

September 14, 2017 MINUTES

HOWARD COUNTY DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT BOARD

Gateway Building, Third Floor, Housing Conference Room

HCDB Members Present

Caroline Harper, *Chairperson*
Maurice Zeitler, *Vice Chairperson*
Grace Morris
Linda Skelton
Mike Sloan

HCDB Members Absent

Mitra Basu
Nancy Smith

Staff Present

Kelly Cimino, *Director*
Nkechi Animashaun, *HOME Program Specialist*
Quanita Kareem, *Compliance Officer*
Elizabeth Meadows, *Chief, Community Planning & Grants*
Lisa Wiseman, *Chief, Housing Opportunities Programs*

Staff Absent/Excused

Guests/Visitors

Paul Revelle, *Affordable Housing Advocates*

Recording Secretary

Tracy Deik

I. CALL TO ORDER 6:10 P.M.

- With a quorum present, Vice Chairperson Zeitler called the September 14, 2017 meeting of the Department of Housing and Community Development Board to order at 6:10 P.M.

II. APPROVAL OF AGENDA

- *Board Member Skelton motioned, seconded by Board Member Morris, to approve the September 14, 2017 Agenda as submitted. Motion passed.*

III. INTRODUCTION OF NEW BOARD MEMBERS

- Kelly Cimino introduced and welcomed new Board Members, Grace Morris of Heritage Housing Partners, and Mike Sloan of the Pat Hiban Real Estate Group, to the HCD Board.

IV. INTRODUCTION OF GUESTS

Attending the meeting was:

- Paul Revelle, *Affordable Housing Advocates*

V. NOTICE OF PUBLIC HEARING- FFY16 DRAFT CAPER

- The board meeting also served as the public hearing for the FFY16 Draft CAPER and

was open to the public.

VI. APPROVAL OF AUGUST 2017 MINUTES

- The August 2017 Minutes were e-mailed and mailed to all board members for review and comments. *Board Member Skelton motioned, seconded by Vice Chairperson Zeitler, to approve the minutes as submitted. Motion passed.*

VII. DIRECTOR'S REPORT (attached)

- All board members received a copy of the August 2017 Director's Report in advance.
- The SDLP has been very active since funds became available on July 1st. This program is a critical component to the success of the MIHU Program.
- The Leola Dorsey Community Resource Center in Jessup is now open. This project is part of the plan to end homelessness, and will house 35 previously homeless individuals. A ribbon cutting ceremony is scheduled for October 2, 2017.

VIII. MIHU REPORT (attached)

- All Board Members received a copy of the August 2017 MIHU Report in advance.
- In August, the MIHU Homeownership Program closed on 6 properties (Elkridge Crossing-1 & Oxford Square-5).
- The Department participated in the 2017 New Teacher Orientation for Howard County Public Schools. The partnership with the school system is an excellent opportunity to share and discuss the MIHU Homeownership & Rental Programs with school system employees.

IX. ACTION ITEM: RECOMMENDATION TO PRESENT MIHU LEGISLATION CHANGES TO COUNTY COUNCIL

- Board Members received a copy of the MIHU Code with proposed changes at the August meeting.
- The proposed changes were submitted to the County Executive for review earlier this month. Any approved changes will be submitted to the County Council.
- The proposed addition of DIHU & Studio units to the Code seemed to be of high priority.
- *It was the Board's recommendation to move forward and present the proposed MIHU legislation changes, as submitted, to the County Council.*

X. PRESENTATION- FFY16 CAPER (attached)

- Board members received a copy of the FFY2016 Consolidated Annual Performance and Evaluation Report (CAPER) at the meeting.
- The CAPER describes the County's HCD activities regarding affordable housing, and shows how federal funds were utilized during the past program year (July 1,

2016-June 30, 2017).

- Howard County amended the current Consolidated Plan by shortening the period from 5 years to 4 years. This will allow Howard County to be on the same submission schedule as Anne Arundel County and take part in the regional submission of the Assessment of Fair Housing (AFH).
- Over the past year, Howard County has worked to:
 - Preserve and retain affordable housing;
 - Increase the availability of affordable housing units;
 - Address the complex issues contributing to homelessness;
 - Support services that prevent homelessness; and
 - Help people move toward homeownership
- A copy of the FFY2016 CAPER Outcomes is attached.

XI. MEMBER COMMENTS

- Quanita Kareem explained that the Office of Law will require all chairpersons of boards/commissions to take the *Open Meetings Act* training, which will provide the statutory guidelines for conducting public meetings. Training dates to follow.

XII. ADJOURNMENT 6:35 P.M.

- *Vice Chairperson Zeitler motioned, seconded by Board Member Skelton, to adjourn the September 14, 2017 HCD Board Meeting at 6:35 P.M. Motion passed.*

Respectfully submitted by,

Tracy Deik

Recording Secretary

***Next Meeting:
Housing and Community Development Board
October 12, 2017***