

HOWARD COUNTY DEPARTMENT OF PLANNING AND ZONING

3430 Courthouse Drive

Ellicott City, Maryland 21043

410-313-2350

Voice/Relay

Valdis Lazdins, Director

FAX 410-313-3467

TECHNICAL STAFF REPORT

Planning Board Meeting of May 16, 2019

Case No./Petitioner: SDP-79-044, IMH Columbia LLC

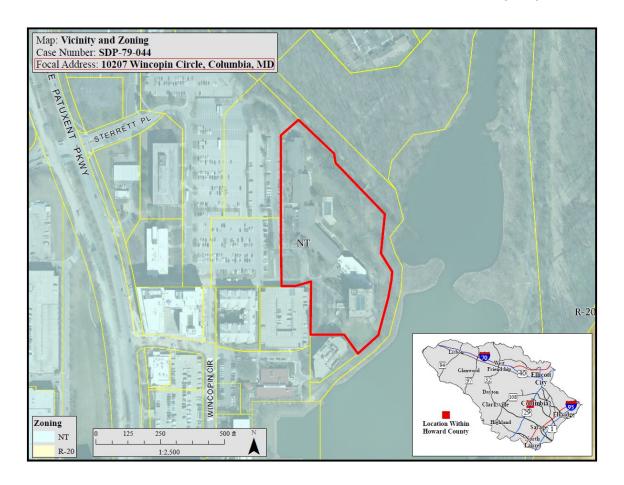
Project Name: Cross Keys Inn Addition – 2019 Addition Redline Plan Revision (Sheraton Hotel)

DPZ Planner: Jill Manion, Planning Supervisor

Request: Approval for a Site Development Plan Redline Revision for a 49,810 square foot (SF) multi-story addition to the existing Sheraton hotel tower. The Level 1 (basement) footprint will be 5,318 SF and the addition will be 10 stories - hotel rooms will not increase.

<u>Recommendation:</u> Approval, subject to complying with remaining Subdivision Review Committee (SRC) comments and any conditions by the Planning Board.

Location: The New Town (NT) zoned site is located at 10207 Wincopin Circle; identified as Tax Map 40, Parcel 369, Lot B-8. The property is on the west side of Lake Kittamaqundi, within Downtown Columbia, and is designated a Downtown Mixed-Use Area. This plan is being processed under the existing NT-Commercial designation in accordance with the FDP-62-A-1, per Section 125.0.A.9.e of the Zoning Regulations.



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Properties: Zoned NT and include:

North: The Cross Keys Inn sits on the same site immediately north of the hotel tower; beyond that is NT-Credited Open Space.

<u>East:</u> Credited NT-Open Space owned by Columbia Association that includes the Lakefront Pathway. Lake Kittamaqundi is immediately east of the pathway.

<u>South:</u> NT-Commercial property developed with an office building owned by Kincade LLC and Konterra Realty.

<u>West:</u> A parking deck owned by HRD Parking Deck Business Trust and used by the hotel to meet parking requirements.

<u>Legal Notice</u>: The property was properly posted and verified by DPZ in accordance with the legal requirements.

I. General Information:

Site History:

- FDP-62-A-1, Town Center, Columbia Inn Section 7, Area 1, recorded April 3, 1970.
- Plat Book 15, Folio 20, Columbia, Town Center Section 7, Area 1, Lot B-5, B-6 and B-7, resubdivision of the property. Provides use-in-common vehicular and pedestrian access for the site.
- Plat #3919, Columbia Town Center, Lots B-2, B-3 and B-4, created two separate parcels for the hotel tower and the Cross Keys Inn.
- **Plat #4111** a resubdivision of Town Center properties. The subject and the hotel properties were remerged back as one.
- SDP-71-014, Town Center, Section 7, Parcels B and C, Cross Keys Inn, development of the original hotel and surface parking lot. The SDP reduced the number of units and restaurant space and reallocated it to the tower. Approved by the Howard County Planning Board September 23, 1970.
- **SDP-79-44c, Cross Keys Inn Addition** to construct the hotel tower. Approved by the Howard County Planning Board May 23, 1979.

<u>Regulatory Compliance:</u> The project must comply with Section 125.0.G. of the Zoning Regulations, the criteria listed in FDP-62-A-1, the amended Fifth Edition of the Howard County Subdivision and Land Development Regulations, the Howard County Design Manual, the Adequate Public Facilities Ordinance, and the Howard County Landscape Manual.

<u>Existing Site Conditions</u>: The site contains a 10-story hotel tower that occupies 9,240 SF per level and the Cross Keys Inn, a low-rise hotel that is north of the tower.

II. Description of the Site Development Plan Proposal and Analysis:

<u>Proposed Site Improvements</u>: The applicant seeks Site Development Plan Redline Revision approval for a 49,810 SF multi-story addition to the existing Sheraton hotel tower. The Level 1 (basement) footprint will be 5,318 SF and the main entry level 4,756 SF. The addition will be 10 stories and the number of hotel rooms will not increase. The area of the addition by floor is as follows:

FLOOR	GR055 5F
LEVEL I (BASEMENT)	5,318
LEVEL 2 (MAIN ENTRY)	4,756
LEVEL 3	5,156
LEVEL 4	5,156
LEVEL 5	5,156
LEVEL 6	5,156
LEVEL 7	5,156
LEVEL 8	5,156
LEVEL 9	5,156
LEVEL 10	3,644
TOTAL	49,810

The limits of disturbance (LOD) for the addition and associated grading is 17,583 SF. The hotel expansion is not subject to Downtown Revitalization requirements because Section 125.0.G.3 of the Zoning Regulations allows building additions not exceeding 10% of the existing main floor area, to not exceed 5,000 SF. Including the original Cross Keys Inn, the addition increases the main floor areas by 9.7% and addition to the main floor is 4,756 SF. Further, the number of hotel rooms does not increase. Hotel rooms and restaurant/conference areas in the Inn will be taken off-line and relocated to the renovated hotel tower.

<u>Building Height</u>: FDP-62-A-1 does not establish a height limit, as long as buildings are consistent with a site development plan approved by Howard County Planning Board. The proposed addition will be 99' 9 1/4" tall and match the existing roof elevation.

<u>Setback Requirements</u>: Per FDP-62-A-1., structures shall not be within 30 feet of a public street, road or highway, except in accordance with a site development plan approved by the Howard County Planning Board. The FDP further states that buildings and other structures may be located within Commercial Land Use Areas as long as that is done in accordance with a site development plan approved by the Howard County Planning Board. Since the site does not adjoin a public right-of-way the 30-foot setback does not apply. At its closest, the building is five feet from the south property line. An right-of-entry agreement will ensure that the Department of Fire and Rescue Services can safely access the rear of the property by maintaining ten feet of clearance between abutting properties.

<u>Lot Coverage</u>: Per FDP-62-A-1, there is no lot coverage requirement, except in accordance with a site development plan approved by the Howard County Planning Board. Total building coverage will be 24%.

<u>Roads</u>: No new roads are proposed. The site will be accessed by Wincopin Circle and an existing use-in-common access drive for vehicles and pedestrians.

<u>Parking</u>: New parking requirements are not generated with this submission. Existing parking is provided in an adjacent parking deck and two new ADA accessible surface parking spaces are provided to meet current requirements.

<u>Landscaping</u>: Landscaping is proposed in accordance with the Landscape Manual and augmented to enhance site aesthetics.

<u>Stormwater Management</u>: The site is considered a redevelopment site so stormwater management will be met by reducing impervious areas.

<u>Environmental Considerations</u>: The floodplain at the rear of the site will not be disturbed. The U.S. Fish and Wildlife Service (FWS) visited the site to ensure that the proposed development would not impact Great Blue

Heron nesting sites, which are a species protected by the US Migratory Bird Act. They determined that no heron nests exist and that development would not negatively impact this protected species.

Forest Conservation: The property is exempt from Section 16.1200 of the Howard County Code for Forest Conservation because it is zoned NT and received preliminary plan approval prior to December 31, 1992, per Section 16.1202(b)(1)(iv).

SRC Action: The SRC recommended approval, subject to comments issued in the letter dated May 1, 2019.

Recommendation: Approval, subject to complying with remaining SRC comments, and any conditions by the Planning Board.

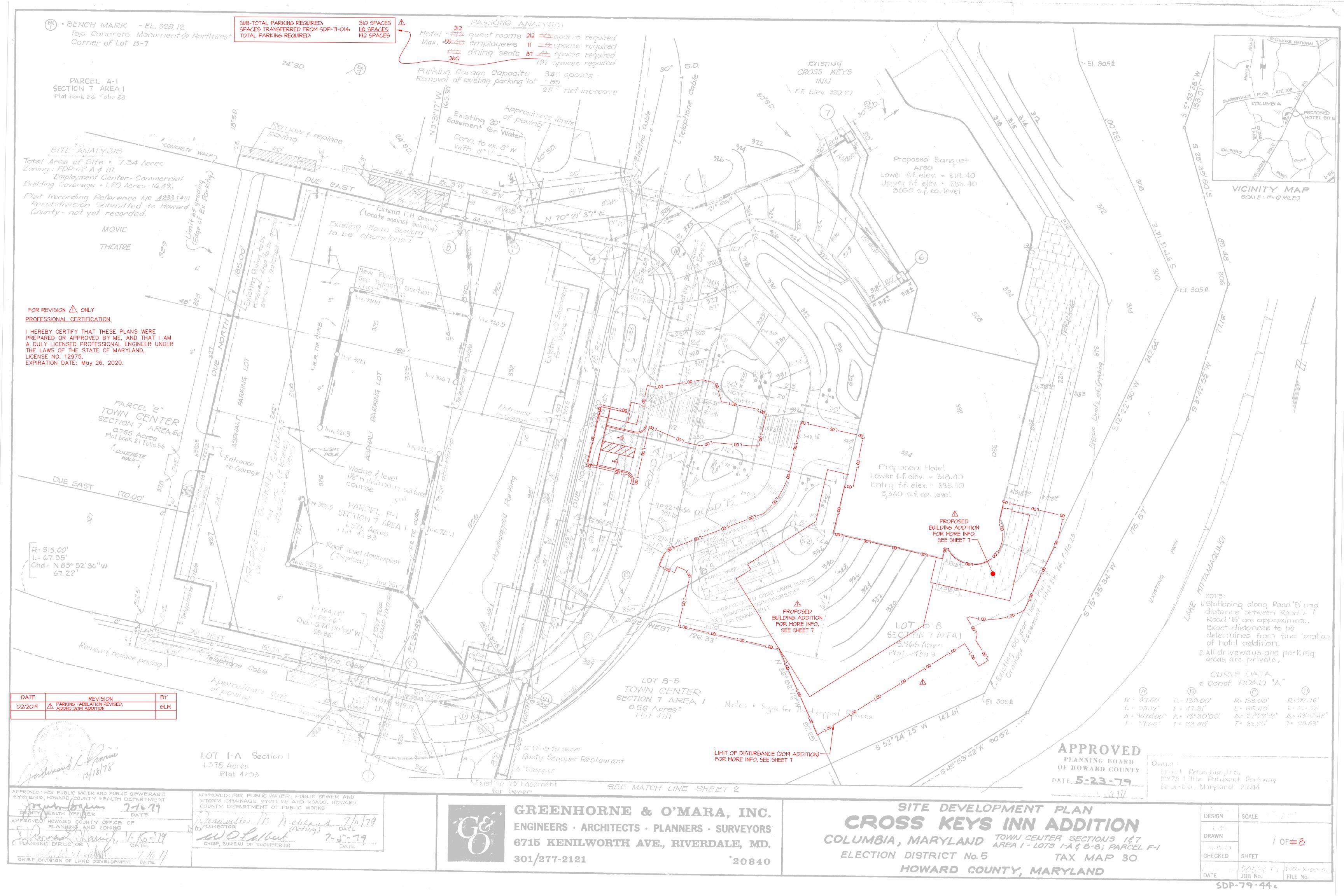
Valdis Lazdins, Director

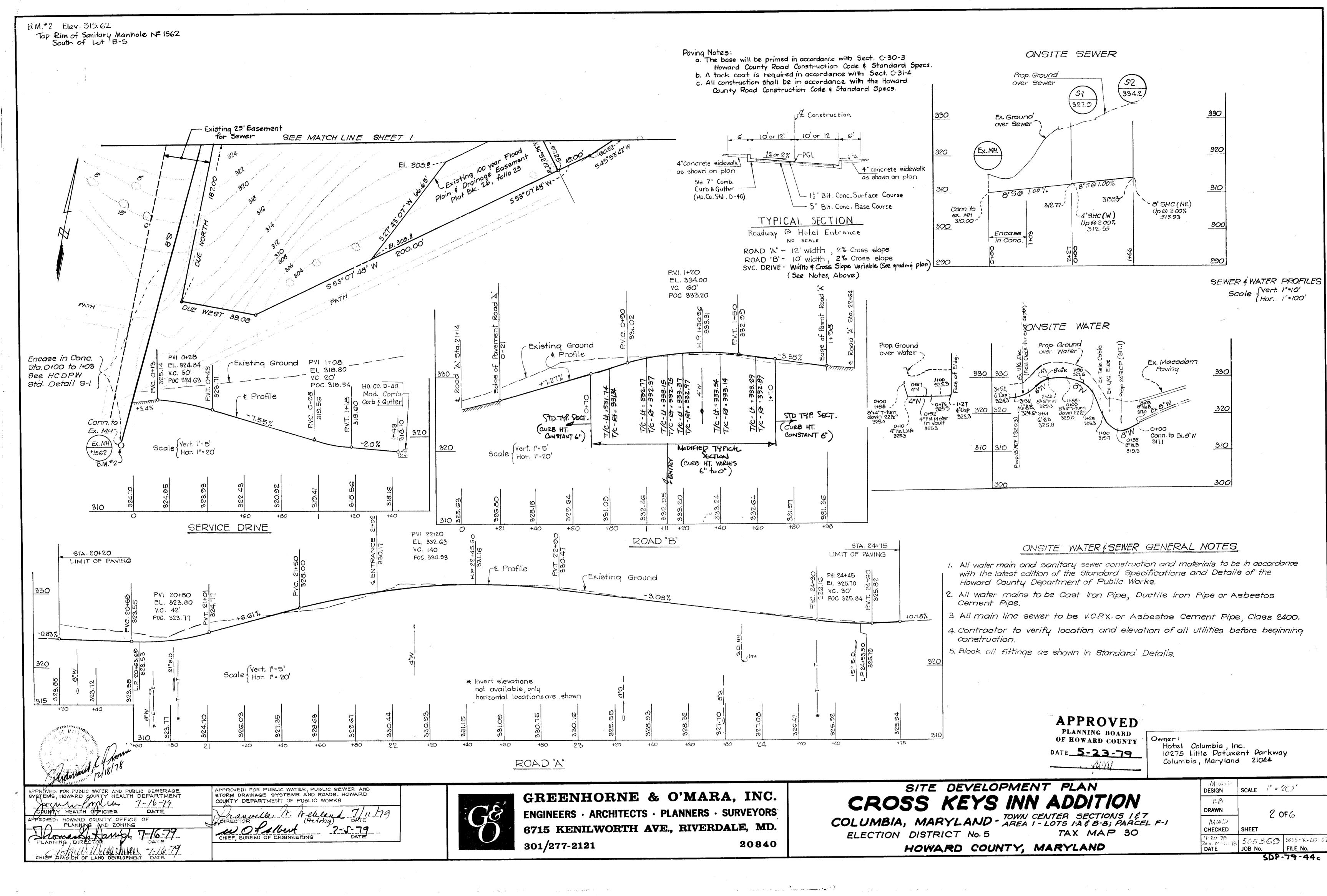
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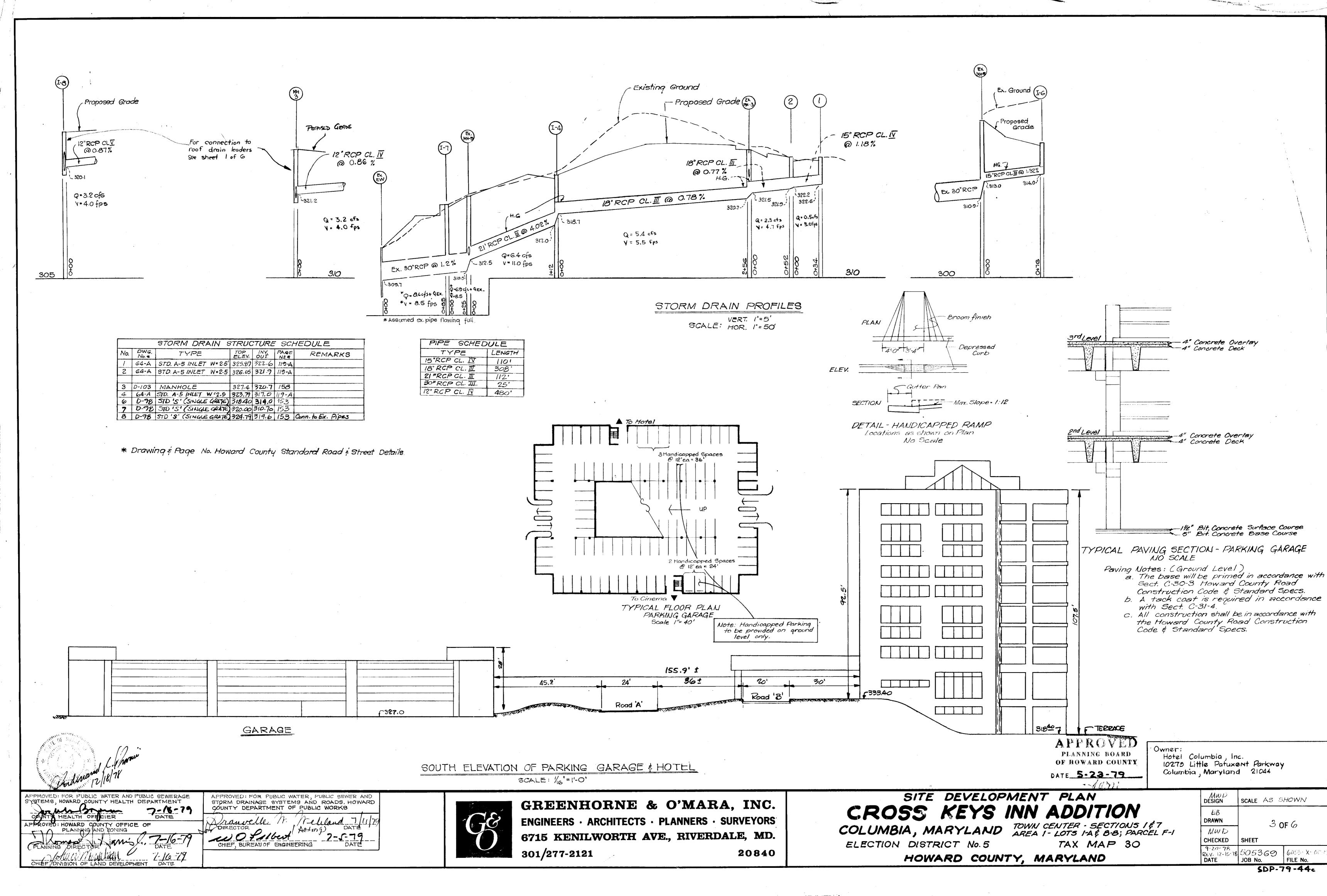
Date

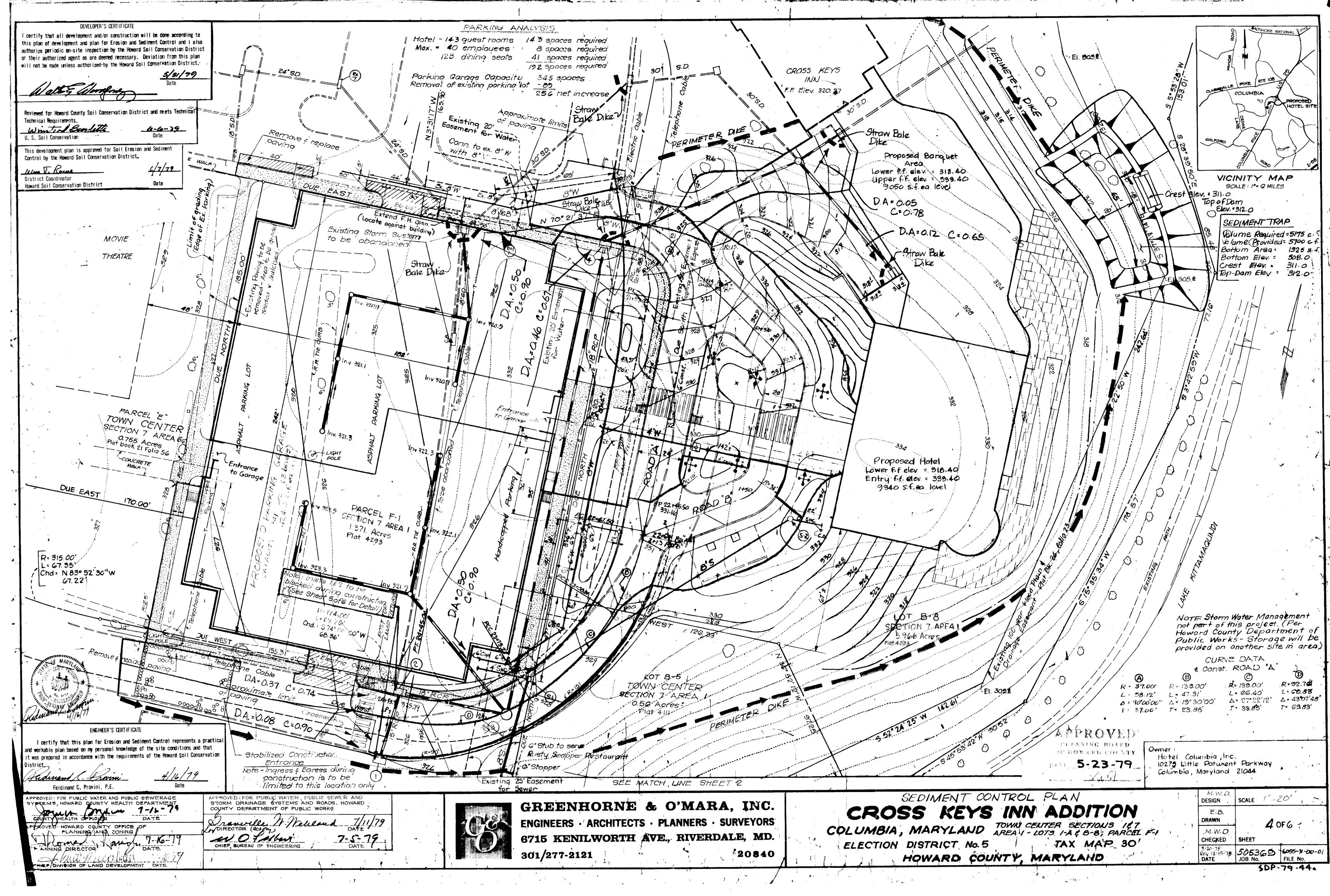
Department of Planning & Zoning

Please note that this file is available for public review by appointment at the Department of Planning and Zoning's public service counter, Monday through Thursday, 8:00 a.m. to 5:00 p.m. and Friday, 8:00 a.m. to 3:00 p.m.









SEDIMENT CONTROL NOTES

- 1. Specifications for the Sediment Control Details—shown hereon are included in the U.S.D.A. Soil Conservation Service "Standards and Specifications for soil erosion and sediment control in developing areas."
- 2. Grading permit must be obtained prior to any grading, grubbing, or earth disturbance.
- 3 The developer shall notify the Howard County Office of Inspections and Permits at least 24 hours prior to beginning any construction shown hereon (465-5000 Ext. 365).
- 4. Sediment control structures to be constructed prior to any on-site grading or disturbance to any existing surface material, and are to be stabilized as soon as
- 5. All sediment control structures to remain in place until permission for their removal has been obtained from the Howard County Office of Inspection and Permits
- 6. All graded areas not to be sodded shall be stabilized by seeding and mulching in accordance with the following:
- A. Site Preparation
 - Harrow or disc in areas proposed to be seeding the following materials
- at the specified rate to a depth of 3°'
- (1) Pulverized limestone at 2 tons peracre. (2) Commercial fertilizer 10-10-10 at ¾ tons/acre.
- (3) Super phosphate at 600 lbs./acre.
- B. Seeding
- (1) Sow the following seed mixture at the rate of 200 lbs./acre with a mechanical
 - A.) Temporary: Italian or Perennial Rye Grass
- B.) Permanent: 40% Marion Blue Grass. 40% South Dakota Blue Grass, 20% Penn Lawn Creeping Red Fescue.
- (2) The seeded area shall then be raked with a York Rake (a minimum of 2 passes) covered and compacted with Cultipacker or other approved method.
- C. Mulching
- (1) Seeded areas shall be uniformly mulched immediately after seeding with unweathered small grain straw at the rate of $1\frac{1}{2}$ - 2 tons/acre.
- (2) Tie mulch down with liquid asphalt at 0.1 gal/s.y. or emulsified asphalt at 0.04 gal/s.y. or mulch netting.
- All spoils must be removed to a site with an approved grading permit.

Construction Sequence

- 1. Obtain Grading Permit
- 2. Contact 'Miss Utility' to confirm location of existing utilities.
- 3. Construct Perimeter Dike & Sediment Trap.
- 4. Stabilize Dike & Sediment Trap with Temporary Seeding & Mulch.
- 5. Remove Existing Pavement Within Limits of New Paving.
- 6. Construct Stabilized Construction Entrance.
- 7. Construct Storm Drain System & Install Straw Bale Dikes, € Block inlets 1 € 2.
- 8. Relocate Utilities, as Required.
- Place all Reads to Subgrade.
- 10. Stabilize Graded Areas with Temporary Seeding & Mulch.
- 11. Construct Hotel Addition & Parking Garage.
- 12. Repair Erosion Control Devices & Maintain Sediment Trap, as Required.
- 13. Place Curbs & Sidewalks.
- 14. Place Paving Courses.
- 15. Fine Grade \$lopes.

Reviewed for Howard County Soil Conservation District and meets

This development plan is approved for Soil Erosian and Sediment

APPROVED: FOR PUBLIC WATER, PUBLIC SEWER AND STORM DRAINAGE SYSTEMS AND ROADS, HOWARD

COUNTY DEPARTMENT OF PLALIC WOOKS

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Control by the Howard Soil Conservation District

U.S. Soil Conservation

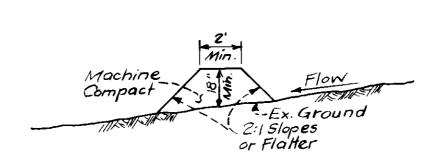
District Coordinator Howard Soil Conservation District

Technical Requirements.

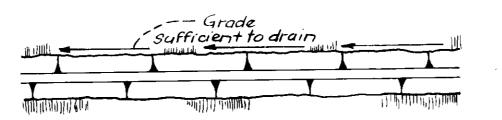
HY DIRECTOR

- 16. Place Landscaping & Stabilize Graded Areas with Permanent Seeding & Mulch.
- 17. Remove Straw Bale Dikes, & Open Inlets 1 \$ 2.
- 18. Remove Sediment Trap & Perimeter Dike to Existing Ground & Stabilize Disturbed Area with Permanent Seeding & Mulch.

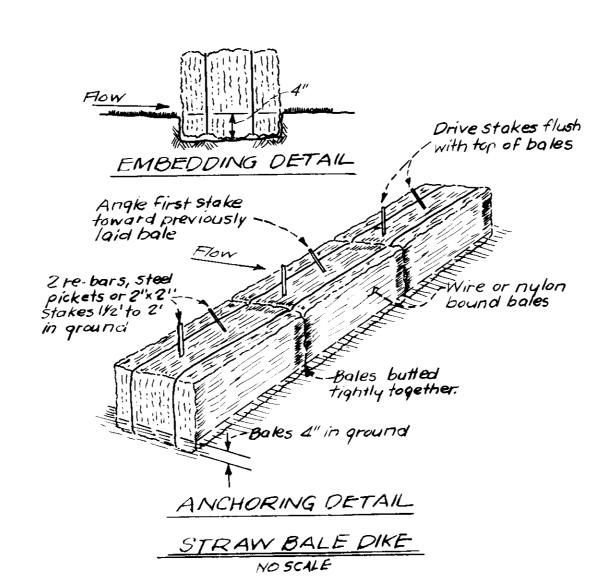
STABILIZED CONSTRUCTION ENTRANCE No Sale Public Right. 50' min. 8 Min. Provide appropriate transition: Existing Ground SECTION 50' min. PLAN

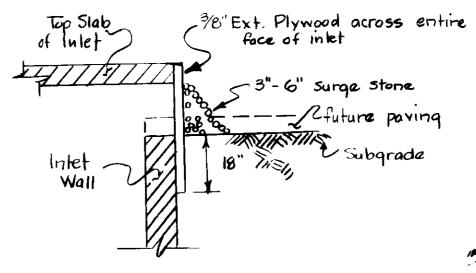


CROSS SECTION

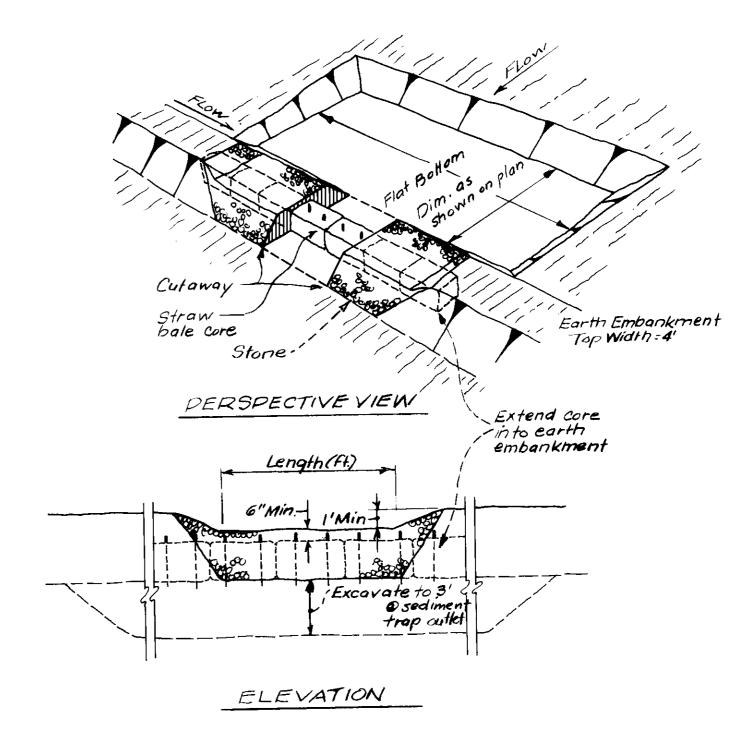


PLAN VIEW PERIMETER DIKE





Blocking Detail-Inlets 1 = 2 -No Scale -



STONE OUTLET SEDIMENT TRAP

APPROVED PLANDING BOARD OF HOWARD (O) NTY DATE 5-23-79

Owner: Hotel Columbia, Inc. 10275 Little Patuxent Parkway Columbia, Maryland 21044

ENGINEER'S CERTIFICATE l certify that this plan for Erosion and Sediment Control represents a conditions and that it was prepared in accordance with the requirements of the Howard Soil Conservation District.

12/18/78 Date

GREENHORNE & O'MARA, INC. ENGINEERS · ARCHITECTS · PLANNERS · SURVEYORS 6715 KENILWORTH AVE., RIVERDALE, MD. 20840 301/277-2121

MWD DESIGN SEDIMENT CONTROL DETAILS CROSS KEYS INN ADDITION COLUMBIA, MARYLAND TOWN CENTER SECTIONS IET No. 5 OF 6 ELECTION DISTRICT No.5 TAX MAP 30 CHECKED 9-20-78 REV. 12-15-78 DATE HOWARD COUNTY, MARYLAND FILE No.

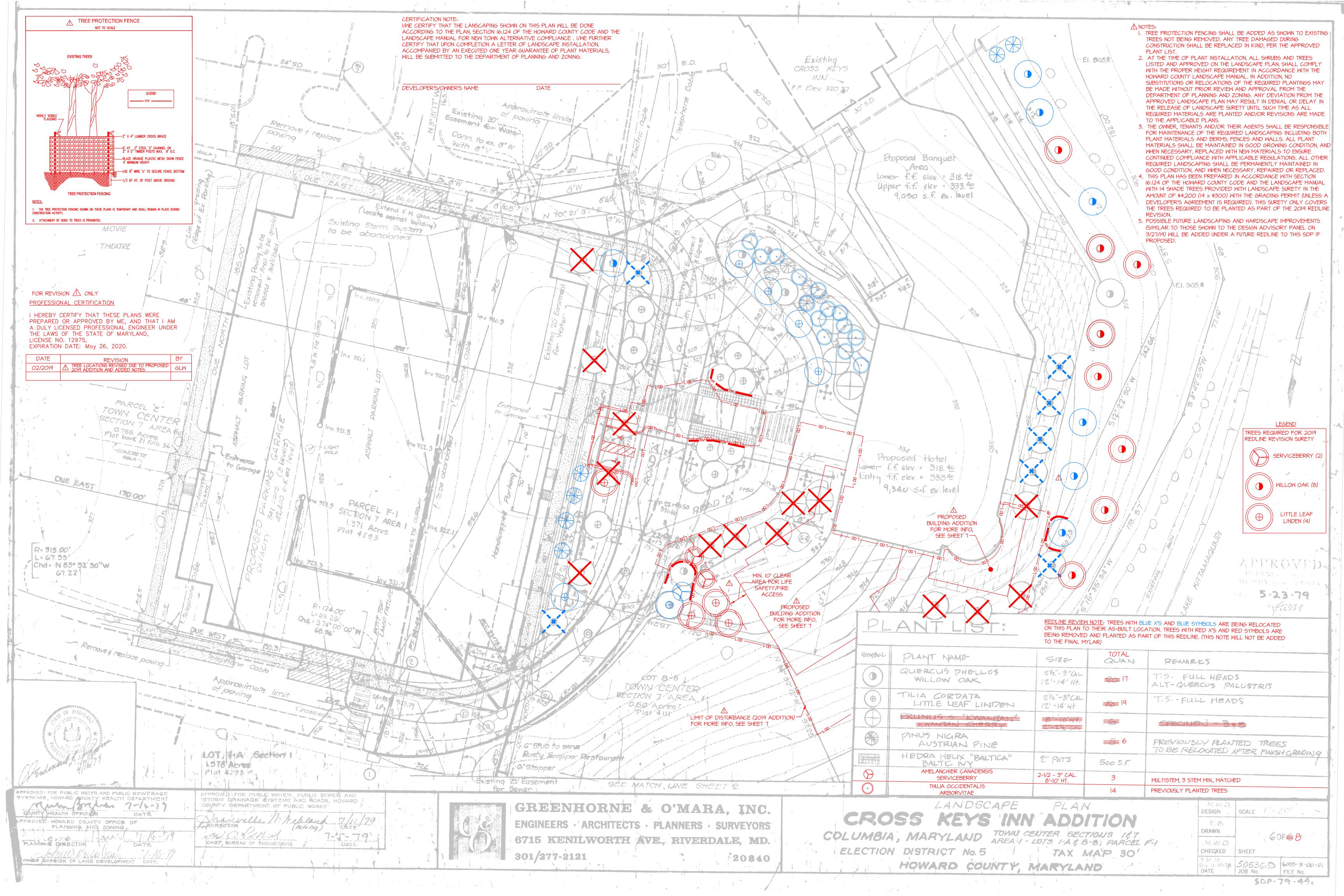
"CHIEF, BUREAU OF ENGINEERING

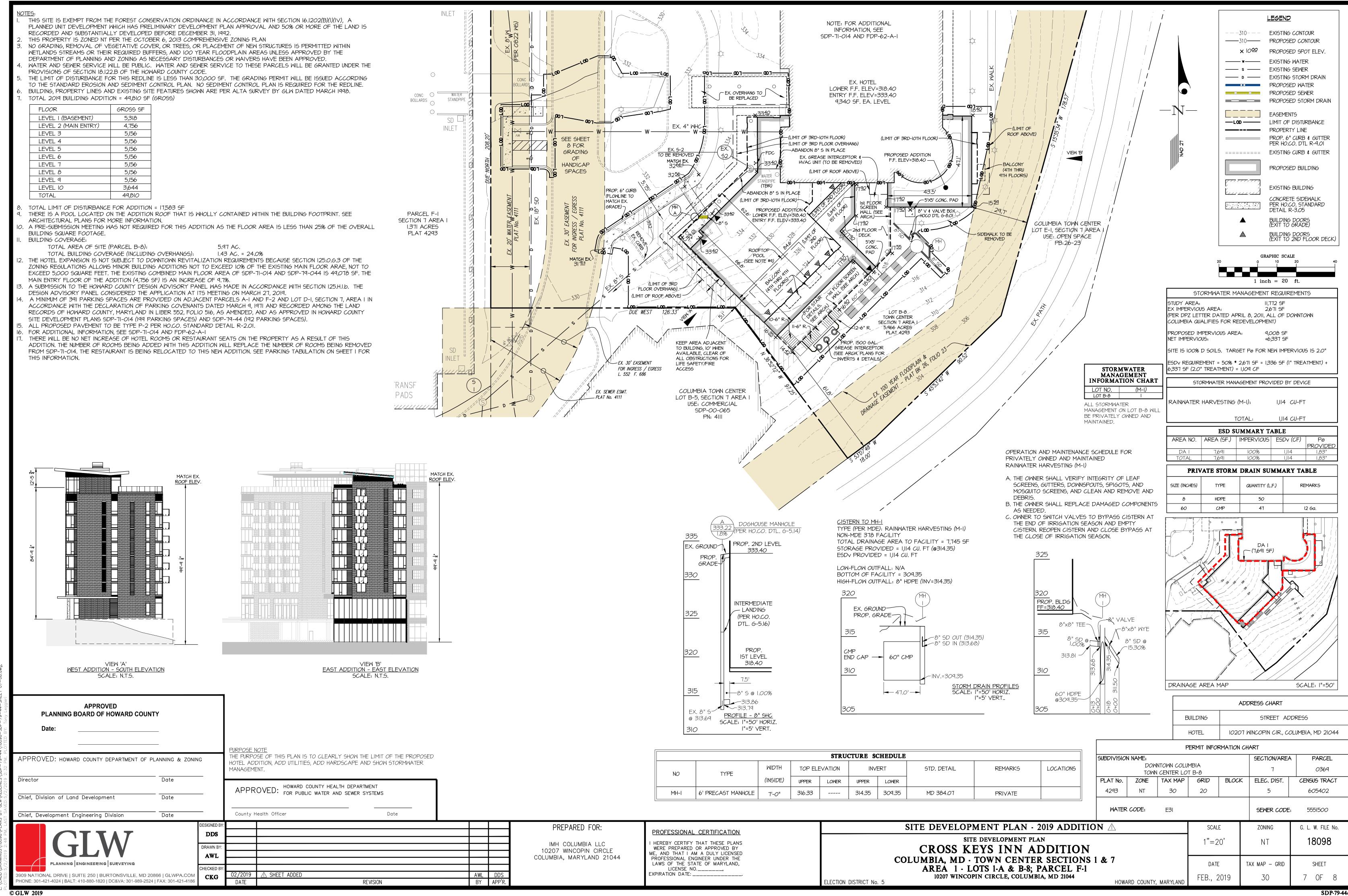
APPROVED: HOWARD COUNTY OFFICE OF

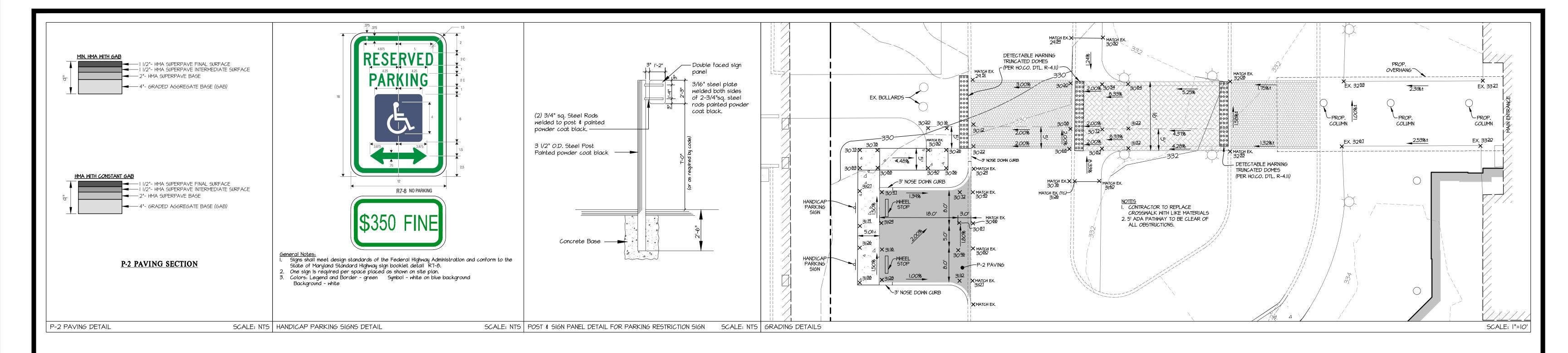
DEVELOPER'S CERTIFICATE

5/31/79

SDP-79-444







APPROVED PLANNING BOARD OF HOWARD COUNTY			
Date: _			
APPROVED: HOWARD	COUNTY DEPARTMENT OF P	PLANNING & ZONING	
Director		Date	

Date

Date

THE PURPOSE OF THIS PLAN IS TO CLEARLY SHOW THE GRADING FOR THE HANDICAP PARKING AREA AND THE SIGNS ASSOCIATED WITH THE PARKING.

Chief, Development Engineering Division PLANNING ENGINEERING SURVEYING

PHONE: 301-421-4024 | BALT: 410-880-1820 | DC&VA: 301-989-2524 | FAX: 301-421-4186

Chief, Division of Land Development

DRAWN BY AWL AWL DDS BY APP'R. 3909 NATIONAL DRIVE | SUITE 250 | BURTONSVILLE, MD 20866 | GLWPA.COM CKG REVISION

IMH COLUMBIA LLC 10207 WINCOPIN CIRCLE COLUMBIA, MARYLAND 21044

PREPARED FOR:

PROFESSIONAL CERTIFICATION I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED OR APPROVED BY MERE PREPARED OR APPROVED BY
ME, AND THAT I AM A DULY LICENSED
PROFESSIONAL ENGINEER UNDER THE
LAWS OF THE STATE OF MARYLAND,
LICENSE NO.______,
EXPIRATION DATE:_______.

SITE DEVELOPMENT PLAN CROSS KEYS INN ADDITION COLUMBIA, MD - TOWN CENTER SECTIONS 1 & 7
AREA 1 - LOTS 1-A & B-8; PARCEL F-1
10207 WINCOPIN CIRCLE, COLUMBIA, MD 21044 ELECTION DISTRICT No. 5 HOWARD COUNTY, MAR'

SITE DEVELOPMENT PLAN - 2019 ADDITION 🛆

	SCALE	ZONING	G. L. W. FILE No.
	AS SHOWN	NT	18098
	DATE	TAX MAP — GRID	SHEET
RYLAND	FEB., 2019	30	8 OF 8