



PUBLIC TRANSPORTATION BOARD

May 23, 2017

7:00 p.m.

The George Howard Building
3430 Court House Drive, Ellicott City, MD 21043

AGENDA

1. Approval of the April 25, 2017 Minutes
2. Announcements
3. Public Comment
4. Old Business
 - Role of the Public Transportation Board- bike/ped committee
 - Regional Transportation Agency/ Commission
 - RTA update
 - Priority Letter
 - Bus stop changes; public input
5. New Business
 - Pedestrian Master Plan presentation
 - Focus Initiative
6. Adjournment

Future PTB Meetings Dates

June 27, 2017 Transit Development Plan
July 25, 2017 Transit Development Plan
Sept 26, 2017

For confirmation, please call the Office of Transportation at 410-313-4312.



PUBLIC TRANSPORTATION BOARD MINUTES
April 25, 2017 at 7:00 p.m.

Members Present: Ron Hartman, Chair
Jason Quan
Alice Giles
Astamay Curtis
Larry Schoen
Brian Dillard
Members Excused: Hector Garcia

Staff: Clive Graham, Executive Secretary
John Ainsley, Recording Secretary

1. **Approval of the March 28, 2017 Minutes**

The Minutes were approved by a vote of 5-0. Mr. Dillard abstained from the vote.

2. **Announcements**

Clive announced that the Office of Transportation will be holding the annual Bike to Work Day on May 19, 2017, at 7:00am. The event will be held at the parking lot of Whole Foods, 10275 Little Patuxent Pkwy, Columbia, MD. All board members are invited to attend.

Clive introduced Councilperson Jen Terrasa and assistant Kate McLeod who were attending tonight's Public Transportation Board meeting.

3. **Public Comments**

There were no public comments.

4. **Old Business**

Role of the Public Transportation Board- bike/ped committee

Clive summarized CB 20-17, draft legislation of the County Council which would define the duties of the Office of Transportation (OoT), the duties of the Public Transportation Board (PTB) and the required qualifications of the Administrator of the OoT. Clive reported that, in response to the previous Council work session, County Administration was drafting amendments to the bill that would include and address additional comments and concerns of council members. The bill is currently tabled and to be heard at a future Council work session.

Clive said that Councilperson Terrasa was interested in including an amendment that would require the PTB to hold a public meeting when there were changes to bus stops. Jen commented that she was not suggesting that a formal hearing be required, but rather that the legislation should require proposed changes to be posted at the affected bus stops in advance to give opportunity to riders to voice opinions at the next monthly PTB meeting. Ron Hartman advised that he had no objection to having a bus route change procedure as Jen suggested. Astamay Curtis suggested that riders be able to call or e-mail if they could not be present at the PTB meeting. Larry Schoen agreed that there should be an administrative process for changes in stops/routes, but did not think it needed to be legislated.

At the March PTB meeting the members did not have the actual proposed amendment language. Clive shared the proposed language. He also showed signs for proposed route/ bus stop changes; the older and newer signs that the Regional Transportation Agency (RTA) uses and the signs the MTA uses in Baltimore. There was agreement that the RTA should use more informative signs

General Consensus

- Support for an improved process for providing notice of changes to bus stops
- PTB consensus - comfortable with the process in the draft legislation under which the PTB would receive public comment and make recommendations to the OoT for changes to bus stops.

Transit Development Plan (TDP)– Public and Stakeholder Input Technical Memorandum

Clive said that the outreach portion of the TDP had received a very large amount of input from the public. Clive presented a summary of the public input. This included rider demographics that in the TDP team will use to develop future routing in the RTA service area. The TDP is expected to be completed and adopted later this year.

Regional Transportation Agency Commission (Update)

Clive advised that the RTA Commission is still not seated at this time, but expressed a hope that a Memorandum of Understanding (MOU) will be signed before the end of this fiscal year allowing it to sit. Clive and Mark Pritchard (RTA General Manager) agreed that the Partners' meeting earlier that day was positive and encouraging. Mark said the Partnership is facing a reality that without a signed MOU for bus service, there would have to be cuts in service.

Regional Transportation Agency (Update)

Mark Pritchard presented an overview “snapshot” of the March performance of the Regional Transportation Agency. Highlights included:

- Fixed route ridership for the month had increased -upward trend similar to the past two years

- Paratransit service had an increase in demand and increase in ridership
- Workers' compensation claims increased (there were 8-work related injuries)
- Year to date year-on-year fixed route ridership was down, consistent with many other transit systems.

Mark also noted that mechanical repairs were over budget due to high cost items needed to keep the old bus fleet running, including a bus engine and a transmission.

Priority Letter (Update)

Clive said the Priority Letter had been signed by County Executive Kittleman, and forwarded to the delegation chairs (Senator Guy Guzzone and Delegate Atterbeary) and to Council Chairman Jon Weinstein on behalf of the County Council. The executed letter will then be forwarded to the Maryland Department of Transportation (MDOT). The letter expresses Howard County's local priorities for capital projects so those needs can be included in state decision-making.

5. New Business

Bus Stop Changes- Public Input

See above under old business.

Bikeshare Update

Clive said that the Bikeshare program would kick off on May 19, 2017 at the Bike to Work Day event. The Bikeshare stations would cover areas from Howard County General Hospital to Blandair Park.

Note: subsequent to the PTB meeting the OoT learned there would be a month or two delay in the Bikeshare program due to late equipment delivery.

6. Adjournment

Mr. Hartman adjourned the meeting at 8:32 pm. The next Public Transportation Board meeting is scheduled for **May 23, 2017 at 7:00 pm.**

Clive Graham

Clive Graham
Executive Secretary

5/1/17
Date

John Ainsley

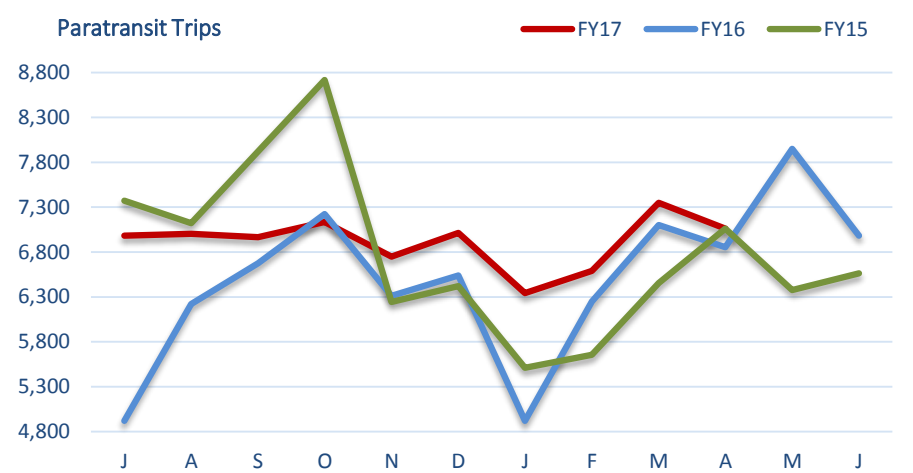
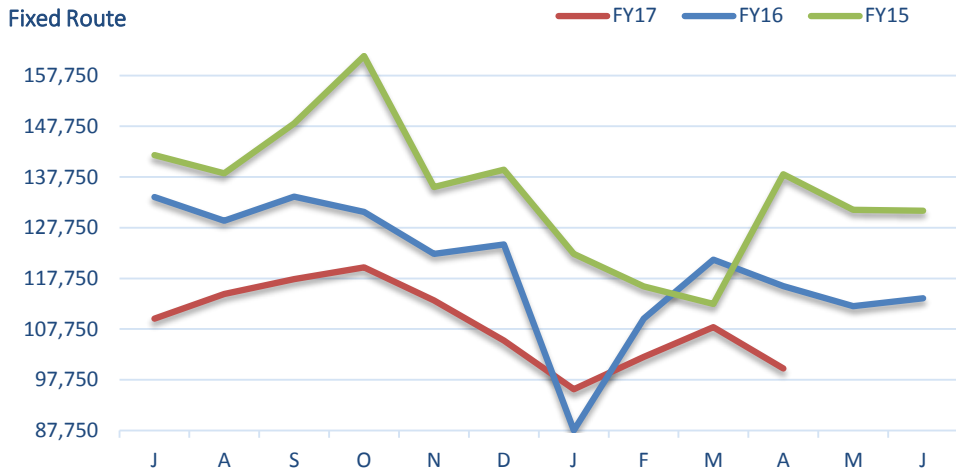
John Ainsley
Recording Secretary

5/1/17
Date



Regional Transportation Agency Statistical Summary

For One Month Period Ending 4/30/2017



April ridership: 99,959- FY15-16 Average:- 127,269 Net: -14. %

April ridership: 7,061- FY15-16 Average:- 6,958 Net: 3. %

Fixed Route Performance					Key Performance Metrics						
Average Daily Ridership per trip				Total	Jurisdiction	Operate a Safe Transit System					
Daily Ridership	April	Month to Average	Average Year to date	Missed Trips		Accidents (YTD)	(1) FY17 (YTD)	(1)FY16 (YTD)	Change	Target	Performance vs Target
201/J	6.9	●	7.1	11.0	Anne Arundel	Fixed Route	12	6	50%	6	●
202/K	8.6	●	10.6	25.0		Meet and Exceed Customer Expectations					
203/M	1.2	●	1.1	6.0		Complaints	(1) FY17 (YTD)	(1)FY16 (YTD)	Change	Target	
301/A	4.0	●	4.7	9.0	Prince George's	System	633	647	-2%	647	●
302/G	7.3	●	7.6	10.0		Operate an Effective Transit System					
401/Green	8.8	●	9.4	18.0	Howard	Overall Ridership	(1) FY17 (YTD)	(1)FY16 (YTD)	Change	Target	
404/Orange	8.8	●	10.1	6.0		Fixed Route	1,095,402	1,209,952	-10%	1,209,952	●
405/Yellow A & B	8.7	●	8.1	2.0		Paratransit Program	62,133	56,161	10%	56,161	●
406/Red	7.5	●	7.9	68.0		Fixed Route	Apr-17	Apr-16	Change	Target	
407/Brown	10.6	●	11.1	2.0		Weekday	4,164	4,737	-14%	4,737	●
408/Gold	4.0	●	4.6	64.0		Saturday	2,425	3,204	-32%	3,204	●
409/Purple	7.4	●	7.6	4.0	Sunday	910	761	16%	761	●	
501/Silver	16.9	●	17.3	26.0	Regional	Passengers Per Hour	Apr-17	Apr-16	Change	Target	
502/B	9.2	●	9.0	9.0		Fixed Route	7.6	8.8	-15%	8.75	●
503/E	9.2	●	10.4	9.0		Paratransit Program	1.6	1.64	-1%	1.64	●

(1) FY17YTD and FY16YTD: Compares same months.



Meets or Exceeds Average



Meets Expectation



Does not meet Expectation

Fixed Route Performance Statistics: April 2017														
	July	August	September	October	November	December	January	February	March	April	May	June	FY17.Year to Date	Average
RTA SYSTEM RIDES TOTAL	114,175	114,677	117,613	123,851	113,437	105,429	95,889	102,289	108,083	99,959			1,095,402	115,066
Missed Trips	216	108	136	129	93	102	143	71	156	333			1,486	149
Missed Hours	163	126	136	149	180	165	165	92	242	285			1,703	170
Missed Miles	1,514	1,465	1,506	1,700	1,217	1,510	2,007	833	2,162	4,568			18,482	1,848
Total Road Calls	82	90	89	68	72	73	71	48	65	62			720	72
Workers Comp Claims	1	2	1	0	2	0	1	0	8	2			17	2
Monthly Miles	262,130	285,231	267,149	265,288	264,634	260,012	256,395	248,169	269,542	276,373			2,654,923	265,492

Paratransit Performance Statistics: April 2017 (2)							
Trip Type	Trips	Revenue Hours	Service Hours	Trips per Revenue Hour	Trips Denials	Late pickups: 15 minutes	+ On-Time Performance
ADA Prince George's County	147	114	124	1.3	0	8	95%
ADA Anne Arundel M route	24	24	27	1.0	0	1	96%
ADA Anne Arundel	176	110	122	1.5	0	10	97%
ADA & (GPT) General Paratransit Trips Howard County	5,355	3,283	3,604	1.6	0	301	92%
Taxi Total Performed Trips	1,359	561	0.000	2.4	0		
Totals	7,061	4,092	3,877	1.6	0	320	95%

(2) Mobility performed and verified trips in routeMatch Software Database

for questions regarding data in this summary, contact Maynard Nash (301) 951-3622 or Maynard.Nash@transitRTA.com

WALKHOWARD

— moving forward —

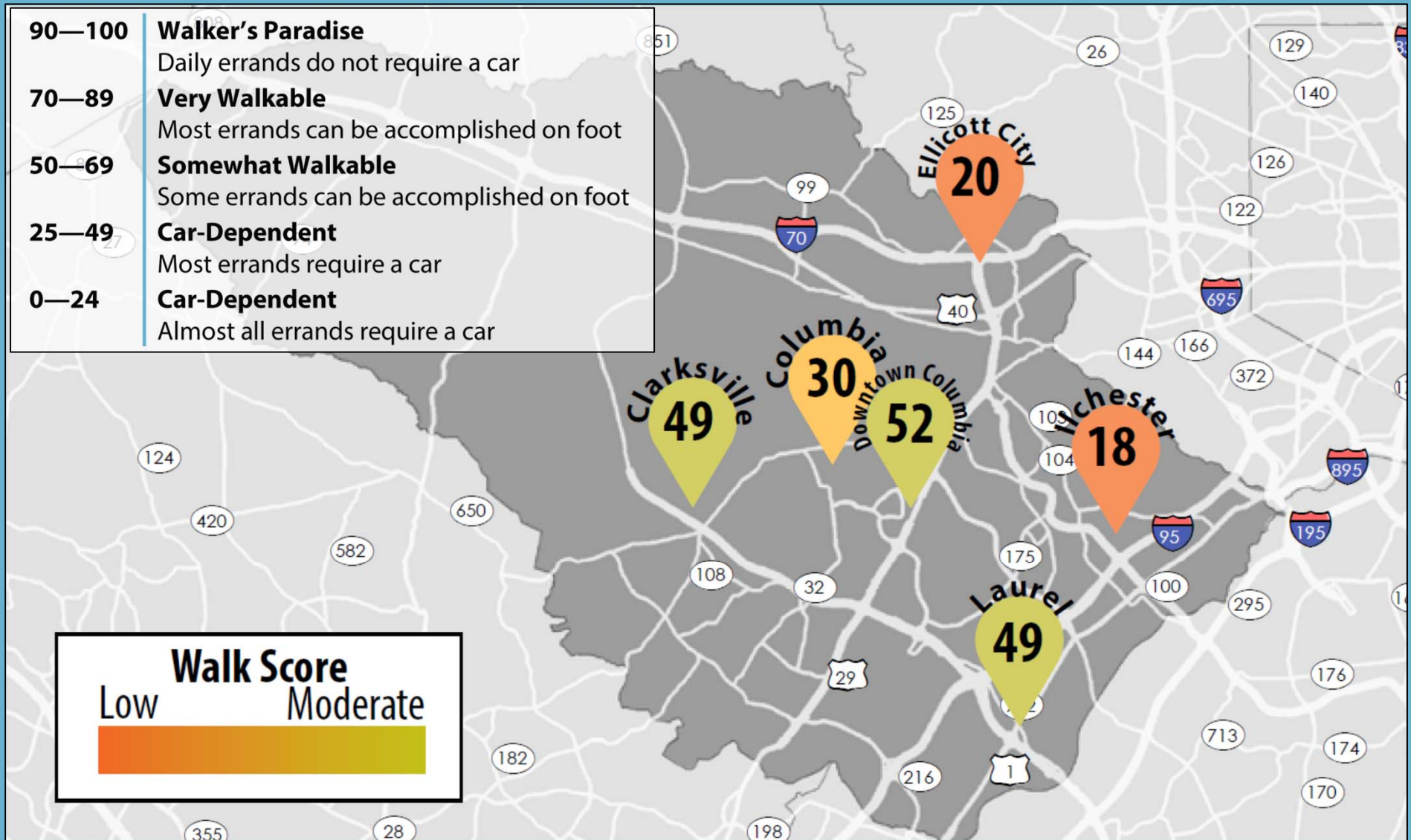


Howard County Pedestrian Master Plan | 2017

Explanatory Slides for Public Review of the May 2017 Draft of *WalkHoward*

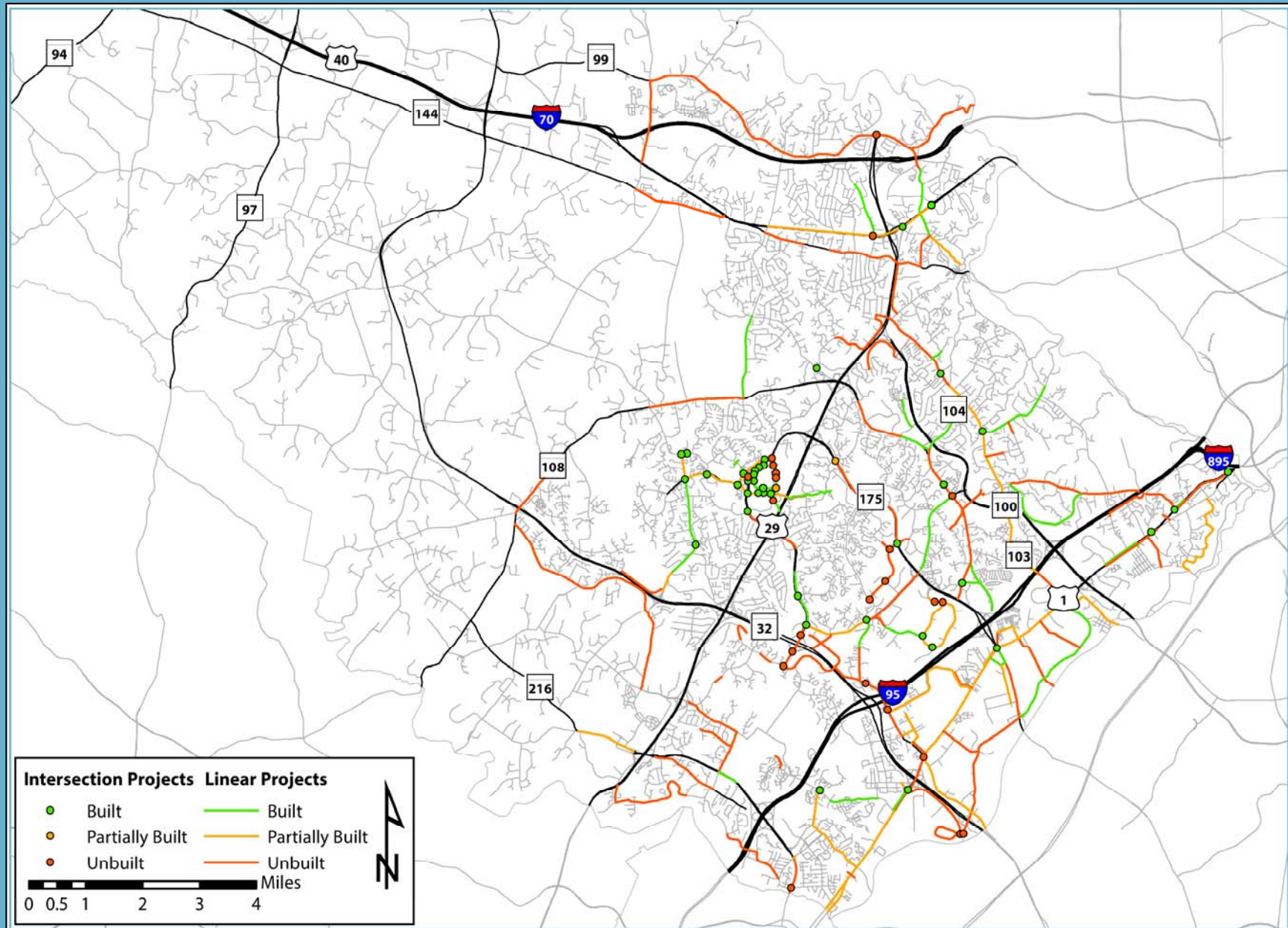
Walkscores in Howard County

90—100	Walker's Paradise Daily errands do not require a car
70—89	Very Walkable Most errands can be accomplished on foot
50—69	Somewhat Walkable Some errands can be accomplished on foot
25—49	Car-Dependent Most errands require a car
0—24	Car-Dependent Almost all errands require a car



Vision: “Howard County has a connected pedestrian network that safely and conveniently accommodates people of all ages and abilities.”

Status of 2007 Master Plan projects



Plan Development Process

Assess Current Conditions



Vision, goals, and guiding principles



Programs, Policies, and Projects



Gather Public Input



Field Assessment

343 Miles of Sidewalk

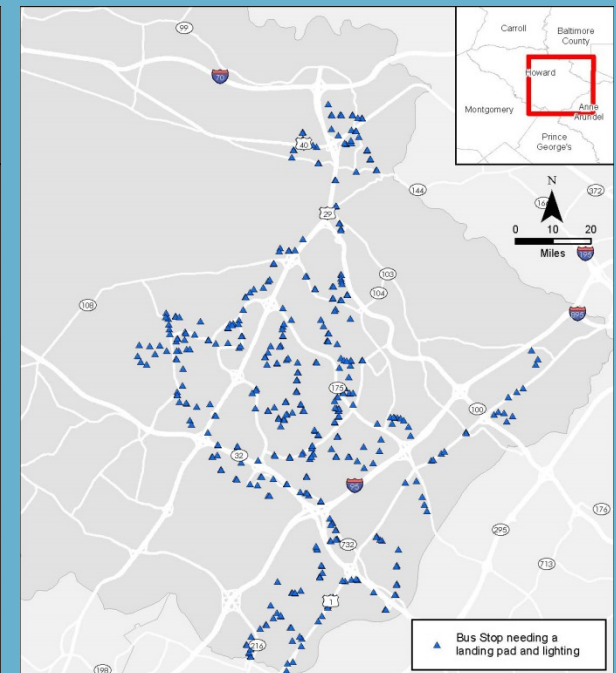
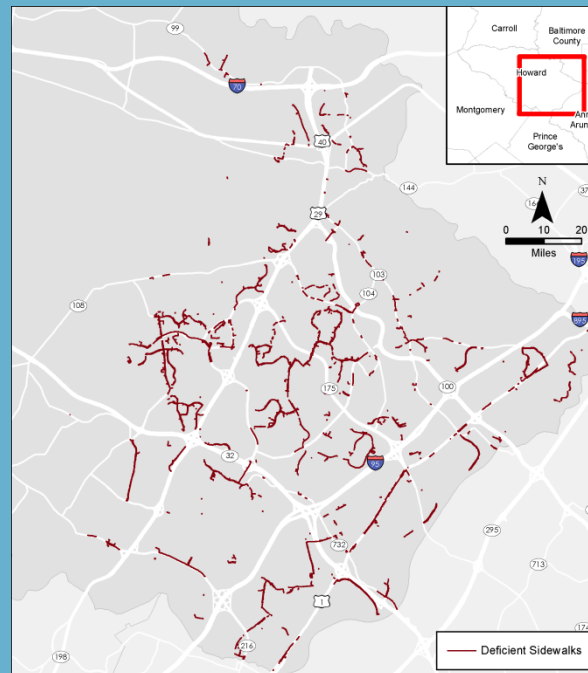
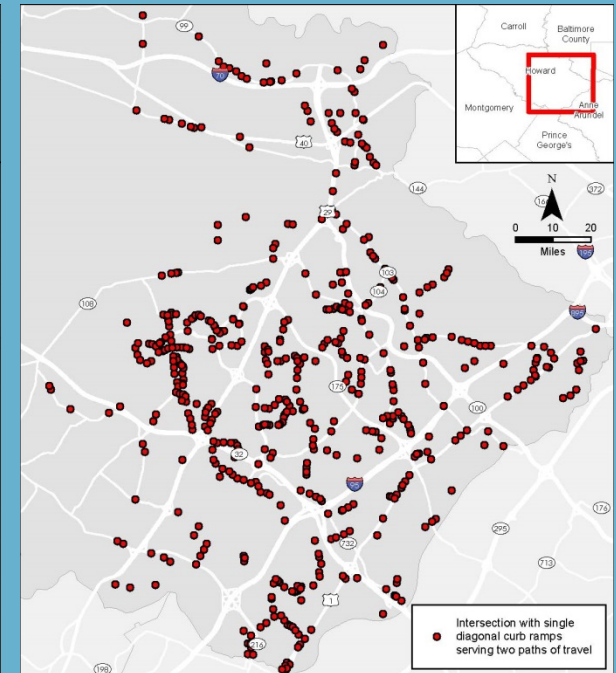
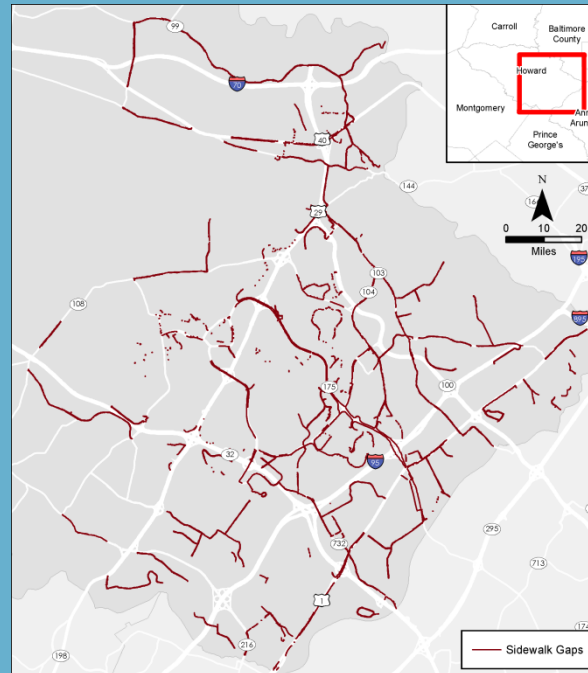
- 32% less than 4 feet wide
- 60% cross slope more than 2%
- 6% surfaces need repair
- 8% major obstructions

915 Intersections

- 20% had no curb ramps
- 25% had noncompliant ramps
- 57% pedestrian signal
- 23% pedestrian lighting

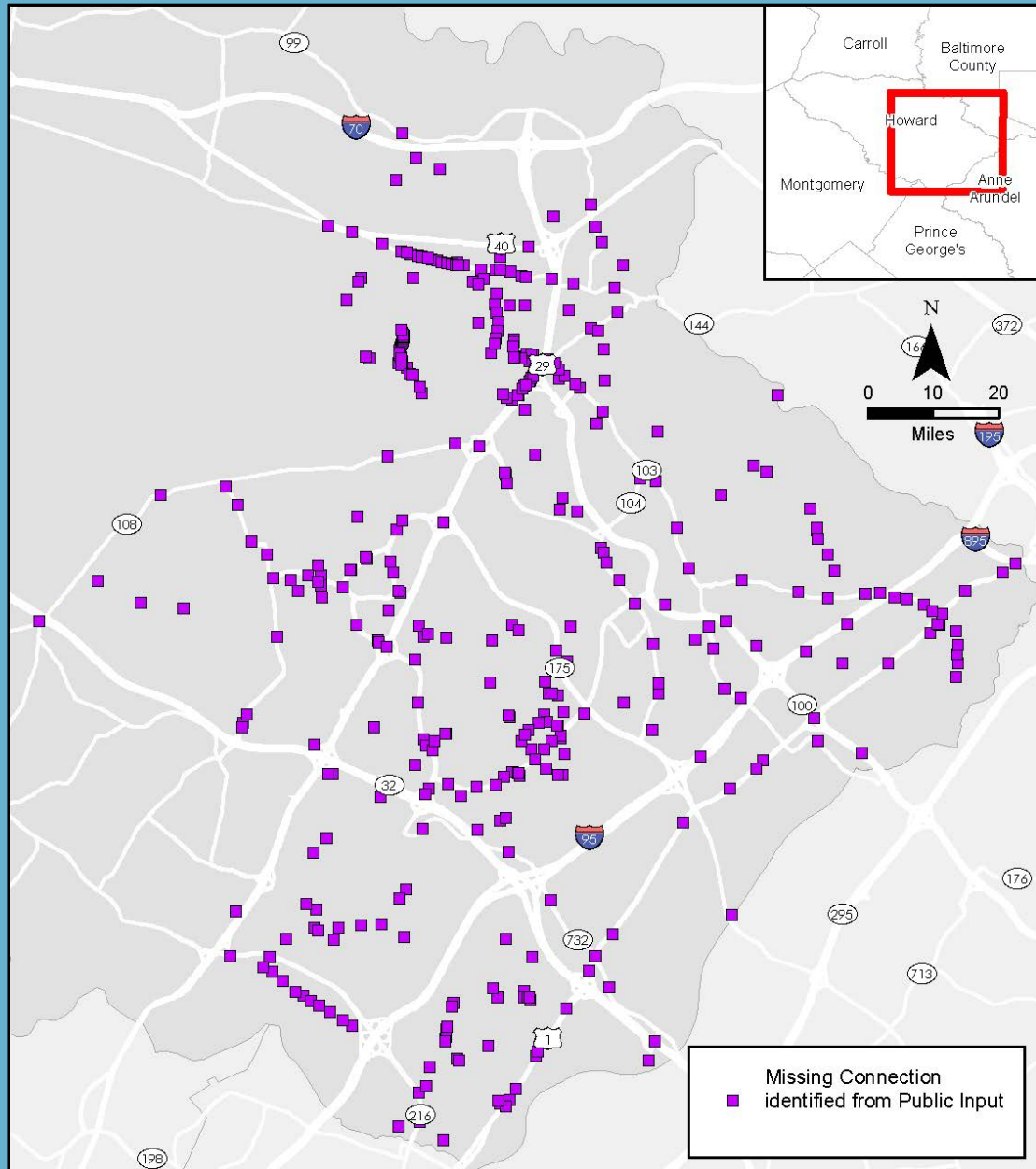
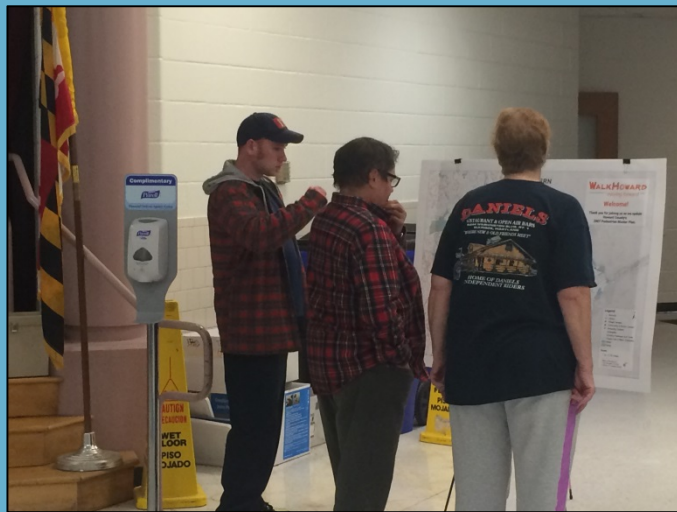
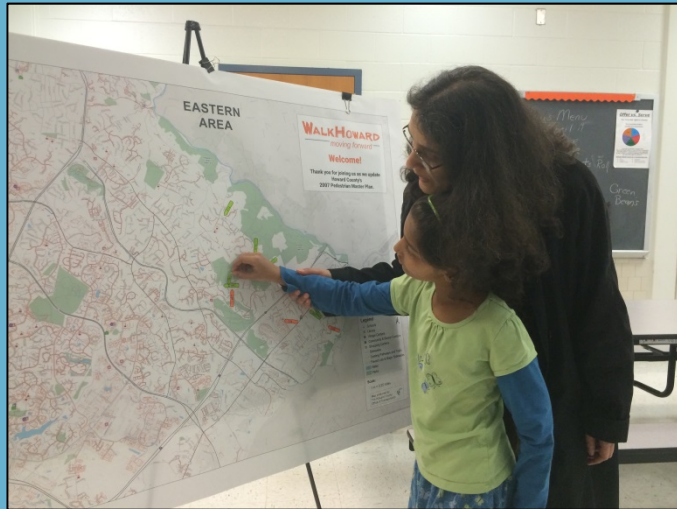
494 Bus Stops

- 78% need landing pad
- 51% need pedestrian lighting
- 33% need new sign
- 27% need map and schedule
- 22% need curb ramp



Public Input

392 missing connections identified

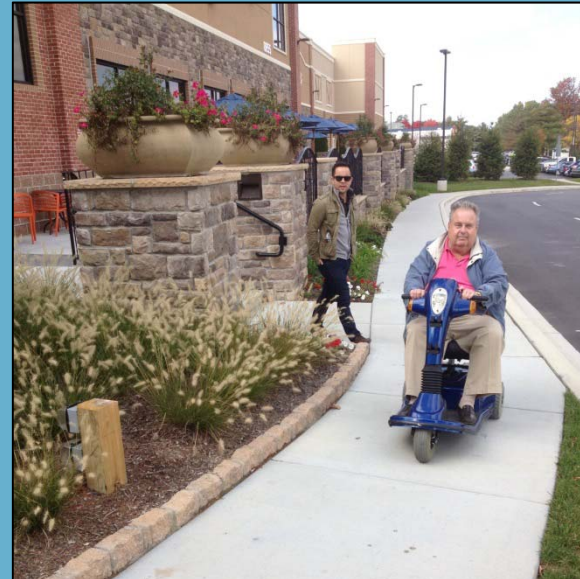


Filling a Missing Connection Can Improve:

Safety (11 connections)



Access to Retail (3 connections)



Safe Routes to School (4 connections)

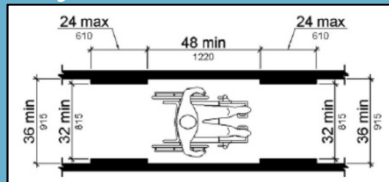


Network Connectivity (13 connections)



Program Recommendations

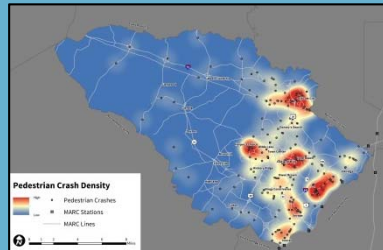
ADA
“Beyond the Minimum”



Pathway Patrol



Pedestrian Crash Data



Pedestrian Counting Program



Pedestrian-Friendly Laws & Policies



Safe Routes to School



Share the Path with Safety & Respect



“Walk-abouts”



“Walk-Friendly” Designation



Infrastructure Recommendations

Sidewalks

New sidewalk: 212 linear miles, 1,044 locations
Sidewalk Repair: 31.8 linear miles, 492 locations



Bus Stops

Add ADA Element (i.e. landing pad): 421 locations
Add Safety Element (i.e. lighting): 90 locations



Intersections

Curb Ramps: 512 build new or upgrade
Crosswalks: 67 repair or replace
Shorten Crossing Distance:
53 pedestrian refuges or curb extensions



Structured Projects and Priority Connections

45 Structured Projects

Estimated Costs

Sidewalks: \$9.56M

Intersections: \$1.28M

Bus Stops: \$890,000

Total: \$11.73M

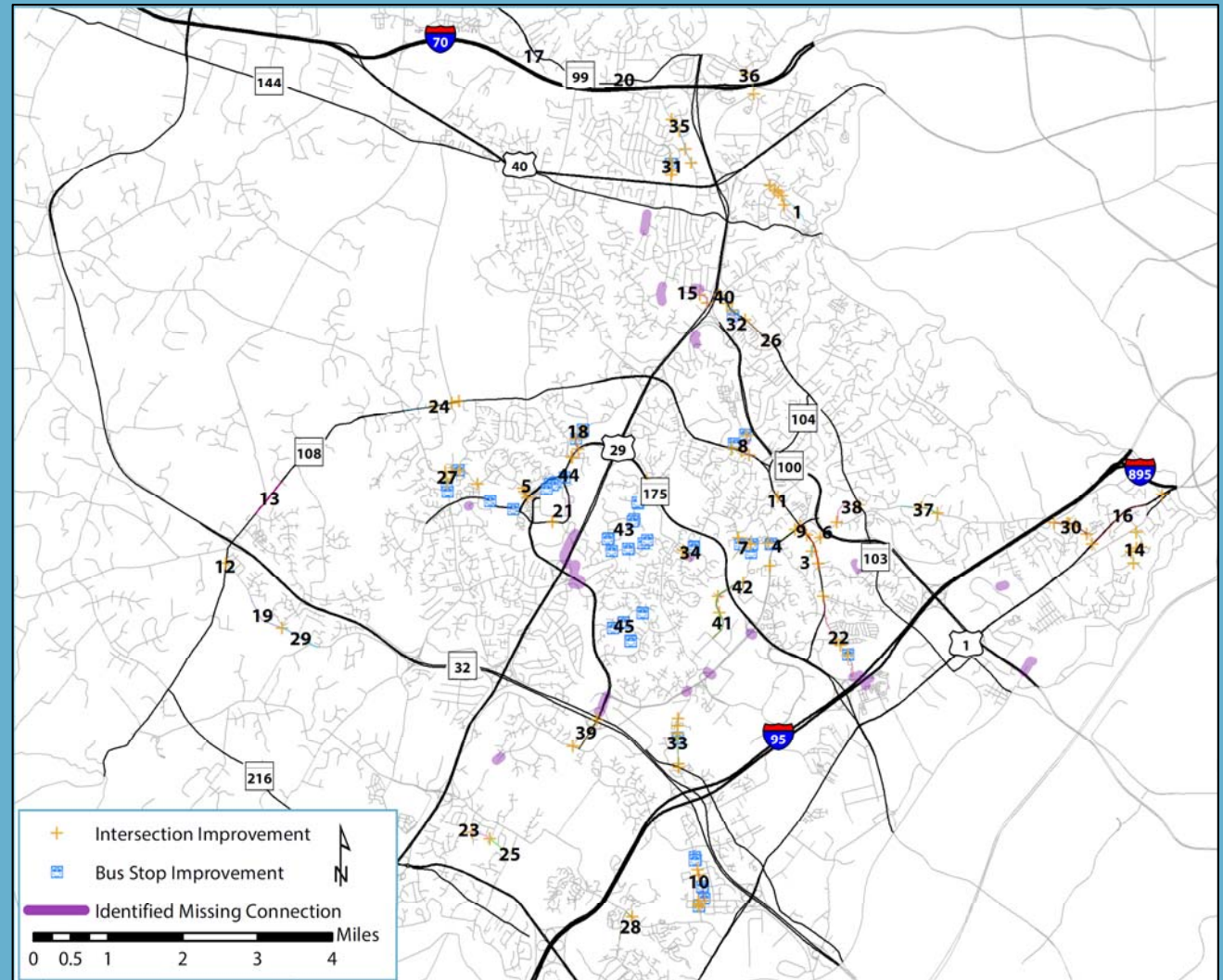
17 Missing Connections

Columbia: 10 connections

Elkridge: 5 connections

Ellicott City: 5 connections

Savage: 1 connection



Sample Structured Project

STRUCTURED PROJECT 34

Make a variety of sidewalk, intersection, and bus stop improvements in the vicinity of Jeffers Hill Elementary School.

Bus Stop Improvements: \$8,600
Intersection Improvements: \$44,500
Sidewalk Improvements: \$32,243
Total Cost: \$85,343

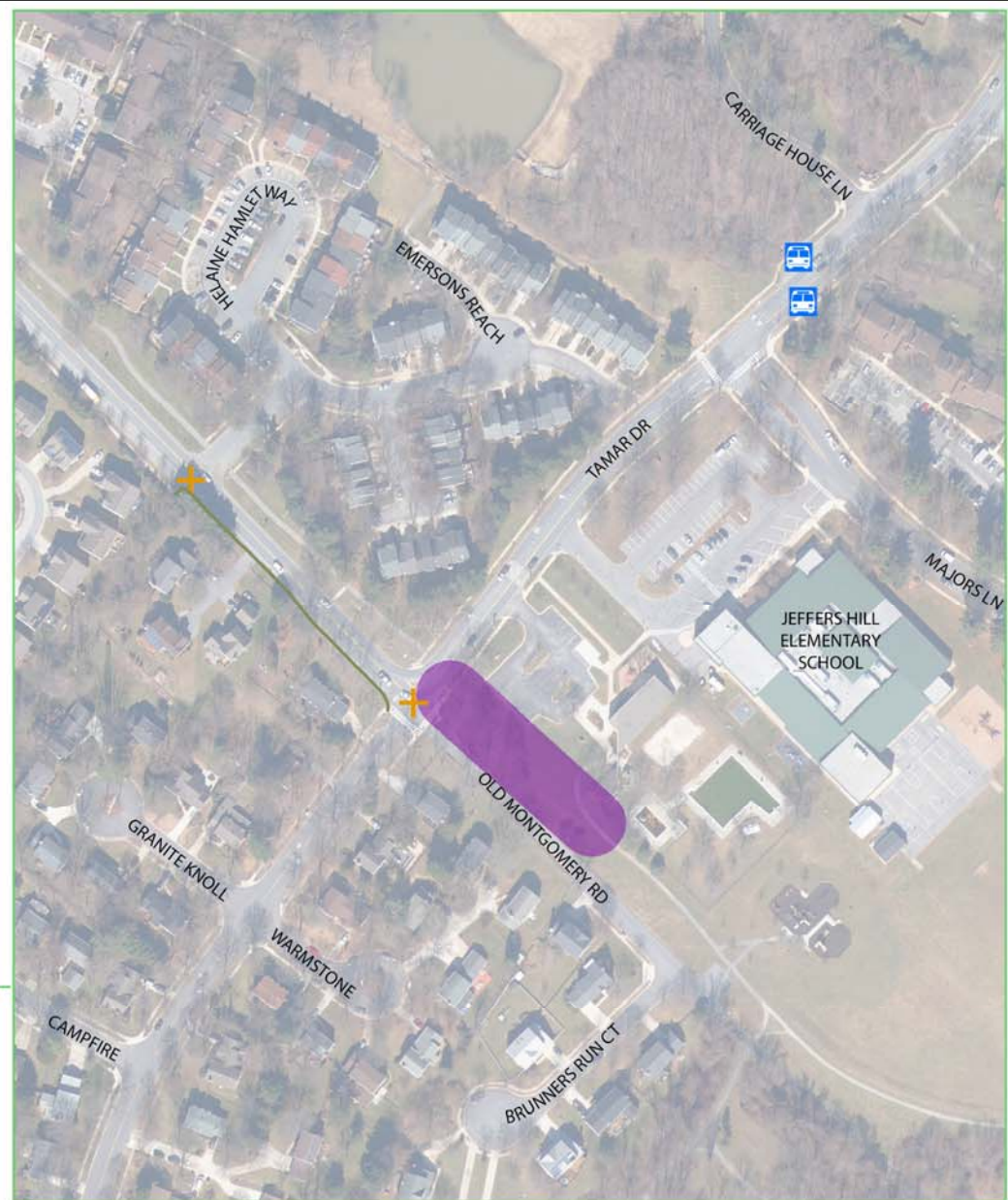
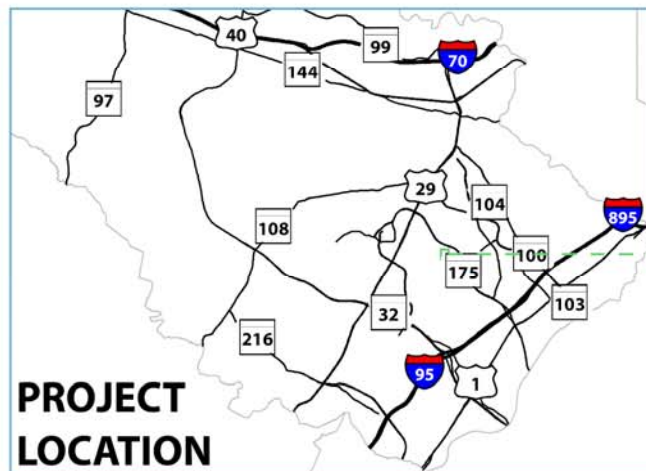
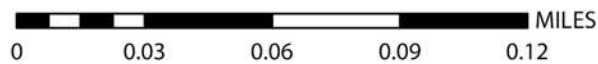
Intersection Improvement +

Bus Stop Improvement 

Identified Missing Connection 

Sidewalk Improvements

— Structured Project 34



Next Steps

Review

- ❖ County Executive
- ❖ Public Transportation Board
- ❖ Pedestrian Advisory Team
- ❖ Howard County Department Heads
- ❖ Public

Final Edits

Adoption

- ❖ Public Transportation Board
- ❖ Planning Board
- ❖ County Council