



PUBLIC TRANSPORTATION BOARD

June 27, 2017

7:00 p.m.

The George Howard Building
3430 Court House Drive, Ellicott City, MD 21043

AGENDA

1. Approval of the May 23, 2017 Minutes

Announcements

Open Meetings Act

2. Public Comment

3. Old Business

Role of the Public Transportation Board- bike/ped committee

Regional Transportation Agency/ Commission

RTA update

Bus stop changes; public input

Transit Development Plan- preliminary concepts, public meeting dates (September 26?)

4. New Business

Election of Chair and Vice-Chair (2017-2018)

RTA Route Changes- Public Hearing

5. Adjournment

Future PTB Meetings Dates

July 25, 2017 Transit Development Plan/ RTA Public Hearing

Sept 26, 2017 PTB Rules & Procedures

Oct 24, 2017

For confirmation, please call the Office of Transportation at 410-313-4312.



PUBLIC TRANSPORTATION BOARD MINUTES
May 23, 2017 at 7:00 p.m.

Members Present: Ron Hartman, Chair
Jason Quan
Alice Giles
Astamay Curtis
Brian Dillard
Members Excused: Larry Schoen

Staff: Clive Graham, Executive Secretary
John Ainsley, Recording Secretary

1. **Approval of the April 25, 2017 Minutes**

The Minutes were approved by a vote of 5-0.

2. **Announcements**

Clive announced that there is intent to make future route changes on two of the Regional Transportation Agency's current routes. One of the routes is in Anne Arundel County while the second is in Howard County. The current plan is to have the RTA post and advertise the intended changes during the month of June so comments may be received at a July public hearing. The current policy requires the Public Transportation Board (PTB) to hold the public hearing in event the RTA Commission is not seated. If the RTA Commission has not been seated, the PTB board would include the hearing as part of its July 25, 2017 meeting. It was suggested the PTB meeting be held at the RTA office due to its proximity to Anne Arundel County.

3. **Public Comments**

There were no public comments.

4. **Old Business**

Role of the Public Transportation Board- bike/ped committee

Clive advised that the PTB legislation (CB 20-2017) was introduced to the County Council but is currently tabled for second time. He advised it is scheduled on the agenda of the next council work session in June. There is a concern of Councilperson Jen Teresa that the PTB not lose its major focus on transit.

Regional Transportation Agency Commission (Update)

Clive advised that the RTA Commission is still not seated at this time, but expressed a hope that a Memorandum of Understanding (MOU) will be signed before the end of this fiscal year allowing it to sit. If an agreement of the partners cannot be concluded, Clive suggested that maybe another model will have to be considered.

Regional Transportation Agency (Update)

Mark Pritchard presented an overview “snapshot” of the April performance of the Regional Transportation Agency (RTA). Highlights included:

- Fixed route ridership for the month did not meet goals (passengers per hour)
- Paratransit service had an increase in demand and ridership
- 333 missed trips – a very bad number. Mark noted mechanical issues and age of the fleet as factors
- 12 new paratransit vehicles are expected in July that may be used on fixed routes in the short term

Ron Hartman suggested that some of the data on the snapshot may not be accurate, for example, higher mileage of April trips at the same time as a high spike in missed trips. Mark said he would review the data with his staff.

Priority Letter (Update)

Clive said the Priority Letter had been completed and signed by County Executive Kittleman, Senator Guzzone, Delegate Atterbeary and Council Chairman Jon Weinstein. The letter has been forwarded to the Maryland Department of Transportation (MDOT).

Bus Stop Changes; Public Input

Clive summarized last month’s PTB meeting by stating that the PTB members agreed that there should be a process in place for public notification regarding bus stop. The process should give riders advanced written notice of the anticipated changes and the opportunity to either attend the next monthly PTB meeting, or send their comments for board consideration.

5. New Business

Pedestrian Master Plan Presentation

Chris Eatough and Albert Engel of the Office of Transportation presented an overview of the draft Pedestrian Master Plan. The presentation gave an overview and summary as follows:

- The present state of walkability in Howard County, and the walkability vision articulated in the plan
- What improvements the County has completed under the 2007 Pedestrian Master Plan, which identified numerous intersection and sidewalk improvements, and how the new plan differed from it.
- A description of the field assessment completed for the new plan: County staff assessed 343 miles of sidewalks, 915 intersections, and 494 bus stops for ADA compliance.
- An explanation of the public input process for this plan: open houses and an online Wikimap allowed the public to identify locations of concern
- An account of how the Pedestrian Advisory Team developed the plan's Vision, Goals, and Guiding Principles.
- An overview of the needs the plan identifies for sidewalk installation and repair, ADA upgrading and maintenance, and intersection improvements
- A map showing structured pedestrian projects, which recommend possible combinations of individual improvements in the same geographic area, that are identified in the plan.
- Cost estimates for structured projects totalling to \$11.73M: \$9.56M in sidewalk construction, \$1.28M in intersection improvements and \$890,000 in bus stop improvements.

Focus Initiative

Ron has requested that all board members to please forward him a list topics that they would wish to see discussed at future PTB meetings.

6. Adjournment

Mr. Hartman adjourned the meeting at 8:21 pm. The next Public Transportation Board meeting is scheduled for **June 27, 2017 at 7:00 pm.**

Clive Graham

 Clive Graham 6/22/17
 Executive Secretary Date

John Ainsley

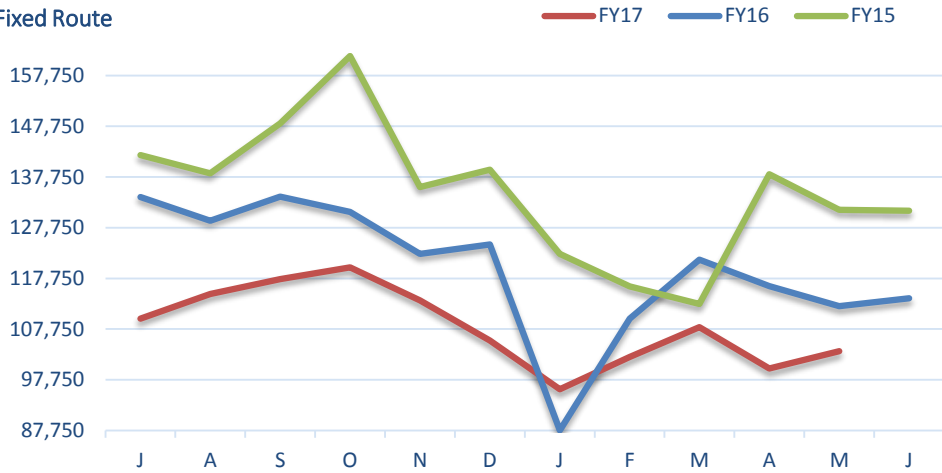
 John Ainsley 6/22/17
 Recording Secretary Date



Regional Transportation Agency Statistical Summary

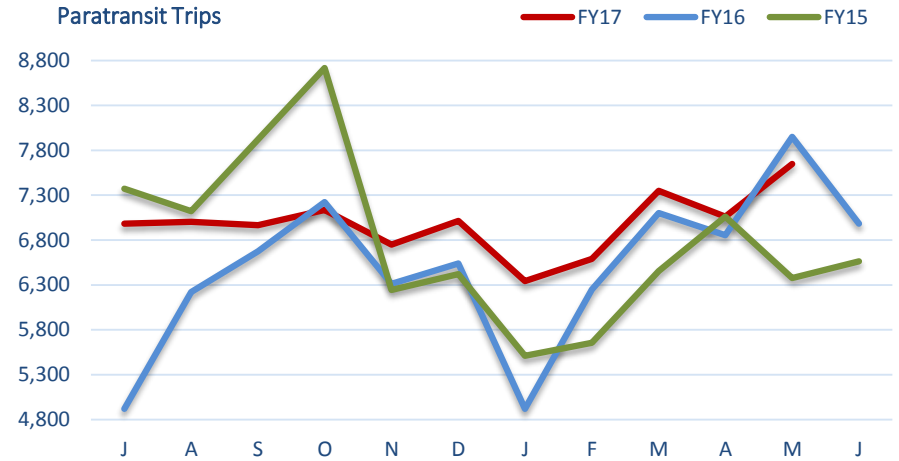
For One Month Period Ending 5/31/2017

Fixed Route



May ridership: 103,415- FY15-16 Average:- 121,763 Net: -7.9%

Paratransit Trips



May ridership: 7,648- FY15-16 Average:- 7,163 Net: -3.8%

Average Daily Ridership per trip				Missed			Jurisdiction
Daily Ridership	May	Month to Average	Average Year to date	Trips	Miles	Hours	
201/J	6.8	●	7.1	23	345	20	Anne Arundel
202/K	8.6	●	10.4	55	793	47	
203/M	1.1	●	1.1	5	41	2	
301/A	3.7	●	4.6	1	15	1	Prince George's
302/G	7.2	●	7.5	13	375	22	Howard
401/Green	7.6	●	9.3	118	500	33	
404/Orange	8.0	●	9.9	8	294	17	
405/Yellow A & B	8.0	●	8.1	13	357	21	
406/Red	7.2	●	7.9	90	1670	100	
407/Brown	9.7	●	11.0	5	85	5	
408/Gold	4.4	●	4.6	74	1332	80	
409/Purple	6.9	●	7.6	7	130	8	Regional
501/Silver	16.2	●	17.2	8	297	17	
502/B	8.1	●	9.0	12	238	14	
503/E	9.5	●	10.3	12	275	16	

Operate a Safe Transit System					
Accidents (YTD)	(1) FY17 (YTD)	(1)FY16 (YTD)	Change	Target	Performance vs Target
Fixed Route	12	10	17%	10	●
Meet and Exceed Customer Expectations					
Complaints	(1) FY17	(1)FY16	Change	Target	
System	669	705	-5%	705	●
Operate an Effective Transit System					
Overall	(1) FY17	(1)FY16	Change	Target	
Fixed Route	1,198,817	1,322,212	-10%	1,322,212	●
Paratransit	76,842	70,966	8%	70,966	●
Fixed Route	May-17	May-16	Change	Target	
Weekday	3,962	4,168	-5%	4,168	●
Saturday	2,349	2,642	-12%	2,642	●
Sunday	659	1,163	-76%	1,163	●
Passengers	May-17	May-16	Change	Target	
Fixed Route	7.64	8.75	-15%	8.75	●
Paratransit	1.57	1.56	1%	1.56	●

(1) FY17YTD and FY16YTD: Compares same months.



Meets or Exceeds Average



Meets Expectation



Does not meet Expectation

Fixed Route Performance Statistics: 2017													
	July	August	September	October	November	December	January	February	March	April	May	FY17.Year to Date	Average
RTA SYSTEM RIDES TOTAL	114,175	114,677	117,613	123,851	113,437	105,429	95,889	102,289	108,083	99,959	103,415	1,198,817	108,983
Missed Trips	216	108	136	129	93	102	143	71	156	333	444	1,930	175
Missed Hours	163	126	136	149	180	165	165	92	242	285	403	2,106	191
Missed Miles	1,514	1,465	1,506	1,700	1,217	1,510	2,007	833	2,162	4,568	6,747	25,229	2,294
Total Road Calls	82	90	89	68	72	73	71	48	65	62	85	805	73
Workers Comp Claims	1	2	1	0	2	0	1	0	8	2	2	19	2
Monthly Miles	262,130	285,231	267,149	265,288	264,634	260,012	256,395	248,169	269,542	276,373	265,952	2,920,875	265,534

Paratransit Performance Statistics: May 2017							
Trip Type	Trips	Revenue Hours	Service Hours	Trips per Revenue Hour	Trips Denials	Late pickups: + 15 minutes	On-Time Performance
ADA Prince George's County	122	97	107	1.7	0	11	90%
ADA Anne Arundel M route	15	9	10	1.6	0	0	100%
ADA Anne Arundel	187	111	123	1.7	0	11	94%
ADA & (GPT) General Paratransit Trips Howard County	6,078	3,870	4,253	1.5	0	316	94%
Taxi Total Performed Trips	1,246	504		2.5			
Totals	7,648	4,592	4,493	1.8	0	338	94%

(2) Mobility performed and verified trips in RouteMatch Software Database

for questions regarding data in this summary, contact Maynard Nash (301) 951-3622 or Maynard.Nash@transitRTA.com

Transit Management of Central Maryland, Inc.



Summarized Financial Information for the eleven months ending May 31, 2017

May 31, 2017

Description	Month May 30, 2017	Monthly Budget	Monthly Budget Variance	Actual YTD 7/1/2016 - 05/31/2017	Budget YTD 7/1/2016- 5/31/2017	YTD Budget Variance	FY 2017 Annual Budget
Fare Recovery & Advertising	\$ 138,857	\$ 159,977	\$ (21,121)	\$ 1,494,316	\$ 1,759,750	\$ (265,434)	\$ 1,919,727
Operation Cost	\$ 816,545	\$ 820,516	\$ (3,970)	\$ 8,910,079	\$ 9,025,671	\$ (115,592)	\$ 9,846,187
Maintenance Cost	\$ 222,071	\$ 235,273	\$ (13,203)	\$ 2,640,718	\$ 2,588,008	\$ 52,710	\$ 2,823,282
General & Administrative Cost	\$ 205,822	\$ 178,742	\$ 27,080	\$ 1,953,312	\$ 1,966,163	\$ (12,851)	\$ 2,144,905
Total Cost Expended	\$ 1,244,439	\$ 1,234,531	\$ 9,907	\$ 13,504,109	\$ 13,579,843	\$ (75,734)	\$ 14,814,374
Net fare recovery less costs expended	\$ (1,105,582)	\$ (1,074,554)	\$ 31,028	\$ (12,009,793)	\$ (11,820,093)	\$ 189,700	\$ (12,894,647)



PLEASE TAKE ONE!

Passengers are invited to join in the discussion on the dates listed below

Proposed New Service: Routes 504 and 409B

Proposed Service Enhancements to Existing Routes and Bus Stops: Routes 203/M, 401/Green, 405/Yellow, 406/Red, 407/Brown, 408/Gold, 409/Purple, 501/Silver and 503/E.

A public hearing regarding RTA service enhancements will be held on Tuesday, July 25, 2017 at 7:00 p.m. at the RTA Administration Building located at 8510 Corridor Road, Suite 110, Savage, Maryland. The RTA opens a 30-day public comment period on Monday, June 26th through Tuesday, July 25, 2017. During this period the public is encouraged to provide feedback regarding proposed changes by submitting written comments either online, www.transitRTA.com, email, consumer@transitRTA.com or mail, RTA Administration office, 8510 Corridor Road, Suite 110, Savage, MD 20763. Proposed changes are scheduled to go into effect Monday, September 11, 2017.

PUBLIC COMMENT PERIOD DATES: Monday, June 26 to Tuesday, July 25, 2017

Information Session

Tuesday, June 27, 2017, 7:00 p.m.

The George Howard Building (Columbia Ellicott Room)
3430 Court House Drive, Ellicott City, MD 21043

****For Anne Arundel County information sessions and locations, please visit www.transitRTA.com.**

PUBLIC HEARING: Tuesday, July 25, 2017, 7:00 p.m.

Regional Transportation Agency of Central Maryland, Administration Office
8510 Corridor Road, Suite 110
Savage, MD 20763

All meeting locations are accessible for people with disabilities. Anyone requiring special assistance or additional accommodations, or who require printed materials in an alternate format should contact RTA in advance at 1-800-270-9553 to make necessary arrangements.

For More Information or to Comment

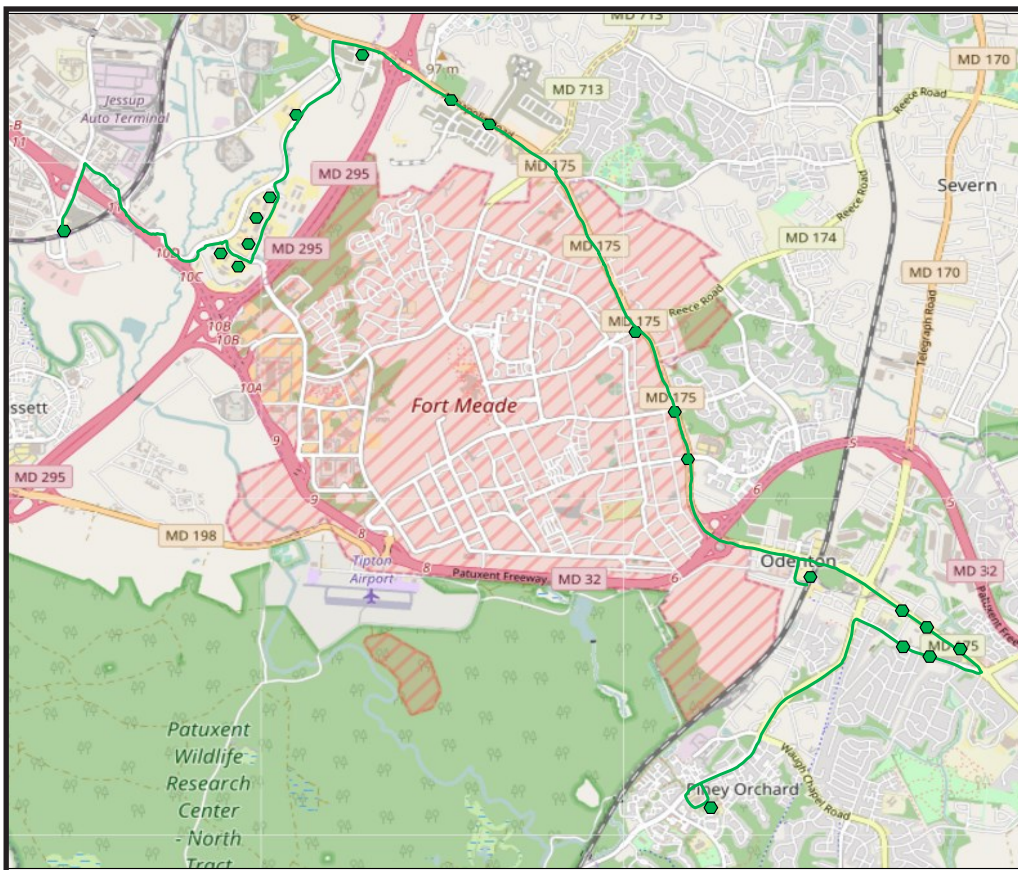
Visit www.transitRTA.com or call the RTA, Monday-Friday, 8:30 a.m.-5:00 p.m. at 1-800-270-9553. You may also email your comments to consumer@transitRTA.com with subject heading "Route/Schedule Proposal," 711 MD Relay or mail comments to 8510 Corridor Road, Suite 110, Savage, Maryland 20763. Your name and postal address must be included with your comments to become part of the public hearing record.

Title VI Notice

RTA fully complies with Title VI of the Civil Rights Act of 1964.
For the full policy, please visit www.transitRTA.com.

Proposed New Service

Route 504 (funded by the Baltimore Link Project) will connect Piney Orchard and the Savage MARC train station via the Odenton MARC train station, Route 175, and National Business Parkway. Proposed Route 504 will serve the Reece Road Gate at Fort Meade and the NSA shuttle stop. Service will operate Monday-Friday, 5:30 a.m.-10:30 a.m. and 3:00 p.m.-6:30 p.m. Route 504 will replace current peak service on existing Route 203/M during these hours.

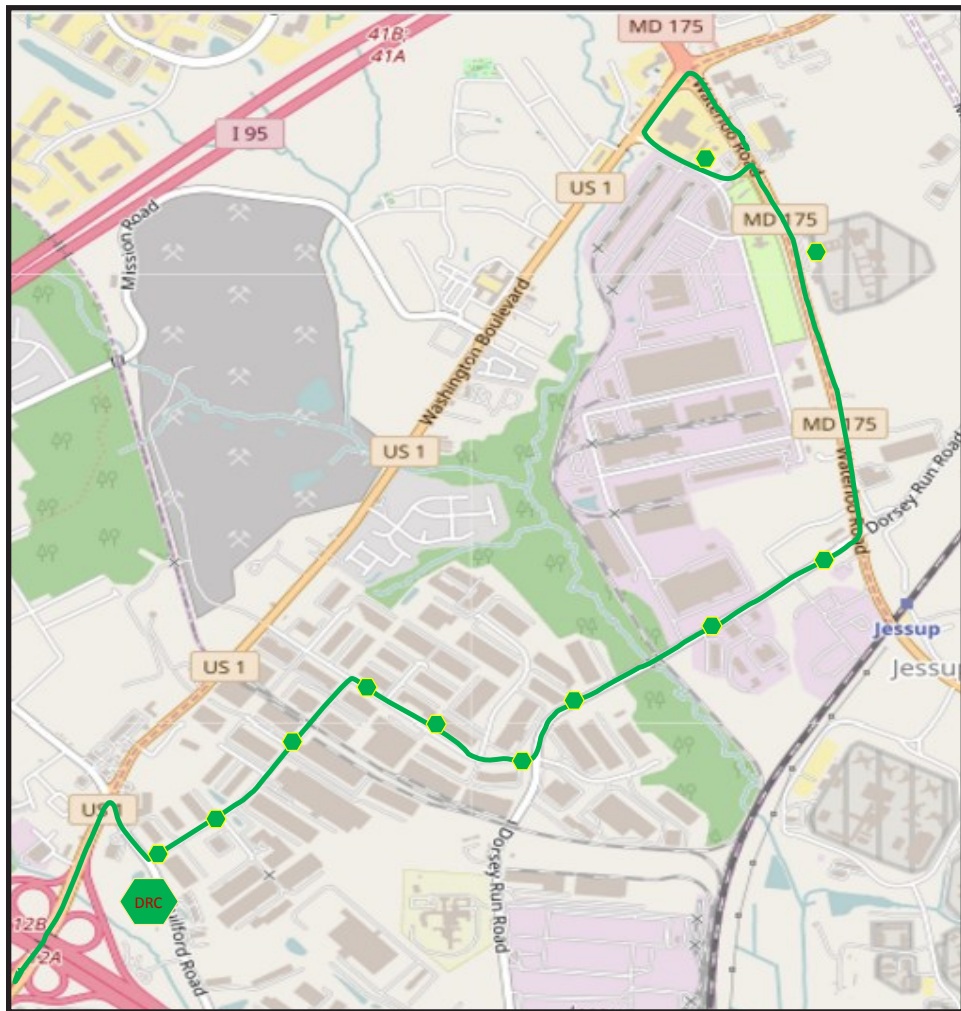
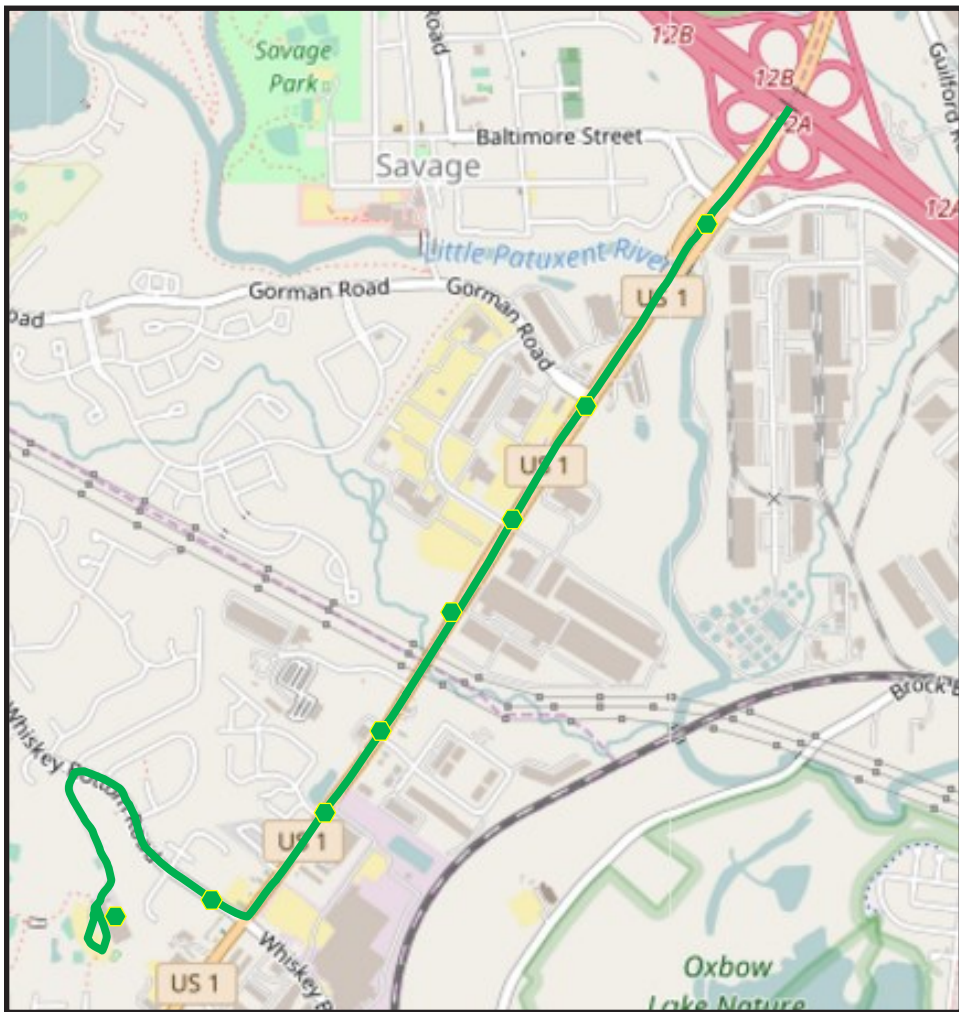


	Existing	Proposed
Service Day	Service Span	
Weekdays		6:18AM-10:23AM
Saturday	---	---
Sunday	---	---
	Frequency (minutes)	
Wkdy AM Peak	---	30
Wkdy Midday	---	---
Wkdy PM Peak	---	30
Saturday	---	---
Sunday	---	---

Current Route 203/M will be served by new service Route 504 during peak a.m. and p.m. hours. Operating services will be provided between 10:30 a.m. - 3:30 p.m. by Anne Arundel County's Office of Aging on-demand system to serve the Waugh Chapel Shopping Center. For more information regarding this service please call Anne Arundel County at 410-222-0022 or 410-222-0225.

Proposed New Service

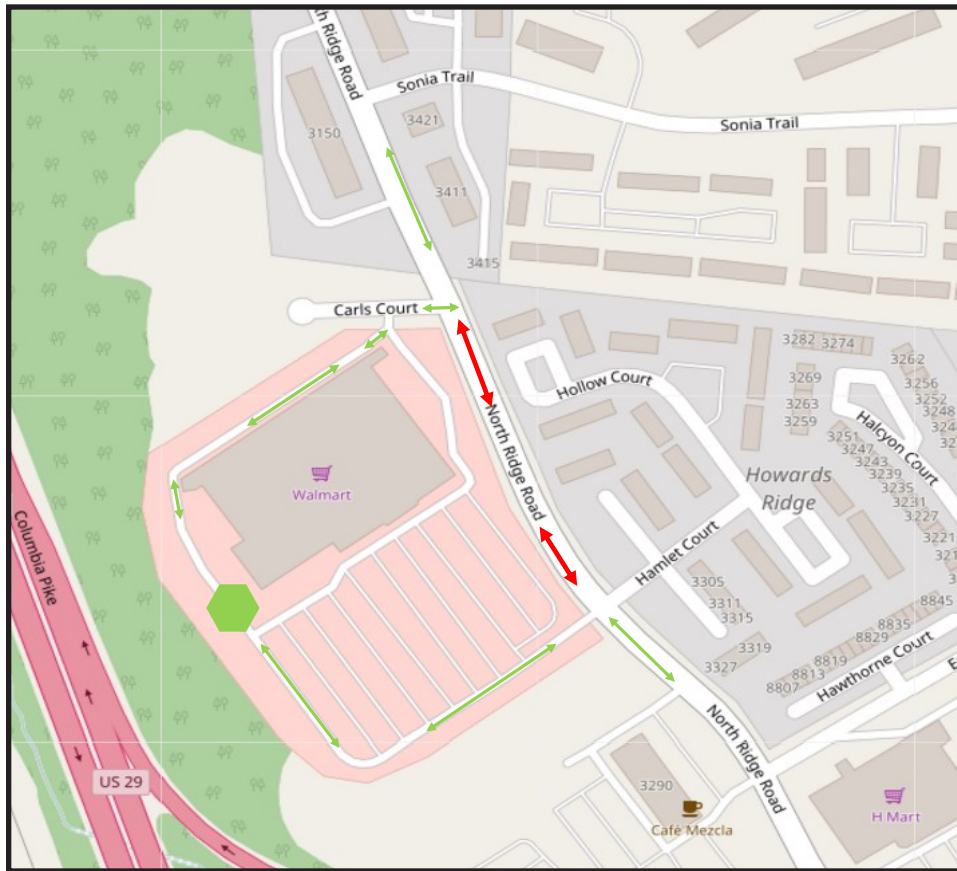
Route 409B will connect the North Laurel Community Center with the Maryland Food Center via Route 1, Guilford Road including the Leola Dorsey Day Center, Stayton Road, Patuxent Range Road, and Dorsey Run Road at Route 175. At the Maryland Food Center, 409B Connects with 501/Silver & 408/ Gold. Service will operate Monday-Saturday, 6:00 a.m. - 6:00 p.m., allowing for transfers to Route 503/E at the North Laurel Community Center.



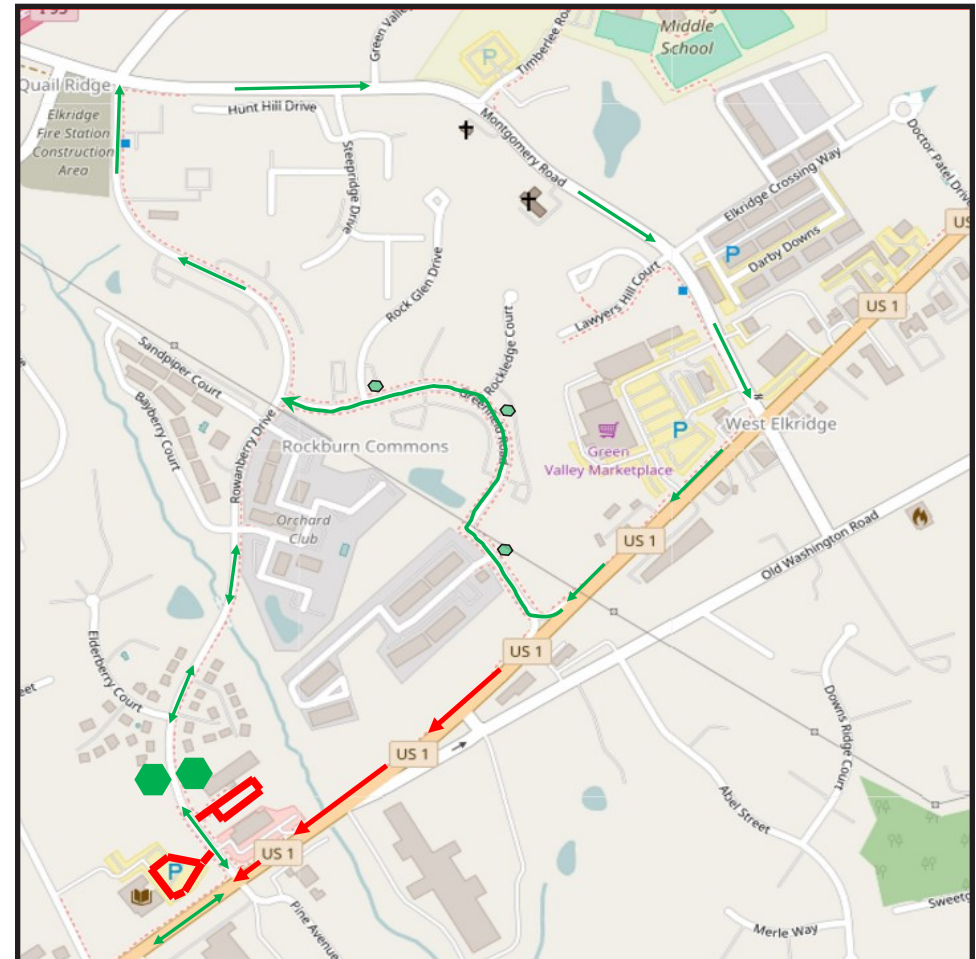
	Existing	Proposed
Service Day	Service Span	
Weekdays	New	05:49AM — 9:09PM
Saturday	New	9:49AM—8:39PM
Sunday	---	---
	Frequency (minutes)	
Wkdy AM Peak	---	60
Wkdy Midday	---	60
Wkdy PM Peak	---	60
Saturday	---	60
Sunday	---	---

Proposed Service Enhancements to Existing Routes

Route 405/Yellow will adjust slightly creating a loop of service via Town and Country Boulevard at North Ridge Road. This enhancement will provide a direct connection to the Walmart on North Ridge Road. All existing bus stops will continue to be served.

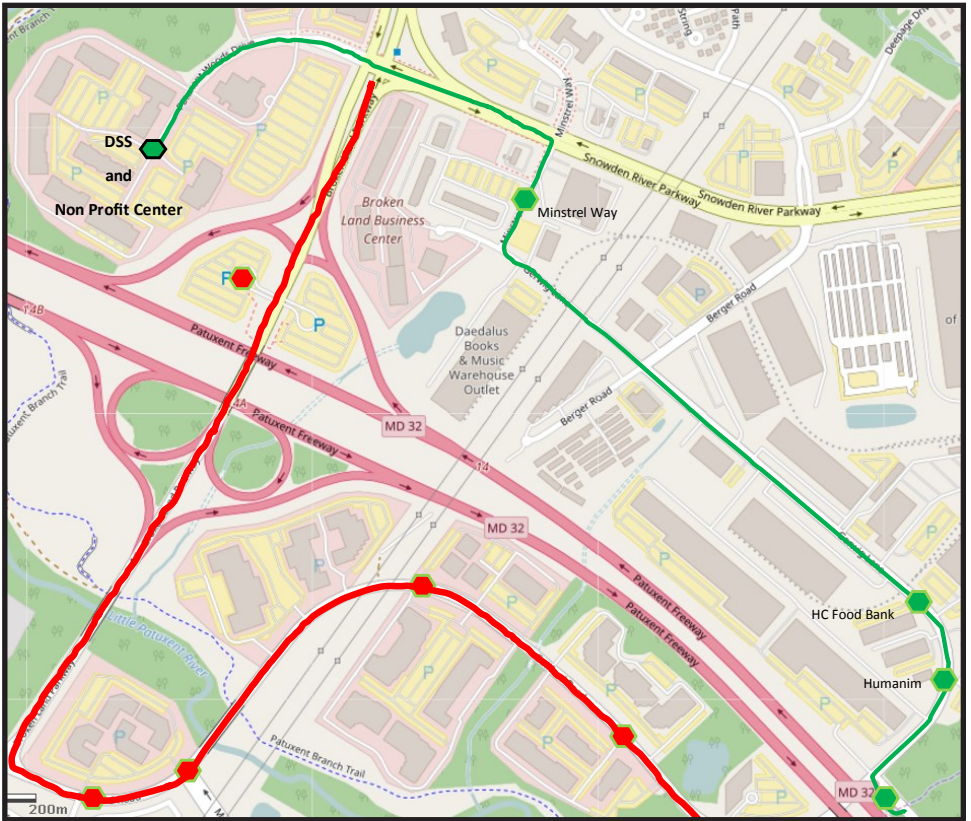


Southbound Route 409/Purple leaving Elkridge Corners will now turn right onto Greenfield Road providing new access to apartment complexes. The route will continue left onto Rowanberry Drive to Route 1 south stopping at points on Greenfield Road and Rowanberry Drive, including the Elkridge Library and Parkview Apartments. Two shelters will be added along Rowanberry Drive for patrons of the library and residents of Parkview Apartments.



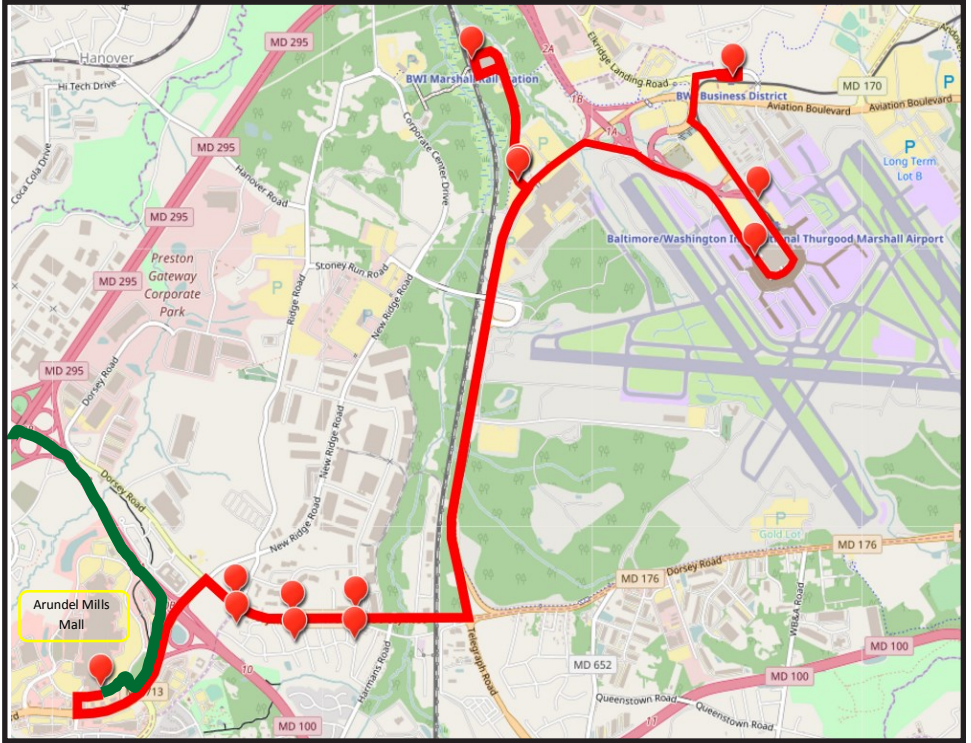
Proposed Service Enhancements to Existing Routes

Route 503/E service will be re-routed between the intersection of Guilford Road/Gerwig Lane and Patuxent Woods Drive. The proposed route will travel between Guilford and Snowden River Parkway, thereby providing service to the Howard County Food Bank. Stops on Guilford Road no longer served by Route 503/E will continue to be served by Route 407.



Proposed Service Enhancements to Existing Routes

Route 501/Silver would run between Columbia Mall and Arundel Mills Mall only. Alternative for the current service from Arundel Mills Mall to Baltimore Washington Airport (BWI) would be MTA Route 75-Baltimore Link.



Bus Stop Enhancements

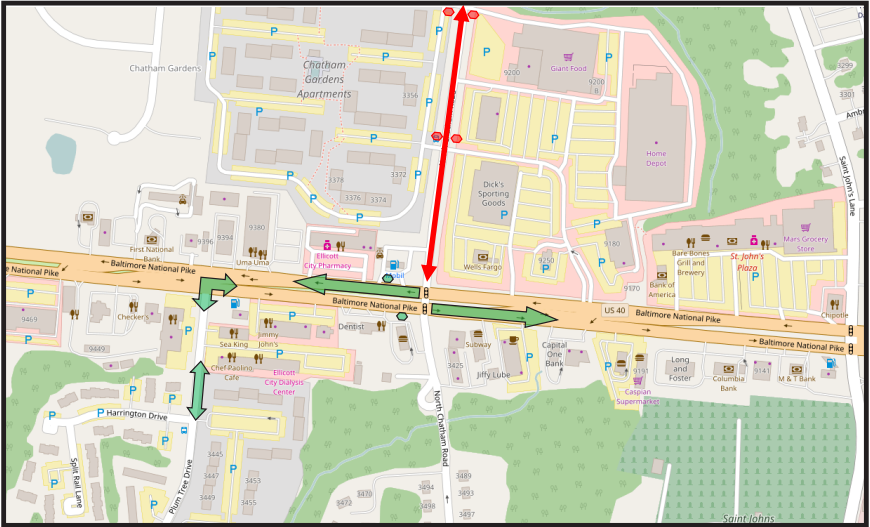
Route 401/Green current stop at Hickory Ridge Place will be relocated to Sunny Spring.

Route 404/Orange will continue to serve the front door of Hickory Ridge Place.

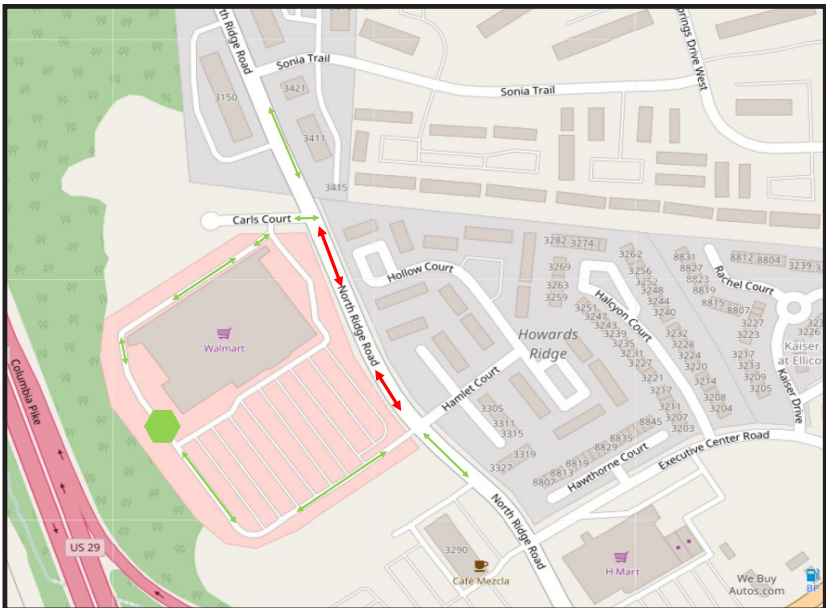


Bus Stop Enhancements

Route 405/Yellow will remain on Route 40 and bus stops on North Chatham Road will be relocated to Route 40 west of North Chatham Road.



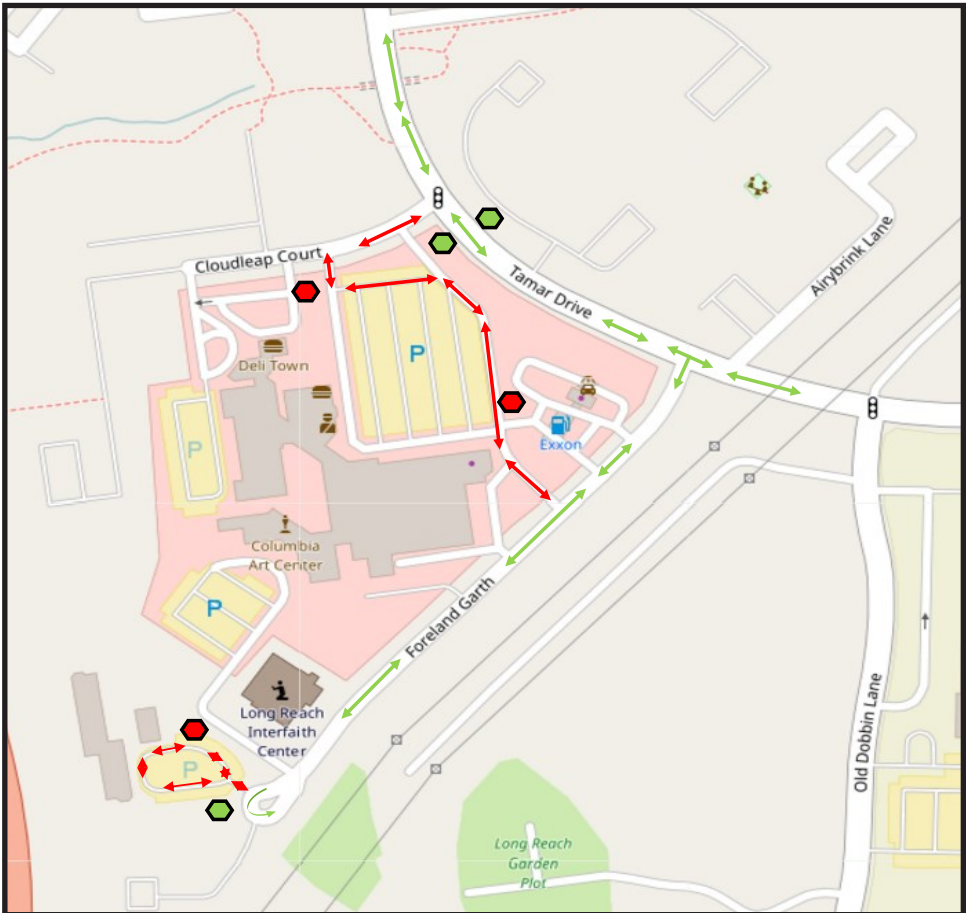
Route 405/Yellow will serve the Walmart at Ellicott City at a relocated bus stop. Bus stop will be moved to the western end of the parking lot near the Garden Center, in order to provide for better pedestrian safety and bus operations. A shelter will be provided at this location.



Bus Stop Enhancements

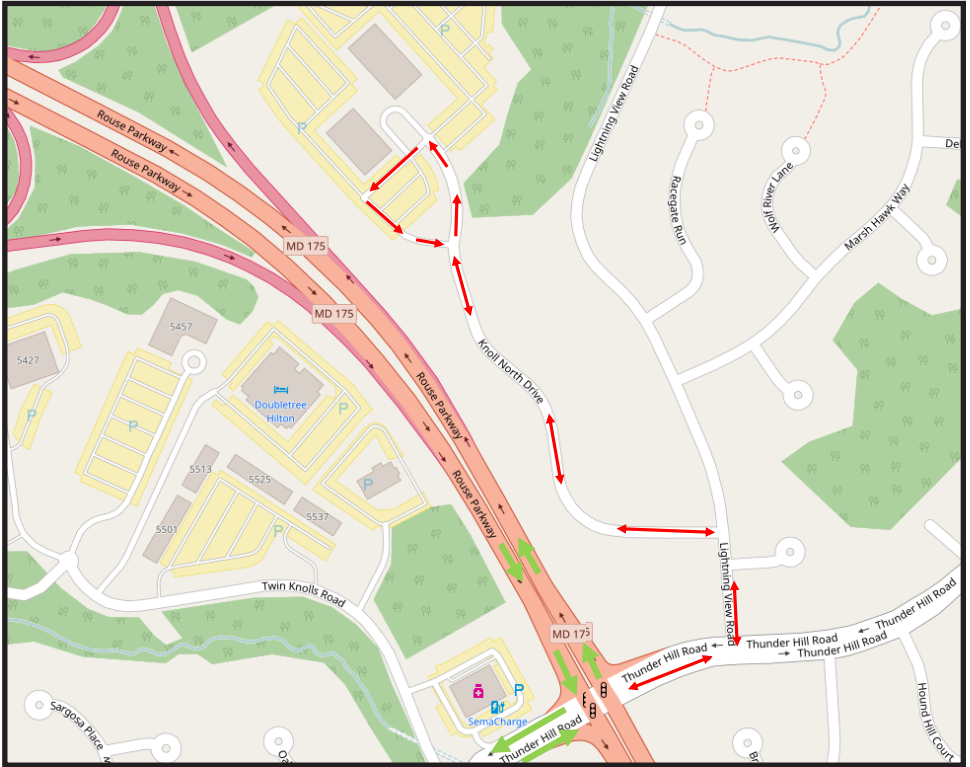
Routes 406/Red and 408/Gold remain on Foreland Garth and stop at the existing bus shelter at Shalom Square. Routes will not pull into Longwood parking lot.

Routes 406/Red and 408/Gold will remain on Tamar Drive at the Long Ranch Village Center. The existing bus stops in Long Ranch Village Center will be discontinued due to upcoming redevelopment. Buses will stop on Tamar Drive east of Cloudleap Court.



Bus Stop Enhancements

The Columbia Medical Center stops currently served by **Route 407/Brown** will now be served only by **Route 408/Gold**.



RTA Announcements

June 26, 2017



PUBLIC HEARING

Howard County Office of Transportation will host a Public Hearing on behalf of Anne Arundel County, Howard County, Prince George's County and the City of Laurel to discuss proposed RTA route and bus stop enhancements. Hearing will take place on **Tuesday, July 25th at the RTA Administration Office, 8510 Corridor Road, Suite 110, Savage, Maryland.** The RTA opens a 30-day public comment period on Monday, June 26th through Tuesday, July 25, 2017. Written comments can be submitted online, www.transitRTA.com, email, consumer@transitRTA.com, 7-1-1 MD Relay or mail, RTA Administration Office, 8510 Corridor Road, Suite 110, Savage, MD 20763. Proposed changes are scheduled to go into affect on September 11, 2017.

For detailed route enhancements and a list of information sessions, visit www.transitRTA.com. If you require special accommodations please contact Sue Poole, Director of Communications, Regional Transportation Agency of Central Maryland 301-957-3604 sue.poole@transitRTA.com, or John Ainsley,

For more information regarding proposed route changes, information sessions or to comment, visit www.transitRTA.com or call the RTA, Monday-Friday, 8:30 am-5:00 pm at 1-800-270-9553. You may also email your comments to consumer@transitRTA.com with subject heading "Route/Schedule Proposal" or mail comments to 8510 Corridor Road, Suite 110, Savage, Maryland 20763. *Your name and postal address must be included with your comments to become part of the public hearing record.*

RTA Announcements



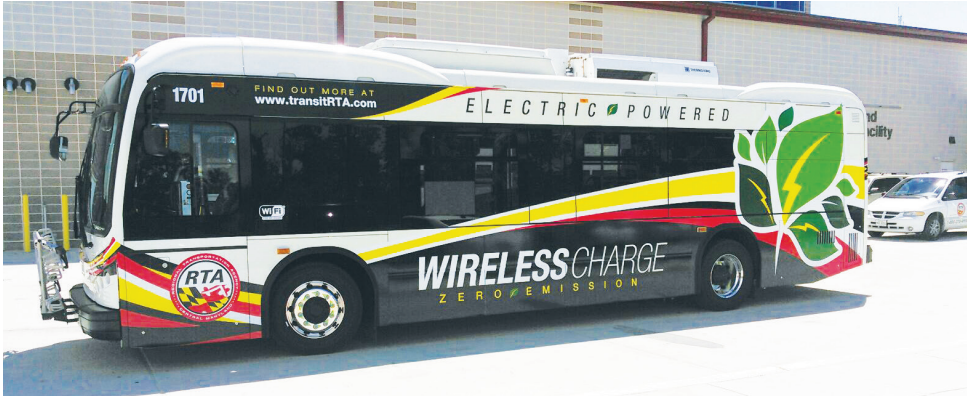
Regional Transportation Agency of Central Maryland (RTA)

30 Day Public Comment Period

Monday, June 26th through Tuesday, July 25, 2017.

The Regional Transportation Agency of Central Maryland (RTA) gives notice of a public hearing regarding RTA service enhancements that will affect the following routes: 203/M, 401/Green, 405/Yellow, 406/Red, 407/Brown, 408/Gold, 409/Purple, 501/Silver, and 503/E. New proposed service routes include: 409B and 504. For more details regarding route enhancements and scheduled information sessions, visit www.transitRTA.com or call 800-270-9553 Monday-Friday, 8:30 am-5:00 pm. **The public hearing will be held on Tuesday, July 25, 2017 at 7:00 p.m. at the RTA Administration Building located at 8510 Corridor Road, Suite 110, Savage, Maryland.** Riders can access location via Route 409/Purple. The RTA opens a 30-day public comment period on Monday, June 26th through Tuesday, July 25, 2017. During this period the public is encouraged to provide feedback regarding proposed changes by submitting written comments either online, www.transitRTA.com, email, consumer@transitRTA.com, or 7-1-1 MD Relay or mail, RTA Administration office, 8510 Corridor Road, Suite 110, Savage, MD 20763. Proposed changes are scheduled to go into effect Monday, September 11, 2017. Anyone requiring special assistance or additional accommodations, or who require printed materials in an alternative format should contact RTA in advance at 1-800-270-9553 to make arrangements. RTA fully complies with Title VI of the Civil Rights Act of 1964. For the full policy, visit www.transitRTA.com.

RTA Announcements



COMING THIS JULY! HOWARD COUNTY ELECTRIC BUSES

Through a Federal Transit Administration (FTA) Transit Investments for Greenhouse Gas and Energy Reduction (TIGGER) program grant, Howard County, RTA, the Maryland Transit Administration (MTA), and the Center for Transportation and the Environment (CTE) have partnered to replace three aging diesel buses with three state-of-the-art battery electric buses that will charge wirelessly at the Columbia Mall while in service.

Manufactured by BYD in Lancaster, CA, the electric buses utilize Momentum Dynamics inductive (“wireless”) on-route charging. The buses will operate on the RTA (Route 401/Green) servicing Columbia Mall, Wilde Lake Village, Howard County Community College, and Howard County General Hospital. Data loggers on board each bus will provide information as to the efficiency and cost effectiveness of inductive charging for electric bus fleets. The data will also be used to calculate estimated emission reductions as a result of operating the battery electric buses in place of diesel buses. For more information visit: www.transitRTA.com/Electric.



RouteShout

COMING SOON! Catch the Bus with RouteShout 2.0 Mobile App! Taking the

bus? RTA Riders will soon be able to access REAL-TIME Data on a mobile device. App will be available on Google Play and Apple Store. Look for details this summer on our website, www.transitRTA.com.