINGTON AREAS THROUGH THE  
24 TRANSPORTATION OPTIONS DESCRIBED IN THIS SECTION.

25 (J) AT THE DIRECTIVE OF THE COUNTY EXECUTIVE OR BY RESOLUTION OF THE COUNTY  
26 COUNCIL, REVIEW AND MAKE RECOMMENDATIONS ON ANY MATTER RELATED TO PUBLIC  
27 TRANSPORTATION IN HOWARD COUNTY.

28  
29 **Title 16. Planning, Zoning and Subdivisions and Land Development Regulations.**

30 **Subtitle 1. Subdivision and Land Development Regulations.**

31 **Article I. General.**

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**Section 16.108.** Rules of construction; definitions.

(b) *Definitions.* As used in these regulations, the following terms shall be defined as follows:

- (47) Review committee means an advisory group to the Department of Planning and Zoning, organized to coordinate the subdivision and site development plan review process. The group shall include, but not be limited to, representatives of the following agencies:
  - (i) Department of Public Works;
  - (ii) Health Department;
  - (iii) Department of Education;
  - (iv) Department of Recreation and Parks;
  - (v) Department of Fire and Rescue Services;
  - (vi) Department of Inspections, Licenses and Permits;
  - (vii) Soil conservation district; [[and]]
  - (viii) Maryland State Highway Administration[.]; AND
  - (IX) OFFICE OF TRANSPORTATION.

*Section 2. And Be It Further Enacted by the County Council of Howard County, Maryland, that this Act shall become effective 61 days after its enactment.*

