

# April 9, 2020 MINUTES

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## HOWARD COUNTY DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT BOARD

9820 Patuxent Woods Drive, Columbia, MD 21046

*WebEx Conference Call*

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### HCDB Members Present

Maury Zeitler, *Chair*  
Mike Sloan, *Vice Chair*  
Mitra Basu  
Dr. Caroline Harper  
Grace Morris  
Linda Skelton

### HCDB Members Absent

### Staff Present

Kelly Cimino, *Director*  
Quanita Kareem, *Compliance Officer*  
Elizabeth Meadows, *Chief, Community Planning & Grants*  
Lisa Wiseman, *Division Chief, Housing Opportunities Programs*

### Staff Absent

### Guests/Visitors

### Recording Secretary

Tracy Deik

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#### **I. CALL TO ORDER 6:04 P.M.**

- With a quorum present, Chairperson Zeitler called the April 9, 2020 WebEx meeting of the Department of Housing and Community Development Board to order at 6:04 P.M.

#### **II. APPROVAL OF AGENDA**

- *Linda Skelton motioned to approve the April 9, 2020 Agenda as submitted. Motion passed 6-0.*

#### **III. INTRODUCTION OF GUESTS**

- No guests were present at the board meeting.

#### **IV. APPROVAL OF FEBRUARY 2020 MINUTES**

- The February 13, 2020 Minutes were e-mailed to all board members for review and comments. *Grace Morris motioned to approve the minutes as submitted. Motion passed 6-0.*

**V. DIRECTOR'S REPORT (attached)**

- Board members were emailed a copy of the March 2020 Director's Report in advance of the meeting.
- Current information related to COVID-19 and the County's response can be obtained by visiting the County's website.
- While County offices are closed to the public, DHCD continues to provide resources & services to County residents. Half of the department staff is teleworking full time, and the other half is splitting time between the office and teleworking.
- SDLP funds for FY20 are still available. Loan packages should be emailed to the Department for processing.
- The scheduled Housing Opportunities Master Plan Task Force workgroup meetings in March were conducted virtually. Community engagement sessions and pop-up events have been postponed.

**VI. MIHU REPORT (attached)**

- Board members were emailed a copy of the March 2020 MIHU Report in advance of the meeting.
- Homebuyer Education Workshops scheduled for March & April were cancelled.
- Priority periods for 3 units in River Overlook and 4 units in Delacour at Bluestream have been established.
- Six MIHU candidates are under contract and pending settlement.
- MIHU resales have been postponed until the State of Emergency is lifted.

**VII. HOUSING OPPORTUNITIES MASTER PLAN UPDATE**

- The Department and Consultant are working to keep the Master Plan moving forward; however, the timeline for the Plan's completion may have to be adjusted over the next few months. More updates to follow.

**VIII. ACTION ITEM- PUBLIC HEARING AND APPROVAL OF FFY2020 ANNUAL ACTION PLAN & FFY2020-2024 CONSOLIDATED PLAN FOR SUBMISSION TO HUD**

- Board Members were emailed a copy of the Howard County Citizen Participation Narrative & FFY2020-2024 Consolidated Plan Briefing Notes in advance of the meeting (attached). Members were also asked to review the County's 5-year Consolidated Plan and 1-year Annual Action Plan on the Department's website.
- The April 9<sup>th</sup> HCD Board meeting also serves as one of the required public hearings set forth by HUD. The final public hearing will be held at the County Council Telework Session on April 20.
- *After reviewing the information, the Board voted unanimously to submit the draft Con Plan and AAP to the County Council for approval before the final plans are submitted to HUD on May 17.*

- In response to the COVID-19 outbreak, DHCD will receive \$770,356 in CDBG funds. Funds will be distributed among local housing providers to support residents facing eviction due to COVID-19.

**IX. MEMBER COMMENTS**

- Board members were reminded to complete the Census and their financial disclosures by April 30.

**X. ADJOURNMENT 6:25 P.M.**

- *Grace Morris motioned to adjourn the April 2020 HCD Board Meeting at 6:25 P.M. Motion passed 6-0.*

Respectfully submitted by,  
*Tracy Deik*

***Next Meeting:***  
***Housing and Community Development Board***  
***June 11, 2020***