

TO: All Interested Parties

FROM: Jeff Williams
Well and Septic Program Supervisor

RE: **Acceptable Well Site Plans for Proposed Vacant Lots and Subdivisions**

DATE: October 24, 2018

Effective immediately, well permit site plans for all proposed vacant lots and all residential subdivisions must be a copy of an 8 ½" by 11", 1" to 30' to 1" = 50' scaled drawing of the most recently approved Health Department Percolation Certification Plan with a specific proposed well site shown. This well site would either be within the approved replacement well area envelope (1500 sq. ft.) or identified as one of three well sites if three separate well sites are shown. This plan must have accurate topography.

If a larger scale plan is needed because of a large lot size or other specific reasons, put this in writing to the Groundwater Management Section Supervisor. The request will be reviewed in no more than five days, with most reviews occurring in less than forty-eight hours.

Be advised that a well site must be professionally staked and is subject to review by the Health Department prior to issuance of the well construction permit.

Two copies of this well site plan and the attached paperwork must be submitted for each proposed lot.