
August 9, 2018 MINUTES
HOWARD COUNTY DEPARTMENT OF HOUSING AND
COMMUNITY DEVELOPMENT BOARD
9820 Patuxent Woods Drive, Suite 224, Columbia, MD 21046

HCDB Members Present

Caroline Harper, *Chairperson*
Maurice Zeitler, *Vice Chairperson*
Mitra Basu
Grace Morris
Linda Skelton
Mike Sloan

HCDB Members Absent

Nancy Smith

Staff Present

Kelly Cimino, *Director*
Tom Wall, *Fiscal Specialist*
Lisa Wiseman, *Division Chief, Housing Opportunities Programs*

Staff Absent/Excused

Quanita Kareem, *Compliance Officer*

Guests/Visitors

Recording Secretary

Tracy Deik

I. CALL TO ORDER 6:02 P.M.

- With a quorum present, Chairperson Harper called the August 9, 2018 meeting of the Department of Housing and Community Development Board to order at 6:02 P.M.

II. APPROVAL OF AGENDA

- *Board Member Morris motioned to approve the August 9, 2018 Agenda as submitted. Motion passed 6-0.*

III. INTRODUCTION OF GUESTS

- No guests were present at the meeting.

IV. APPROVAL OF JUNE 2018 MINUTES

- The June 2018 Minutes were e-mailed and mailed to all board members for review and comments. *Board Member Sloan motioned to approve the minutes as submitted. Motion passed 6-0.*

V. DIRECTOR'S REPORT (attached)

- Board members received a copy of the July 2018 Director's Report in advance of the meeting.
- Ellicott City's Main Street reopened to thru traffic on July 20th.

- Many Ellicott City residents and businesses have returned to Main Street.
- 18 residents, who were affected by the flood, have utilized the Maryland Disaster Housing Assistance Program's short-term voucher and signed rental leases elsewhere.
- SDLP funding of \$1.1 million has been replenished for FY19. There were 11 SDLP loans in July and 1 SDLP loan as of August 9th.
- Housing Repair Programs:
 - The Department is currently processing 2 applications for RRR loan consideration.
 - Staff is reviewing 2 applications for the Maryland Whole Home Program, formally known as MHRP.
- The Grants Division is working on completing the FFY2017 CAPER, which informs HUD of how well the County is disbursing CDBG & HOME Program funds.
- DHCD will continue to partner with Bridges Alliance to acquire units that can be leased to low-income individuals/families in the County.
- DHCD's FY19 budget is approximately \$7.3 million.
 - \$3.4 million will be allocated to support housing initiative programs like the SDLP, MIHU & RRR.
- \$1.7 million of the federal grant dollars will be used to support eligible CDBG and HOME Program activities.

VI. MIHU REPORT (attached)

- Board members received a copy of the July 2018 MIHU Report at the meeting.
- New MIHU pricing and standards went into effect on July 1st.
- DHCD received 53 new MIHU applications during its July open-enrollment period.
- More than 95 prospective candidates attended the MIHU homeownership and rental informational workshops that were held in July.
- There were 2 MIHU settlements in July.
- Verde II in Elkridge, currently under construction, will provide 35 new MIHU rental units.

VII. ANNUAL MIHU RENTAL COMPLIANCE REPORT

- All 11 MIHU rental compliance audits have been completed.
- Most rental communities were in compliance; however, there were a few with deficiencies.
 - Deficiencies included rental offices using incorrect applications, resulting in incorrect rents; MIHU residents who were over the program's maximum permitted income limits; communities not offering the required number of MIHUs and resident files that were missing information/paperwork.
 - All communities with deficiencies were noted and addressed.

- Discussed the need to establish some type of noncompliance penalty for rental communities that do not meet the MIHU Program requirements.

VIII. TOUR OF NEW COMMUNITY RESOURCES CAMPUS

- After the meeting, Board members toured the new Community Resources Campus at 9820 & 9830 Patuxent Woods Drive, which includes DHCD, the Office of Human Rights, Community Action Council and DCRS.

IX. MEMBER COMMENTS

- Board Members were invited to this year's Holland Awards Dinner—hosted by the Community Action Council—on October 18th.

“The Holland Awards Dinner, named in recognition of Reverend John W. Holland, annually recognizes an individual or organization that demonstrates extraordinary commitment and dedication to serving the most vulnerable in Howard County.

2018 Honoree: Vivian “Millie” Bailey will receive the Humanitarian Award for her lifelong contribution to Howard County. 2018 Keynote Speaker: Chimamanda Adichie, award-winning author.”

X. ADJOURNMENT 6:26 P.M.

- *Board Member Morris motioned to adjourn the August 9, 2018 HCD Board Meeting at 6:26 P.M. Motion passed 6-0.*

Respectfully submitted by,

Tracy Deik

Recording Secretary

***Next Meeting:
Housing and Community Development Board
October 11, 2018***