



HOWARD COUNTY OFFICE OF TRANSPORTATION

Bicycle Advisory Group ■ Transit and Pedestrian Advisory Group
3430 Court House Drive ■ Ellicott City, Maryland 21043 ■ 410-313-4312

Jack Guarneri, BAG Chair
Marlene Hendler, TPAG Chair

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FAX 410-313-1655

**JOINT MEETING OF THE BICYCLE ADVISORY GROUP (BAG)
AND TRANSIT AND PEDESTRIAN ADVISORY GROUP (TPAG)**

March 19, 2019 3 p.m. to 4 p.m.
The George Howard Building – Columbia-Ellicott Room
3430 Court House Drive, Ellicott City, MD 21043

MEETING MINUTES

Members Present:

Astamay Curtis
Marlene Hendler
Marian Vessels
Bob McLaughlin
David Ramsey
Jeff Specht
Philip Dulany
Paul Walsky
Bob McLaughlin
Deb Jung
Larry Schoen
Jack Guarneri
John Mayer for Peter Sotherland
Jessica Bellah for Jane Dembner
Jeff Specht

Office of Transportation Staff:

Chris Eatough
David Cookson
Jason Quan
Rashidi Jackson
Allison Calkins
Lauren Frank

Members of the Public:

Katie DiSalvo-Thronson
Chris Tsien
Kevin McAliley
Karina Fisher
Derek Riley

Warren Wortman
Felix Facchine
Jason Thompson

1. **Introductions** (minute :01)

A round of introductions was given.



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2. **Approval of minutes and previous action items progress** (minute :02)

Regarding item #3 of the minutes, Jack Guarneri asked if anything was being done regarding the Streetscape Plan for Old Ellicott? David Cookson does not think it is ready but would check.

Bob McLaughlin moved to approve the minutes from the September 20, 2018 Joint Transit and Pedestrian Advisory Group (MTB) meeting. Marlene Hendler seconded and the motion passed unanimously.

Albert Engel said the minutes will be posted on both the BAG and TPAG website.

3. **MDOT priority letter** (minute: 05)

David provided a background and summary of the priority letter and presented a slide presentation of the letter. The draft letter has gone through the County Administration and was recently sent to County Council members and State Delegates for their review as well as the Multimodal Transportation Board (MTB) for any comments and reviews.

Jack asked how many public meetings occurred? David said one. Concerns were expressed from members on how the meeting was advertised. David said the office followed the standard ways the county advertises public meetings and added that Howard County is the only county in the state that does any public outreach for their priority letter.

Jack asked when the copy goes to the State? David answered April 1st.

Deb Jung asked what the dollar amount and how much does the State normally fund the projects? David said the dollar amount is in the supporting documents. Every project the office is requesting funding for has supporting documents on how it meets the general goals in the state's transportation plans.

Jackie Eng asked if bus stops were mentioned? David said bus stops are county funded, the priority letter is requesting state funding.

4. **Introduction to Bike/Pedestrian Wayfinding** (minute :18)

Chris said the office was in early stages of figuring out what a wayfinding system would look like for Howard County. Albert gave a brief presentation on wayfinding including examples of signs for members consideration. The basic template for wayfinding comes from MUTCD, the guide book for signage and markings from transportation facilities.



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Deb asked how much do the signs cost? Yan Zhang said it depends, but they charge private developers on private roads \$300 for each sign and installation.

Chris suggested the connection between Little Patuxent Parkway and the Wilde Lake Middle School through the Flyer Building parking lot as a potential pilot for the wayfinding signs.

5. **Bike/Ped access to new county facilities (courthouse and HS #13)** (minute :30)

Albert showed a conceptual site plan which was presented at a public meeting for the new Circuit Court House off route 108 and Bendix Road. Albert pointed out the direct access for pedestrian and bicycles from CA pathway. Albert added that as of now, the shoulders on Edgar Road will be used for both joggers and bicycles but may be reevaluated in the future for bike lanes. Jack asked about crossings at 108? Albert said there is already an existing pedestrian crosswalk at Mellenbrook Road and Bendix Road. The county will do what they can to make it ADA accessible from the intersection and crosswalk over to the court house.

Albert showed a conceptual site plan for High School #13 on Mission Road. Albert pointed out shared-use pathways into the site. Albert said there are capital projects to add sidewalks along Mission Road, and additional shared use pathways are in the US 1 Safety Evaluation.

Deb Jung asked if the school contacts the county regarding pedestrians? David Cookson said the county works with designers, engineers, and school planners to ensure access to the school. Chris added that the off-site Capital Projects seem to be moving along quicker to add sidewalks in the surrounding neighborhoods so families can walk to school.

Katie asked if there was crossing at Guilford Road and Mission Road? Albert said there is currently no plan to provide crossing at that location and showed the new crossing that will be used at Guilford Road and Vollmerhausen Road.

6. **Complete Streets Policy and Design Manual discussion** (minute :44)

Chris provided a background on Complete Streets Policy and presented a slide with initial statement from county executive Kittleman regarding complete streets and language from council resolution CR35-2016. A complete streets implementation team drafted a policy for complete streets through a comprehensive process and is still working on the design manual. Chris noted that the draft policy can be found on the Howard County Office of Transportation website. Chris



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said the County Administration is considering taking the Complete Streets Policy to council for adoption.

Jack asked how much progress has been made on the Design Manual since October 2016? Chris said the work was primarily done in 2017 into 2018. The Design Manual was in the beginning stages of editing, and was put on hold awaiting direction from the new administration.

7. **Open discussion and transition** (minute :55)

No open discussion occurred. Meeting adjourned at 4:03pm.

Action items:

There were no action items.

Bruce Gartner
Executive Secretary

9/17/19
Date