



Howard County Department of Corrections

2019 Annual Report



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A Message from the County Executive

Dear Fellow Residents of Howard County:

I am pleased to present the Howard County Department of Corrections' 2019 Annual Report. This report documents the activities of the agency and highlights new and expanded initiatives of the Department of Corrections.

The Department of Corrections is responsible for the operation of the Howard County Detention Center, the Central Booking Facility, and the Community Service Program and is charged with providing a safe and humane environment to those incarcerated. This is accomplished by good security and control of the inmates, meaningful treatment programs and, by assisting inmates with their reintegration back into the community.

The staff of the Department of Corrections and partnering agencies are dedicated professionals who, along with many committed volunteers and partners, strive to make the Department one of the best correctional agencies in the State of Maryland. The Department has established a practice of implementing "best practices" in the corrections profession. Also, the Department is utilizing evidence-based programming strategies in preparing offenders for return to our community.

Sincerely,

A handwritten signature in blue ink, appearing to read "Calvin Ball".

Calvin Ball
Howard County Executive

A Letter from the Director

The 2019 annual report is intended to show the many facets of the Department of Corrections operations. The highlight section of this report is of note because it focuses on the new and expanded efforts that were achieved in 2019.

The Howard County Detention Center and Central Booking Facility continue to be recognized as outstanding facilities due to the dedicated staff, volunteers, and other state and county agencies that augment Department services.

I wish to express my appreciation to everyone who has helped us to reach our goals of providing and maintaining a high level of security to protect the community and the inmates housed in our custody. The Department also offers a variety of treatment programs to assist the inmates when they are released back into the community. Proper reentry programming is a priority of the Department.

Sincerely

A handwritten signature in black ink that reads "Jack Kavanagh". The signature is written in a cursive, flowing style.

Jack Kavanagh, Director
Department of Corrections

Mission Statement

The mission of the Howard County Department of Corrections is to protect the citizens of Howard County by providing a secure facility for persons legally confined in the County. The Department provides for the safety of the inmates/detainees and staff by maintaining a humane respectful living and working environment. It is also the policy of this Department that no inmate/detainee is discriminated against with regard to programs, services, or activities on the basis of race, religion, national origin, sex, disability, sexual orientation or political beliefs. It is also the Department's policy to adhere to all Adult Detention Center standards established by the Maryland Commission on Correctional Standards.

The administration and staff are dedicated to providing a balanced Correctional program that meets applicable County, State, and Federal standards. The Department will also review and implement, as best practices in the field of corrections. Concerted efforts are made to ensure that the inmate's human rights and dignity are not violated. The staff will be firm, fair impartial and above all consistent in dealing with inmates. As appropriate, inmates will be provided programs to assist them in their efforts for reentry into the community.

Historical Overview

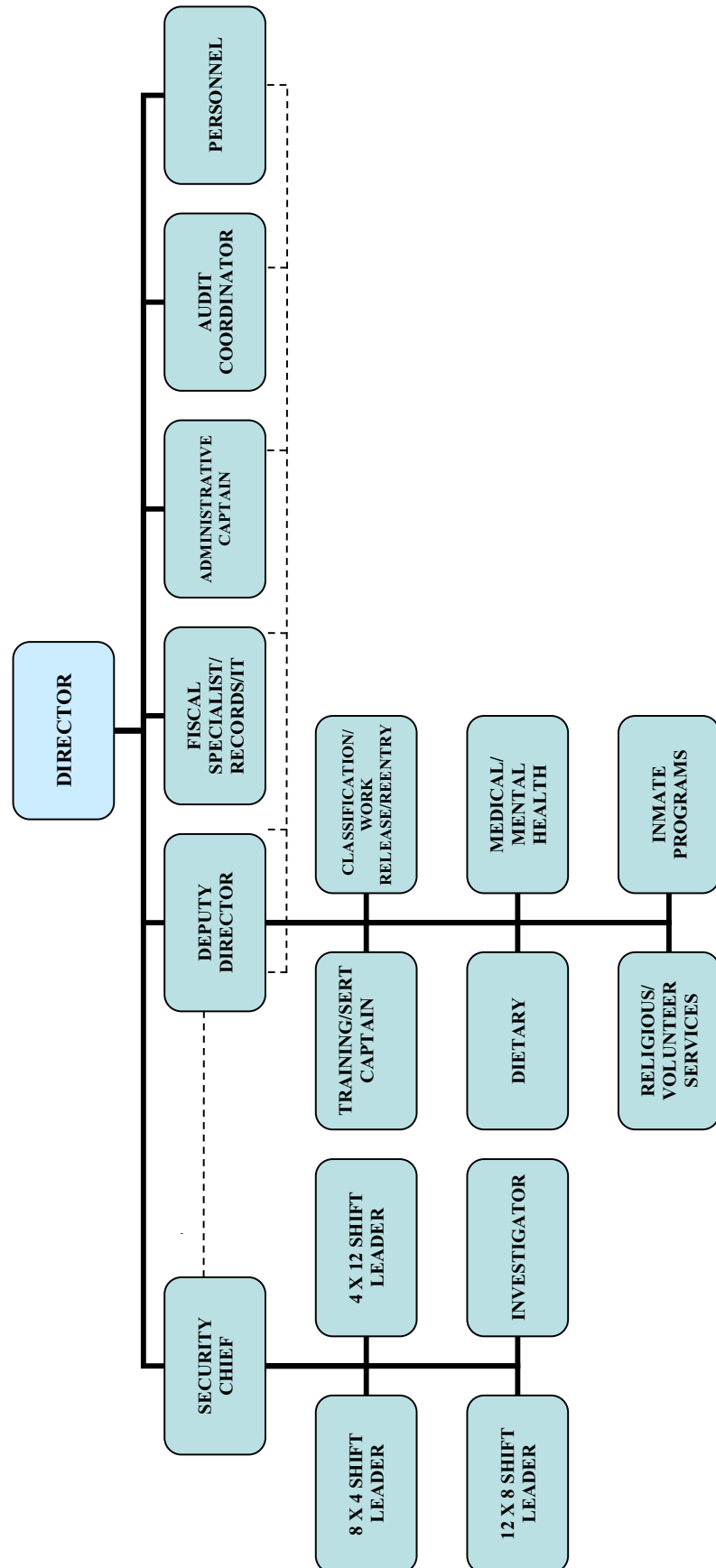
Howard County's original jail, in Ellicott City, opened in 1878. The Emory Street Jail was built to accommodate 12 inmates. In 1975, the Division of Corrections was established under former County Executive Edward Cochran. Gerald H. McClellan was appointed as the division's first Director of Corrections. Several years later, the Division of Corrections was established as a Department.

Due to overcrowding conditions and an antiquated facility, the Department of Corrections sought and received funding for the construction of a new Detention Center. The Howard County Detention Center, in Jessup, opened in 1983 with a rated capacity of 108 inmates and actually housed 63 inmates at opening; within five years, the inmate population had greatly exceeded its rated capacity. The Department of Corrections again sought and obtained funding for the expansion of the Detention Center. The expansion was completed in 1994 with a rated capacity of 361 inmates.

Construction began in 2003 to move the County's arrest and booking facility from the southern district police station to the Howard County Department of Corrections. On March 28, 2005 the Central Booking Facility opened at the Howard County Department of Corrections. The Central Booking Facility is responsible for the processing of all incoming adult arrestees and juvenile arrestees waived to adult jurisdiction in Howard County from various police agencies. Eighteen positions were added with the opening of the Central Booking Facility. Additionally, the District Court Commissioner's Office was opened on the site.

In 2009, the Department of Corrections assumed management responsibility for the Howard County Community Service Program. The Department contracted with the Serenity Center to operate the program. Approximately 500 individuals participate in community service each year.

Organizational Chart



2019 Highlights

Guilford House

A recognition and opening ceremony was held at the Department of Corrections new transition house on Wilbur Court. The house will provide supportive housing for up to five ex-offenders. Former Corrections employee Scot Pullen and former Housing Director Tom Carbo were recognized for their work in getting the project completed. A plaque is placed in the house recognizing their contributions.

Additional Addictions Counselor

The Health Department received grant funds to hire an additional addictions counselor for the Detention Center.

Kitchen Renovation

A complete renovation of the Department's kitchen began in June. The kitchen received new flooring, lighting and equipment.

CIT Training

In 2019 the Department began Crisis Intervention Team (CIT) training for staff. CIT training was initiated due to the substantial percent of individuals with mental illness who are in custody. Over the last five years nearly 50% of our population on average are receiving psychotropic medications for a mental illness.

Pre-Trial Program

In 2019 the Department of Corrections received a grant from the Governor's Office of Crime Control and Prevention (GOCCP) to develop a pre-trial diversion program in Howard County. The Department hired two staff to assist in the effort. During 2019 we did site visits at six other jurisdictions, researched best practices and consulted with Gary Christiansen who is a nationally recognized expert in the area of risk assessment tools used to screen individuals for placement in a pre-trial program.

MAT Program

A Medication Assisted Treatment (MAT) program is offered to assist individuals with opiate use disorders. The MAT program provides for three medication options. These are vivitrol, methadone and sublocade. Vivitrol and sublocade are provided on-site. Methadone is provided by our community partner, Silverman Treatment Services in Columbia.

Administration



Director

Jack Kavanagh joined the Department of Corrections as Deputy Director in January 2003 and was appointed Director in

March 2008. Prior to his employment with Howard County, Mr. Kavanagh worked for the Maryland Division of Correction for 24 years where he served as a Deputy Commissioner, Assistant Commissioner, Assistant Warden and Warden at the Maryland Correctional Adjustment Center.

The Director's Office is responsible for the management, supervision and operation of the Detention Center and the Central Booking Facility as well as oversight of the Community Service Program. This includes departmental budget preparation, procurement, and fiscal management, compliance with Maryland State Correctional Standards, development of Policies and Procedures, Internal Investigations, In-Service Training Programs, facility maintenance, the custody of inmates and the security of the facility.

Deputy Director



Andrea King-Wessels joined the Department of Corrections on January 7, 2019. She began her career with the Federal Bureau of Prisons

as a correctional officer at the Federal Correctional Institution in Englewood, Colorado. She held numerous positions of increasing responsibility at a variety of

locations across the country and retired from the Bureau of Prisons after thirty years. Ms. King-Wessels has also worked as a contractor for Immigration and Customs Enforcement and the U.S. Department of State. Prior to her employment with the Department she was employed with the Maryland Department of Public Safety, Police and Correctional Training Commission where she was the Administrator of Parole and Probation Training.

The Deputy Director's responsibilities include Classification, Community Programs, Dietary, Addiction Services, Medical and Mental Health Services, Educational Services, Religious, and Volunteer Programs, Policies and Procedures, Standards, Grant Writing, Training and Honor Guard.



Security Chief

Elhart Flurry joined the Department of Corrections on June 11, 2018. He previously worked for the Maryland Division of Correction for 18 years.

Chief Flurry has received numerous Governor and Commissioner citations during his career in State corrections while assigned to five (5) different facilities.

Mr. Flurry is a military veteran serving as a member of the US Army Special Forces. Mr. Flurry also attended Morgan State University.

Mr. Flurry is a Howard County resident and a graduate of Howard High School. He is also an active member of Unity Baptist Church in Elkridge.

Administrative Office

Audit Compliance and Inmate Grievance Office

The Compliance Management Office is responsible for monitoring compliance with various required federal and state standards, coordinating internal audits and conducting random in-house spot audits.

Audits & Inspections:

OIG – Office of Special Reviews and Evaluations – Final report not received

DHS – PREA – Final report not received

Maryland Commission on Correctional Standards – 100% Compliant

Immigration Customs & Enforcement Annual Review – Final report – Meets Standards

The Inmate Grievance Program is intended for use by the inmate/detainee population to resolve problems and concerns at the lowest level possible and to ensure that the inmates/detainees have unfettered communication to mid and upper level managers and administrators.

Inmate Grievances:

*373 filed, processed and resolved
Only 111 found to be meritorious*

The Compliance Management Office is also responsible for Policy & Procedures, Operation Statistics (Ops Stat), and Records Retention.

Ops Stat is the Department’s system for documenting shift/unit compliance with submission of records as well as documenting exemplary or unsatisfactory job performance.

Administrative Records and Budget

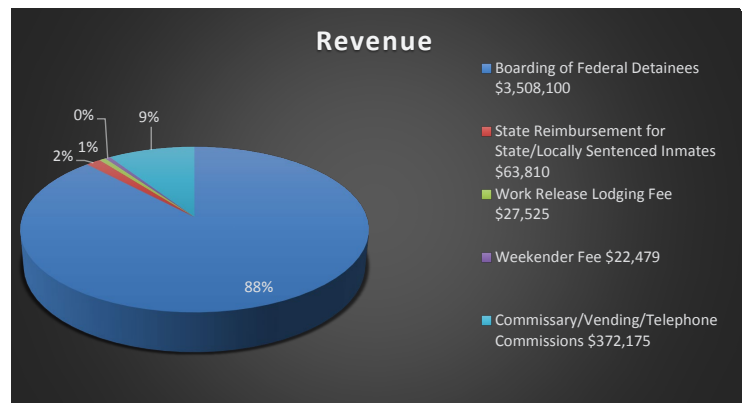
The Administrative Records Section provides a wide range of services. Included responsibilities of this section are Budgetary/Fiscal, Records, Inmate Sentence Calculations and Information Systems.

• Budgetary/Fiscal

This section prepares the department’s operating budget, monitors expenditures, procures and remits payment for all purchases necessary to operate the Detention Center and the Central Booking Center, administers and monitors grant funds, collects revenues, maintains inmate work release accounting, and collects and monitors weekender lodging fees.

FY19 Operating Budget: \$19,680,815

Anticipated FY19 Revenues: \$3,994,089



• Records

Responsibilities in the Records area of this section include calculating the release date for all sentenced inmates ensuring that all eligible confinement and court credits are applied, maintaining inactive inmate base files, conducting court ordered

expungements, inspecting inmate mail for contraband, and disseminating information to various law enforcement agencies, courts, attorneys, other correctional facilities, criminal justice agencies, and the general public. The records section also provides technical supervision of the department's commitment office. This includes conducting audits of the Computerized Jail management system (JMS) and base file records to ensure JMS entries are complete and accurate and that base files are in order. JMS is the official site for most inmate related information, most essentially, demographic information, court information, arrest and commitment information, case status, inmate status, etc. information, which is disseminated to other criminal justice agencies, the public, The Victim Notification systems, (VINES) relies on the accuracy of data collected and entered.

• **Information Systems**

Information Systems is responsible for maintaining, supporting and coordinating all computer related operations for the detention center and central booking facility. This includes managing the Jail Management System, systems administration for several databases being utilized by the detention center, maintaining and installing all software and hardware, installs and monitors the performance of network servers located in Corrections, and provides staff with necessary training. The Department of Corrections is currently in the process of upgrading its current Jail Management System. In the upcoming year, it is anticipated that a contract will be signed with Hexagon Safety & Infrastructure for the Black Creek SallyPort Jail Management System and system design and testing will be conducted. Complete implementation is projected in 2019.

Central Booking Facility



The Central Booking Facility (CBF) is responsible for the processing of all incoming adult arrestees and juvenile arrestees

([attachment 1](#)) waived to adult jurisdiction in Howard County from various police agencies to include the Howard County Police Department, The Maryland State Police, The Department of Natural Resources Police Department, the Howard County Sheriff's Department and the Maryland Transportation Authority Police.

Detainees processed at CBF 2,334

Custody and Control

It is the primary responsibility of the Howard County Department of Corrections to provide for secure confinement, supervision, safety and control of inmates, 24 hours a day, seven days a week in both the Detention Center and Booking Facility. The Department staffs three eight-hour shifts each day. Members of the security staff supervise and control inmates, process the intake and release of inmates, conduct rounds, counts and searches, supervise inmate movement, monitor visits and respond to all emergencies within both facilities. The security staff works closely with medical and mental health staff to identify and refer inmates in need of health and mental health care.

<i>Total Detention Center</i>	
<i>Inmate Admissions</i>	<i>2,532</i>
<i>Total Detention Center Inmates</i>	
<i>Released</i>	<i>2,584</i>

Drug and Alcohol Testing

The Department continued to conduct extensive testing of the inmate population for drug and alcohol use. Testing is important for security reasons as well as for identifying those in need of medical detoxification services and follow-up treatment. In 2019, 396 inmates went through detoxification treatment at HCDC. The increase in opiate overdose issues resulted in the Department shortening its' time frame for testing new intakes. Testing now occurs on the night of intake rather than after bail review. Attached is the 2019 testing report ([attachment 2](#)) indicating the type of tests done; the number of positive tests and the type(s) of drugs that were positive. Marijuana was the drug with the most positive test results followed by cocaine, benzodiazepines, and opiates. The Department also added fentanyl to its test panels in October 2017, noting its use and increase risks for overdose.

Training

In keeping with our Department's motto, "One Team, One Mission", the Training Department continued to provide creative and innovative training.

'Pre-service' as well as 'in-service' training is provided in a variety of subjects to include Suicide Prevention/ Mental Health, Use of Force, Emergency / Disaster Plan, Use of Restraints, Prison Rape Elimination Act [PREA], Blood borne Pathogens (MRSA), Firearms, Stun Cuff, and Restraint Chairs. Orientation training is also provided to volunteers and outside agency staff working with the Department to expose them to the culture and climate of the department.

All correctional officers, dietary correctional officers, and correctional support staff are required to receive 18 hours of in-service training annually to retain certification from the Maryland Police and Correctional Training Commissions. Staff received an average of 25-30 hours of training.

In addition, the Training Captain is also responsible for Background Investigations, Firearms Qualifications, Armory Security, Supervision/Coordination of Honor Guard Details and the Special Emergency Response Team (SERT), and policy & procedure updates. Our Instructor of the Year for 2017 was Corporal Jain Mathew. Our Instructor of the Year for 2017 was Corporal Jain Mathew.

• Honor Guard

Members of the Honor Guard are Lieutenant Phyllis Delaney, Sergeant Jeffery Ennals, Corporal Mornique Tynes, Corporal Sherena Tyler, and Officer Rosa Savage. The Honor Guard consistently performs with diligence, precision and poise, so we say, "Thank You" to them for a job well done.

• Special Emergency Response Team (SERT)



The Special Emergency Response Team (SERT) is comprised of volunteer members selected from each of the three shifts. They train to remain prepared to deal with a variety of emergencies (i.e. fire and smoke, medical,

riot, cell extractions of unruly inmates etc.) Training for SERT members includes eight hours of orientation, as well as additional training in specialized areas including, but not limited to, defensive tactics, cell extractions, evacuations, etc. Thank you to the TEAM for All of your hard work and dedication.

- **Firearms**

Members are required to qualify on an annual basis. Firearms instructors provided firearms training that included a “reduced-light” course of fire. Department security staff utilized special goggles that simulate low-light (night) conditions during range practice.

- **Armory**

The armory is maintained and controlled by the Training Captain, and is comprised of long arms and side arms, weapons. Each month, the armory’s inventory and environment are inspected for accuracy and safe storage of all equipment. Additionally, ammunition and weapons are rotated between the armory and Main Control (bi-annually) to ensure safety and effectiveness of all weapons.

- **Background Investigations**

In order to select and maintain quality personnel, and adhere to MPCTC requirements, thorough background investigations are conducted upon each applicant to our agency. By establishing contacts with applicants’ personal, professional, and employment references, each applicant is proficiently screened, therefore providing the best qualified staff and volunteers available for the Department.

27 background investigations were completed and 12 were hired for 2019

Classification

The Classification Department responsibilities consist of interviewing and screening newly incarcerated inmates for appropriate housing assignments, conducting inmate orientation, assigning inmates to institutional jobs, conducting inmate disciplinary hearings, assisting inmates with special needs and/or problems, evaluating and referring inmates for special program placements as well as providing Case Management Services.

The Classification Department has maintained onsite certification of GED testing. Ms. Lewis has led the way for several inmates to complete the GED/HSD while here at the detention center. The Anger Management class is at the top of list for inmates requesting a class. The class is certified with Ms. Lewis and Ms. Elam guiding the way to an interactive intense experience of a classroom setting. The class also qualifies as enough certification for court order anger management. The number of inmates coming from other jurisdictions has increased with Federal and high-profile inmates from around Maryland. Ms. Colliver does a outstanding and efficient job to determine their housing units and make sure the inmates obtain writs from the court for transportation to their original jurisdiction.

Classification staff is a major contributor to the overall security of the institution by properly screening and housing newly incarcerated inmates according to risk, determining job assignments, program assignments and addressing concerns of pretrial and sentenced inmates. Factors considered in housing and other assignments include current charges at HCDC or in other jurisdictions, escape risk, mental and physical limitations, program needs, and past

adjustment at the Detention Center.

Inmates are also evaluated for substance abuse disorder. Additionally, inmates who are assigned to special management units, disciplinary or administrative segregation are reviewed periodically by a classification counselor along with a mental health professional. When needed, staff assist inmates in locating transitional programs while working in conjunction with other program staff.

In addition to the above, the classification section is involved with several other Detention Center programs, operations, and functions to include:

- Acting as Victim / Witness and Child Sex Offender liaisons.
- Acting as Parole Commission and Parole and Probation liaisons.
- Coordinating Inter and Intra State Detainer agreements
- Coordinating, Scheduling and Monitoring our Case Management Review System
- In partnership with the Howard County Health Department for referrals and placement for the Bureau of Addictions programs.
- In partnership with the Howard County Community College; referral and placements into the LEEP and GED programs, and Orientation therein.
- Maintaining a homeless Referral network.
- Providing Custodian of Records functions for our Circuit and District Courts.

	Initial Classifications	Email Communications	Adjustment Hearings	CMR	LSIR's
First Quarter 2019	495	1,133	187	60	38
Second Quarter 2019	398	1,289	192	66	42
Third Quarter 2019	523	1,357	225	55	28
Fourth Quarter 2019	455	635	175	48	
2019 Totals	1,871	4,414	779	229	108
2018 Totals	1,506	4,755	740	186	128
Rate of Change	8% increase	1.5 % decrease	.04% increase	4% decrease	4 % decrease

Community Programs

The Work Release Program and the Reentry Program are both under our Community Programs department at the Detention Center.

• Work Release

The Work Release Program assists sentenced inmates with their transition back into the workforce and community by allowing them to gain employment while still incarcerated. Work release participants are closely monitored by staff to include frequent on-site job checks and GPS monitoring on selected participants.

71 inmates were placed on the work release program in 2019.

On average, 11 inmates per month were employed on the work release program.

On average, 10 inmates per month were monitored by GPS supervision.

Inmates participated on the work release program on average for 69 days.

\$4,487 was paid to victims for restitution.

There were no escapes or walk-offs in 2019.

On average, 14 inmates per month assisted the County with various off-site work details to include: cleaning the County bus stops and working with the Department of Recreation and Parks.

• Reentry

The Reentry Program assists pre-and post-release offenders with their needs for essentials such as housing, food, clothing, crisis management, transportation, securing identification documents, and employment goals. The Reentry department provides vital services and support while linking clients with our 130+ community partners. This collaboration with community partnerships aims to break the cycle of recidivism by providing a better outcome for successful community reintegration. A reentry plan is devised with each individual when needed prior to their release, to assist in a smooth transition back into society. A community Reentry ID card, which also serves as a 60-day bus pass is offered to the individual at the time of release. There are additional office hours in the community to provide services to released offenders at The Multiservice Center in Laurel.

Reentry orientation sessions are held at the Detention Center in six week cycles, relating important information through different topics each week. Some of the topics of these reentry sessions include the following: overcoming barriers of transitioning home, acquiring reentry identification documents, community resources, health and wellness needs, understanding the requirements of parole and probation supervision, information on the expungement process and resources to assist clients to meet this need, and Workforce Development Employment Services.

Detention Center Reentry participation was as follows:

Total of 7 cycles comprised of 43 sessions

136 individuals that had attended sessions

49 Participants completed the six-week program sessions and were awarded certificates

Community Reentry Participation was as follows:

A total of 3,620 referrals and services were provided in the community:

1,772 individual counseling sessions including crisis intervention and ongoing support

330 referrals to Addiction Services

77 referrals to Mental Health services/ Mental Health medications

101 referrals to Housing/Homeless Assistance

413 Employment Services provided

79 clients applied for Health Insurance

31 clients received Social Security Cards

34 clients received birth certificates

60 clients were assisted with MVA services (ID/license issues)

342 referrals to Community Support Agencies

183 consultations with Probation Agents

24 referrals to medical services

169 linkages to transportation alternatives

5 households received financial assistance through a Rapid Rehousing grant

Howard County Department of Corrections in partnership with Bridges Out of Poverty opened a transitional house for reentry clients in January 2019.

8 participants have resided in the Guilford House since it's opening with 2 unsuccessful exits.

7 participants were being monitored on probation or parole supervision.

5 participants were incarcerated at the Howard County Detention Center prior to entering the Guilford House.

3 participants entered after successful completion of the Howard House program.

Over \$17,000 has been saved by the residents to plan for their transition out of the Guilford House.

Dietary

Inmate food service is provided by a total of six correctional dietary officers, which includes one supervisor and five dietary correctional officers. The staff is responsible for preparing three meals a day for inmates and for providing one meal for staff. Ordering of food supplies, maintaining sanitation, and preparing special diets as directed by the medical department and a requirement to comply with all Health Department inspections are also part of the daily routine of Food Service staff. A Registered Dietician approves menus annually.

*Total Meals Served in FY19-337,965
\$6.42 per day in meal costs*

Medical Services

The Detention Center provides medical, dental, and mental health care from the time of admission, throughout the period of incarceration, until release ([attachment 3](#)). The medical department is managed by a professional healthcare contractor. Skilled medical staff provide on-site quality care and services including: initial intake medical

screenings, physical exams, mental health screening and counseling, routine sick call, 24-hour emergency services, radiology services, dental exams, ophthalmology services, and chronic care clinics. Inmates are charged a \$4.00 co-pay fee for sick call services in accordance with Correctional Services, Section 11-203(c) of the Annotated Code of Maryland. The intent of this co-pay is not so much to generate revenue but to deter frivolous requests for sick call. Sick call services are provided to all inmates who request service, regardless of their ability to pay.

A provider network has been established in the community to provide comprehensive specialty services that the Detention Center Medical Department is unable to provide onsite. These services range from specialized testing and advanced radiological study services to specialists within the medical field.

An important component of the medical services is continuity of care. Inmates who are released or transferred to other jurisdictions receive medical information and referrals to promote continued care. In addition, inmates leaving the facility are provided a limited supply of medication. Those inmates who have psychiatric prescriptions and have been incarcerated for at least 60 days receive a 30-day supply/prescription script combination to bridge their ability to be seen by a psychiatric provider.

Collaborative and Community Inmate Programs

The Department of Corrections recognizes the importance of services provided by volunteers and its partnerships with outside

agencies. With the assistance and dedication of these providers, inmates can receive many services which would not ordinarily be available. Through these programs, inmates are afforded the opportunity to leave the Detention Center better prepared to re-enter their communities as productive citizens.

- **GED/Adult Education Services**

Howard Community College (HCC) in a partnership with the Howard County Department of Corrections (HCDC) provided classroom instruction for both male and female inmates who indicated that they did not have a high school diploma. Instruction was also provided for some who have diplomas but demonstrated that they would benefit from basic skills instruction. The Detention Center provided classroom space, computers, and student supplies. Secure tablets preloaded with GED materials are used by students in their housing units to follow up on the lesson studied in class.

The Adult Basic Education Class provided instruction for students who demonstrated a wide range of skill levels. Each student at the time of registration completed assessments approved by the Maryland State Department of Labor, Licensing, and Regulation and teacher-designed inventories to enable the instructor to plan not only teacher-directed whole class lessons but also individualized lessons corresponding to the skill levels of each student in the areas of reading, writing, and math. Student progress is monitored through periodic administration of pre- and post-tests. In addition to traditional classroom instruction, students also have access to I-pathways, an online curriculum resource. HCDC is an approved GED testing site.

5 rounds of GED were offered with 85 inmates enrolled and 6 received their GED

61 GED subjects were tested, and 38 subjects were passed

- **Literacy Tutoring Program**

The Literacy One-on-one Tutoring Program is designed to assist intermediate and low-level students in the area of reading and math. Studies have shown that 85 percent of all juveniles who interface with the juvenile court system are functionally illiterate which eventually turn in to adult offenders. More than 60 percent of all prison inmates are functionally illiterate. Illiteracy and crime are closely related. The Department of Justice states, “The link between academic failure and delinquency, violence, and crime is welded to reading failure.” Over 70% of inmates in America’s prisons cannot read above a fourth-grade level. Howard County Detention Center has taken a proactive role in providing an educational platform that addresses the issue of illiteracy within our facility.

The Direct Reading Activity is a strategy that provides students with instructional support before, during, and after reading. The teacher takes an active role as he or she prepares students to read the text by teaching important vocabulary, teaching students how to use a specific reading skill, and providing a purpose for reading. During reading, the teacher asks individual students questions about the text to monitor their comprehension. After reading, the teacher engages students in a discussion focusing on the purpose for reading, and follow-up activities that focus on the content of the text and the specific skill that students learned to use such as:

Essay Writing
Sentence Structure,
Phonics/Neurological Impress Method (NIM).
Subject Verb Agreement
Vocabulary Word Bank

These methods engage the student to read and comprehend while utilizing reinforcement activities through book reports, essay writing and life reality lessons ranging from going to the grocery store and balancing a household budget. In addition, math concepts are also covered in the class such as, multiplication, division, fractions, order of operations and percentages. The goal is to prepare the student to transition into the GED class who are starting from low to intermediate levels.

25 inmate students were served through the program in 2019

• **Project LEEP (Life Skills Education Employment Program)**

Project LEEP (Life skills Education Employment Program) provides participating inmates the necessary tools to seek and gain employment upon their release. During each six-week course, inmates learn to identify what skills and qualifications they already possess, organize personal information and references, complete a job application, use a computer to complete a resume and cover letter, and practice interviewing techniques.

During each session, students participate in activities to identify what skills (life and work related) and qualifications they already possess. Each student completes employability assessment testing.

All students who complete this six-week LEEP course, receive certificates of completion from Howard Community College and a

packet of referral materials to aid them with their job search and/or continuing education.

Five (5) LEEP classes were convened during the year. Each class meets daily for 3 hours from Monday through Thursday afternoon for six weeks, offering 74 hours of instruction each session. A total of 62 students enrolled. Of those enrolled, four (4) were removed due to disciplinary reasons, seven (7) were transferred to other institutions, two (2) were released into the community before graduation from the program, and 48 successfully completed the six-week program.

Besides the students who graduated from the LEEP Program, many students, though leaving before that graduation day, still completed a professional resume and attained various degrees of interviewing and computer skills.

• **Resource Center**

Inmates are encouraged to avail themselves of the wide variety of legal and other reference materials, books, newspapers, magazines and other periodicals. Inmates have weekly access to the library. Library materials and books are furnished by the Howard County Library.

• **Religious Services**

Religious services ([attachment 4](#)) for inmates are provided through volunteers and volunteer faith-based organizations.

Christian Jail Ministry (CJM), a non-profit religious organization, has provided spiritual and pastoral services for inmates at HCDC since July 1979 as volunteers to the Detention Center. CJM programs at the Detention Center include various worship services, counter-addiction programs based upon

the Celebrate Recovery model, religious education (Bible classes in English and Spanish, Christian videos, etc.) and Bible correspondence courses, pastoral counseling, individual discipleship training, personal help, and Christian literature (in English and Spanish). Articles in the American Correctional Association's professional publication, Corrections Today, and the publication of the American Jail Association, American Jails, have described CJM's ministry as "a model jail program." CJM provides one full-time chaplain and a part-time chaplain in its ministry at the Detention Center. It also utilizes the services of two local pastors, who serve as associate chaplains on a volunteer basis to minister at the Detention Center mainly in pastoral counseling and leading worship services.

Approximately 240 volunteers from several dozen area churches participated in Christian religious activities at the Detention Center during 2017.

Muslim faith education and Jumar Services are offered at the Detention Center through the volunteer services of the Dar Al-Taqwa congregation in Howard County.

Catholic services are offered weekly at the Detention Center and are coordinated by volunteer Deacon Services operating under the auspices of St. Lawrence Parish in Jessup. In addition, an outreach program from St. Matthews Church in Baltimore provides services to immigration detainees.

• **Addiction Services Program**

The Howard County Health Department offers a variety of treatment and education programs, targeting the needs of the inmate population of the Howard County Detention Center. The Substance Abuse Services

Program has two funding sources; state and county. In order to be supervised under this program, the judges of the Howard County District and Circuit Court sentence offenders to the program. The program also accepts voluntary participants who demonstrate a need and have also been recommended by administrative staff at the Howard County Detention Center. New this past year is the State Opioid Response (SOR) partnership with the Maryland Department of Health. While the Detention Center has offered suboxone and vivitrol, methadone, sublocade, and Subutex have been added to the available MAT options. Clients who enter into the Detention Center prescribed medication-assisted treatment (i.e.: suboxone, sublocade, Subutex, methadone, and vivitrol) are kept on the medications during their entire time at the Detention Center. The Health Department also conducts court ordered evaluations (ex. 8-505), In-Depth Drug/Alcohol Evaluations per court order, and provides recommendations for treatment for the Howard County Circuit/District Courts and Drug/DUI Court participants who are sanctioned to the Howard County Detention Center to receive treatment services based on their need.

The Substance Abuse Services program has two phases. In Phase I, clients participate in intensive treatment services that last for a minimum of three months. The clients receive individual and group counseling and attend drug/alcohol education classes each week. Participants also attend institutional self-help meetings (Alcoholics Anonymous) weekly, bi-weekly (Narcotics Anonymous), and Celebrate Recovery. In Phase II, the emphasis is on relapse prevention, work release (if eligible) and continuation of care planning that can last an additional three

months at minimum. Prior to release from the Howard County Detention Center, the inmates are referred to community providers for continued treatment based upon the level of care needed. The substance abuse services team made changes this past year that include: allowing inmates to attend any and all groups that they wish to attend regardless of phase of treatment.

A total of 194 inmates participated in the substance abuse services program, which is an increase of 19 clients from the previous year. Various studies indicate that a client who is released from incarceration with a job already in place has a 50% reduction in recidivism. Most are eligible for work release if they successfully comply with institutional rules and curriculum content.

In addition to these formal programs, referrals are provided to other inpatient drug treatment facilities when instructed by the Courts to do so. Any inmate can be seen per counselor request in order to discuss current status and be given recommendations for possible treatment. Resources and handouts on substance abuse services are available to all inmates in the Howard County Detention Center, and Acupuncture continues to be funded by the Howard County Detention Center and offered as one of our weekly therapeutic groups through the Maryland University of Integrative Health.

Continued in 2019 was offering Opioid Overdose Response Trainings within the Detention Center for inmates and staff. At these trainings, participants are trained to recognize someone who is overdosing, as well as administer Naloxone. Naloxone is used to revive someone who is currently overdosing. Upon their release from the

Detention Center, clients are given a kit with 2 doses of Naloxone (an \$85.00 value), which is placed in their property and given to them upon release. By placing the Naloxone in the inmate's property, this removed the barrier of having them go to the pharmacy to pick it up. This training is in response to a dramatic increase in opiate overdoses in the State of Maryland and Howard County.

Trainings were conducted in the Howard County Detention Center, with a total of 121 participants

Also continued in 2019, but increased, five peer recovery support specialists co-facilitated groups with the counselors within the Detention Center. These peers are in recovery themselves and can help offer a different perspective (via self-disclosure) to those in group struggling with the issue of sobriety.

In addition, 2019 saw the continuation and expansion of the medication-assisted treatment program within the Howard County Detention Center. The Howard County Detention is one of four Detention Centers in which MAT services are being piloted. This is in response to HB-116. The available medication-assisted treatment options have been expanded to include: vivitrol, suboxone, sublocade, Subutex, and methadone. Research shows that individuals who are placed on medication-assisted treatment (i.e.: Vivitrol, suboxone, or methadone) have higher rates of treatment success and lower rates of overdose upon release from Detention Centers.

The SBIRT (Screening, Brief Intervention, Intervention, and Referral to Treatment) program continues within the Howard County Detention Center with the use of our

Detention Center and Health Department. peer recovery support specialists. This program is designed to help individuals who may not get into treatment while in the detention center but will need treatment in community once released.

Goals for 2020 include continuing to offer Opioid Overdose Response Trainings to staff and inmates, implementing SBIRT jail-wide, expanding medication-assisted treatment to more individuals, developing better continuation of care options in the community, and evaluating how best to serve all inmates (sentenced and pre-trial) at the Howard County Detention Center. In addition, we are looking to hire a third counselor to help alleviate waitlists for inmates who would like to enter into treatment while in the Howard County Detention Center. This new counselor will conduct assessments, individual sessions, and allow us to offer more treatment groups.

• **Maryland Community Criminal Justice Treatment Program**

The mission of MCCJTP is to reduce the recidivism rate of mentally ill inmates to detention and mental health institutions through improving linkages to community resources, supports and health services. The MCCJTP mental health clinician establishes a therapeutic relationship with the inmate assessing their needs with special attention to the psychiatric issues contributing to their incarceration. As the inmate nears their release date, the mental health clinician develops a community reintegration plan that includes developing a support system of resources and services designed to enhance successful return to the community. Finally, the mental health clinician partners with the ex-offender through their transition back

to the community ensuring linkage to the designated supports while addressing any issues that could interfere with successful reintegration.

Other services include crisis intervention to inmates and working closely with all staff and other treatment providers to ensure proper care of clients who engage in high risk behaviors. In addition, this program offers the correctional officers annual training on suicide awareness for identifying and understanding the mentally ill population. Another featured topic of the training is teaching correctional officers the signs and symptoms of suicidal ideation and mental illness and managing these specific crisis and conditions for people recently incarcerated.

CIT (Crisis Intervention training) was offered for the first time to the staff at HCDC. The MCCJTP clinician is a facilitator for this training as well as the police CIT training. CIT is a nationwide program that aims to provide those working in public safety with a basic knowledge of how to respond to individuals with mental illness in a humane and helpful way.

Two Hundred and nineteen (219) individuals with a primary diagnosis of a Serious and Persistent Mental Illness were served through the MCCJTP. Six hundred hours (600) of case management services were provided, six hundred hours (600) hours of group facilitation, along with one-hundred sixty hours (160) of individual therapy.

The greatest challenge for the MCCJTP mental health clinician is finding treatment and housing for individuals suffering from a mental illness and a co-occurring substance abuse problem. This dual diagnosis group, within the mentally ill population, uses illicit

substances to cope and mask symptoms of mental illness; therefore, compounding their problems. The MCCJTP mental health clinician works closely with the Howard County Health Department Bureau of Addictions to properly serve each individual presenting with mental health and addictions concerns.

- **Reentry Mediation**

The Department has partnered with the Mediation and Conflict Resolution Center (MCRC) to conduct reentry mediation. Mediation sessions allowed the inmate and the outside participant to discuss family and or other reentry issues in a neutral setting. Some of the follow-up mediation sessions extended into the next year. The reentry mediation program is an important component to successful reintegration into the community. A 2014 study completed regarding state returning offenders showed that those completing mediation were 13% less likely to re-offend.

10 Intake sessions offered mediation to two hundred and forty-nine (249) individuals, and held 27 mediation sessions

- **Thinking for a Change**

Thinking for a Change (T4C) is an integrated, cognitive behavioral change program for offenders that include cognitive restructuring, social skills development, and development of problem solving skills. Thinking for a Change has been determined to be an evidence based program. The Department targets individuals who are at medium to high risk to re-offend and requires that these individuals complete the T4C program as part of their progress to minimum security.

86 inmates participated the program with 38 completing the program

- **Getting Ahead**

The Department continued to develop the Getting Ahead program by identifying and training staff to be lead investigators in a new Getting Ahead program geared specifically to incarcerated persons, Getting Ahead While Getting Out (GAWGO). Groups in Howard County are an outgrowth of the Bridges out of Poverty initiative of the Board to Promote Self-Sufficiency. The initiative is a two part model that can change the culture of poverty in a community. Bridges out of Poverty provides a framework for service providers to examine how they view and treat those in poverty, while Getting Ahead groups enable people in poverty to investigate the effects of poverty on their personal resources and what it takes to improve those resources.

30 participated and 24 completed the program

- **Landscapes for Life**

The Detention Center in partnership with Howard EcoWorks held a sustainable gardening training for inmates that consisted of 5 days of classroom training and 1 day of a hands-on practical. This program used the Landscapes for Life curriculum which provided basic education on successful soil, water, and plant practices. They also learned about design strategies, soil texture, water, and plants within the context of sustainable gardening.

1 session was held in 2019

In total, 10 inmates received certificates of completion from Howard EcoWorks

- **Your Job & Your Money**

The Detention Center held a 4-day financial literacy and job preparation class. This course was taught by two volunteers from MakingChange Financial Wellness Programs. Inmates learned the importance of setting short and long term realistic goals and how to strategize and be prepared for future employment, the importance of budgeting and saving money for the future, understanding credit scores, establishing credit and how to repair bad credit.

2 sessions were held in 2019.

In total, 33 inmates received certificates of completion from MakingChange.

- **SBIRT (Screening Brief Intervention Referral to Treatment)**

SBIRT (Screening Brief Intervention and Referral to Treatment) program is grant funded program through DHMH and fills a gap in providing treatment to pretrial and short sentenced inmates. The grant pays the salary for a peer counselor who conducts interventions and treatment referrals.

2,210 screenings were completed with 576 brief interventions, and 403 referrals to treatment

Staff Recognition

Correctional Employee of the Year



The Howard County Department of Corrections is pleased to present Sergeant David Skoglund as our Correctional Employee of the Year. Sergeant Skoglund joined the

Department on February 5, 2007 and is currently assigned to the midnight to 8 a.m. shift.

Sergeant Skoglund is a team player, he is usually responsible for running the central booking facility when on duty. Sergeant Skoglund is used to running his shift shorthanded, and never complaining about doing the work of two. He believes in our mission statement “One Team, One Mission”. Sergeant Skoglund has the “how can I help you” attitude when it comes to his co-workers. Always willing to lend a helping hand. In addition to his regular job duties, Sergeant Skoglund gathers pertinent information necessary to complete the monthly and annual statistics. The Detention Center uses the data gathered to generate numerous reports. Sergeant Skoglund also conducts a weekly VINE audit to ensure its accuracy.

Sergeant Skoglund is eager to learn new tasks and take on added responsibilities necessary to have a smooth-running shift. Sergeant Skoglund sometimes has to assume the role of Assistant Shift Leader, he is professional at all times, and has the respect of his peers to rally around him and get the job done.

Sergeant Skoglund has the right temperament for this job and can diffuse situations so they will not escalate into a major issue. If he has to call a supervisor with an issue he will have a solution to the problem. He is very knowledgeable in his duties.

Sergeant Skoglund is one of our future leaders of the Howard County Department of Corrections. He is the type of staff that you can build around who, with his talent he can help mold and train staff so this will always be one of the finest departments in the County.

Civilian Employee of the Year



The Howard County Department of Corrections is pleased to present Ciarra Lewis as our Civilian Employee of the Year. Ms. Lewis joined the Department on June

16, 2014 and is a Correctional Specialist. Ms. Lewis is well respected among supervisors and staff. Ms. Lewis enhances the teamwork concept with her positive attitude and enthusiasm towards her coworkers to complete the mission of the department. She has been employee of the month several times during her tenure.

Ms. Lewis excels in her duties as a classification counselor and works directly with custody staff on issues and concerns with inmates. Ciarra answers approximately 500 kiosk messages from inmates each month. She is passionate about helping people. Ms. Lewis doesn't mind stepping

in to assist when there is a staff shortage displaying her belief in our motto “One Team – One Mission”.

As a team player, Ms. Lewis’ responsibilities have broadened to include being the Departments representative for the Employee Recognition Awards Committee. She is the lead committee member for Correctional Employee Appreciation Week for the Detention Center. In 2018, she helped turn the tide with the morale within the department and gather everyone to enjoy numerous activities together. The events during the week were the talk of the Department and everyone enjoyed and appreciated the effort of a caring personality.

Ms. Lewis is the Departments Certified GED Proctor. This tedious and painful process was a huge time seeker and required a lot of patience. The payoff for the program is the ability to have our inmates take the GED test here and not transport them out of the facility. Also, having the GED test here makes it easier for the inmate to retake needed sections of the test in order to obtain their GED.

Ms. Lewis became a certified anger management instructor in 2018. The Anger Management course will help the detention center to fill a void for inmates dealing with anger issues.

Correctional Employee of the Month



January

Nika Willis

February - None selected



March

Perry Young

April - None selected

May - Elizabeth Jenkins, Felecia McInnis, Diana Pettit, Jay Pham

June - None selected

July - None selected

August - None selected



September

Walter Dukes and
Peter Wanderi

October - No one selected

November - No one selected



December

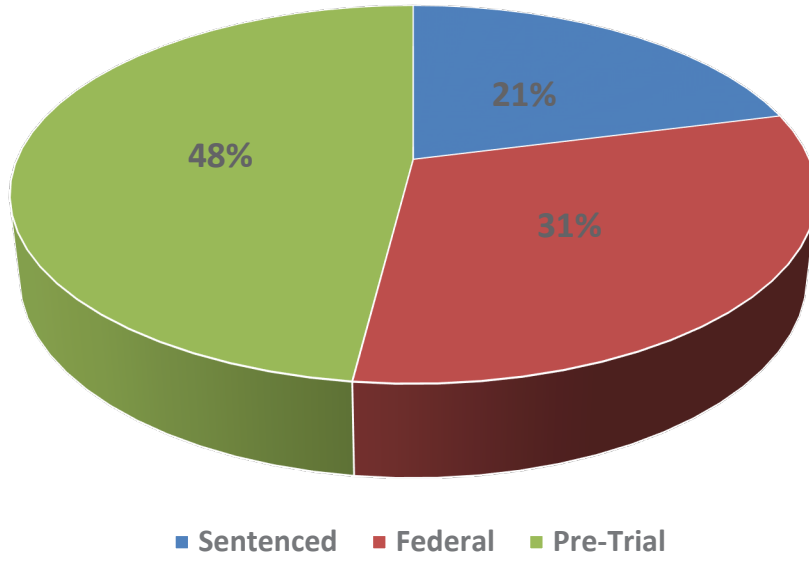
Kiara Manley

Staff Community Service

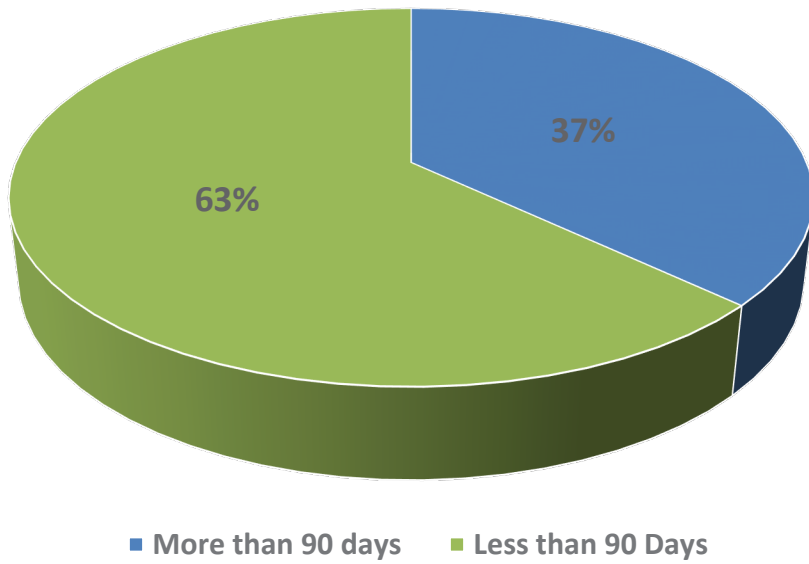
Throughout 2019, Department staff volunteered their time and efforts participating in several charitable events.

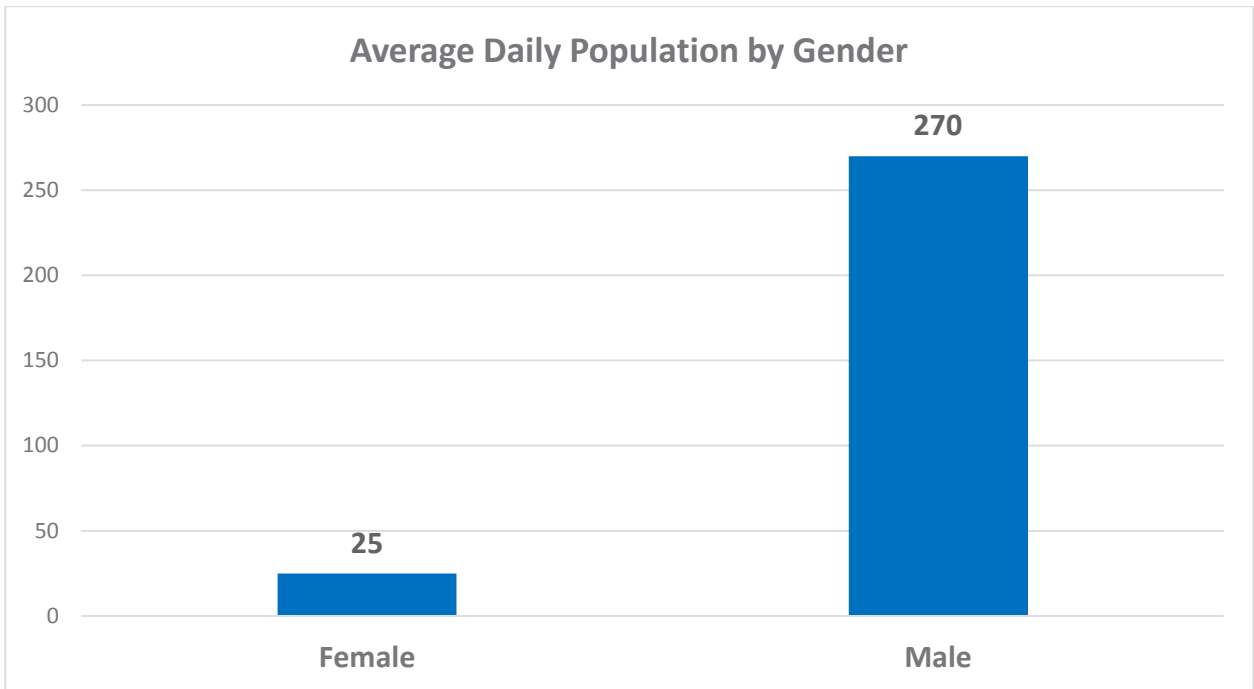
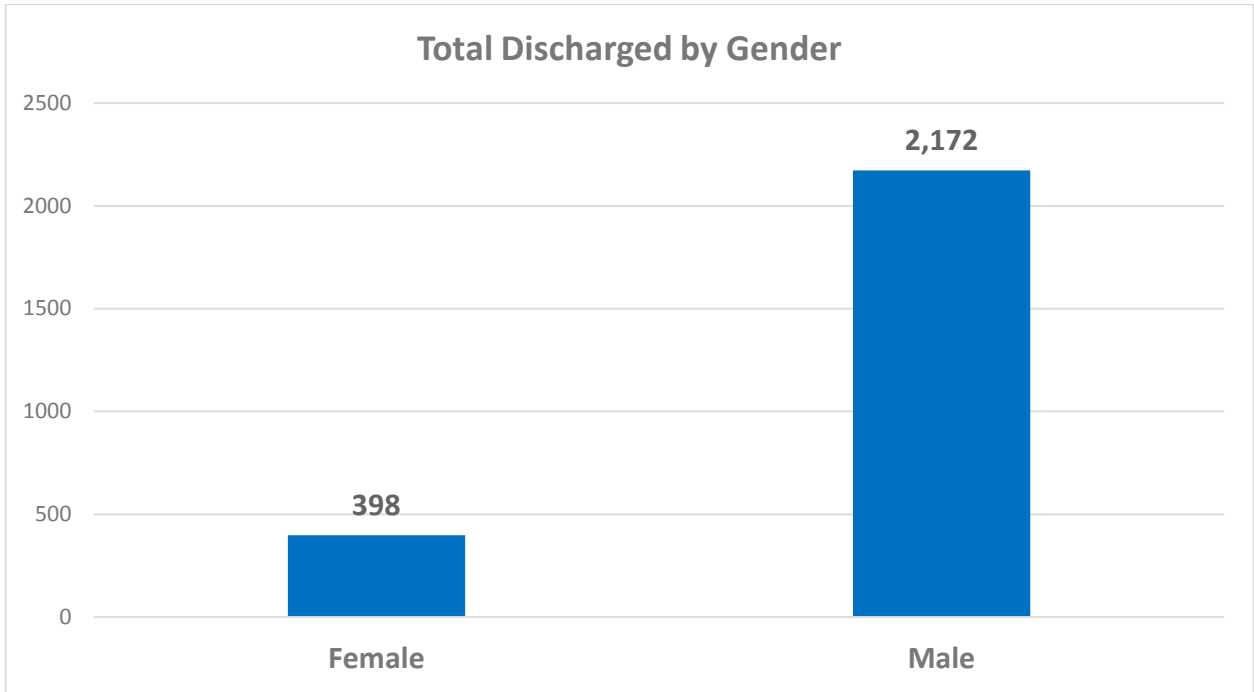
- Law Enforcement Torch Run to benefit Special Olympics
- United Way of Central Maryland
- American Cancer Society's Relay for Life

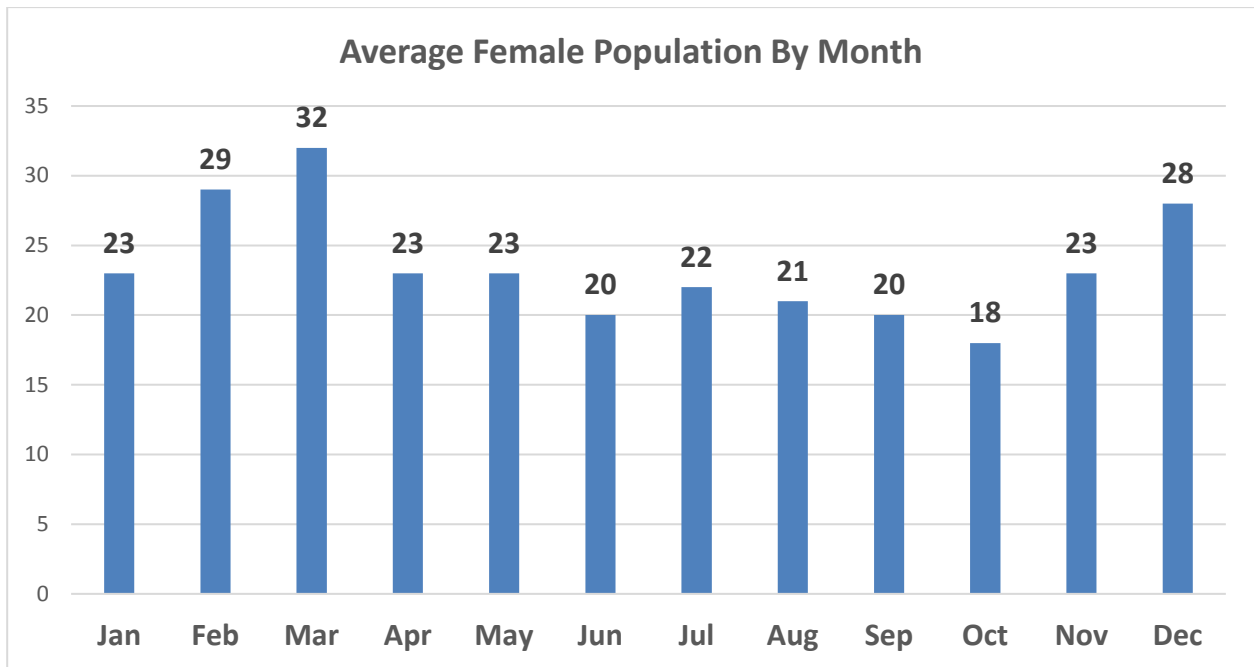
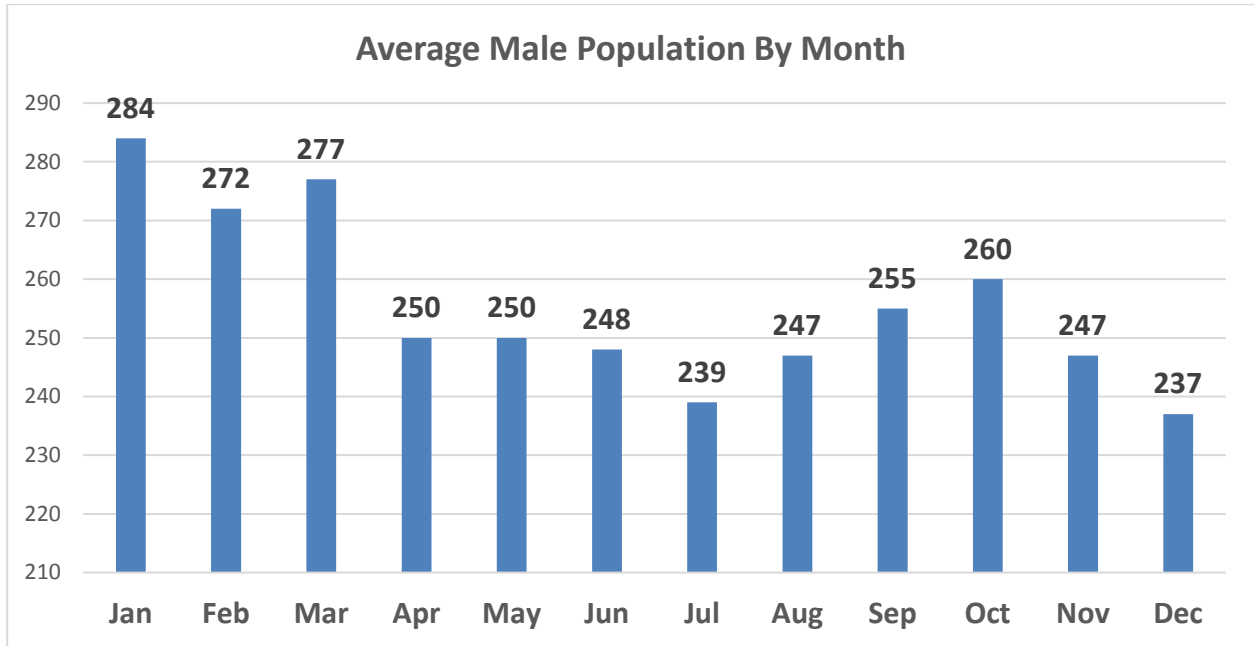
Intake by Status

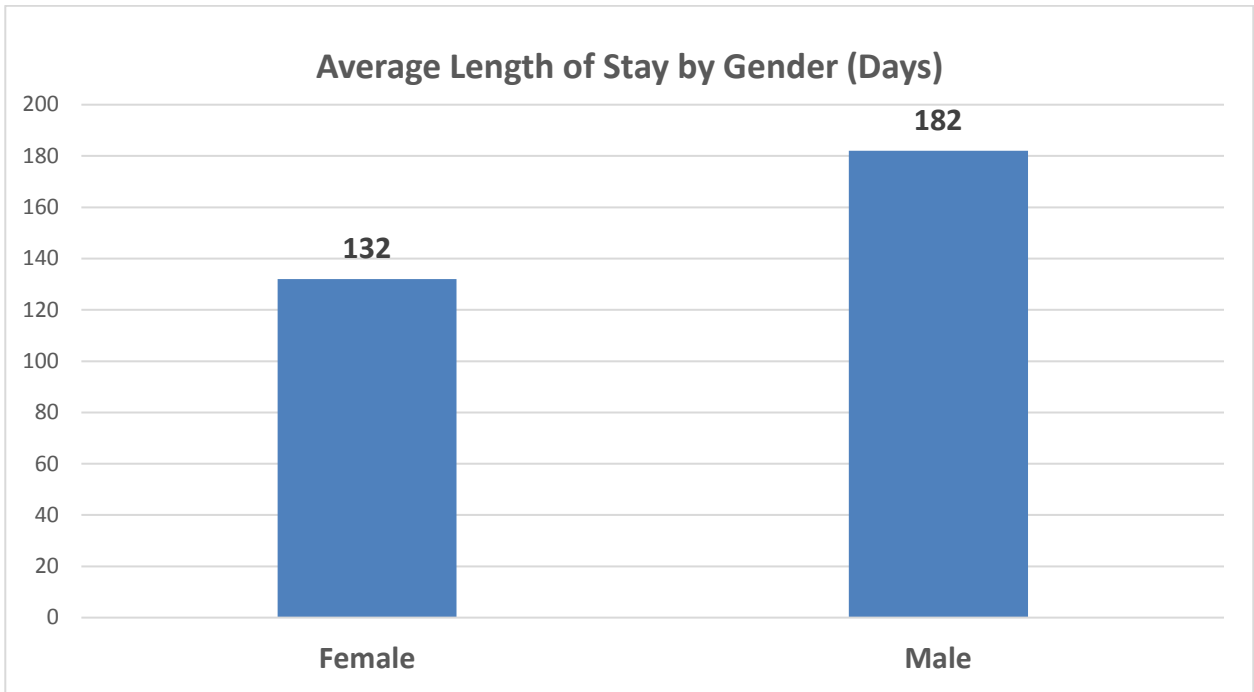
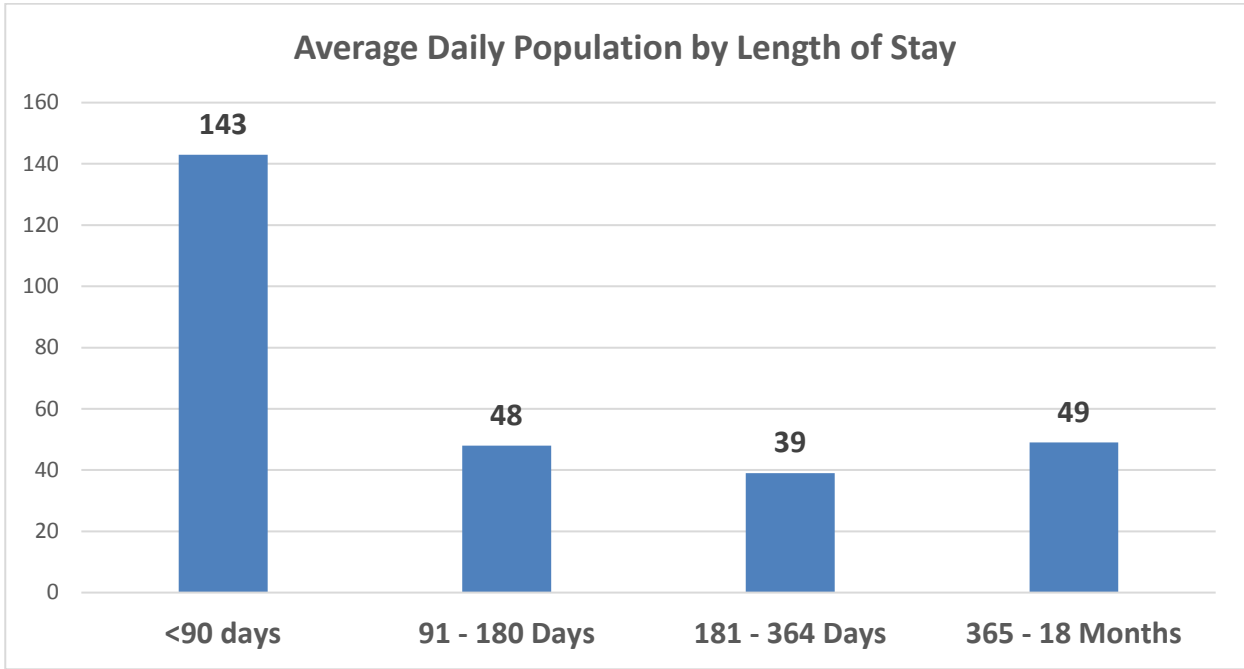


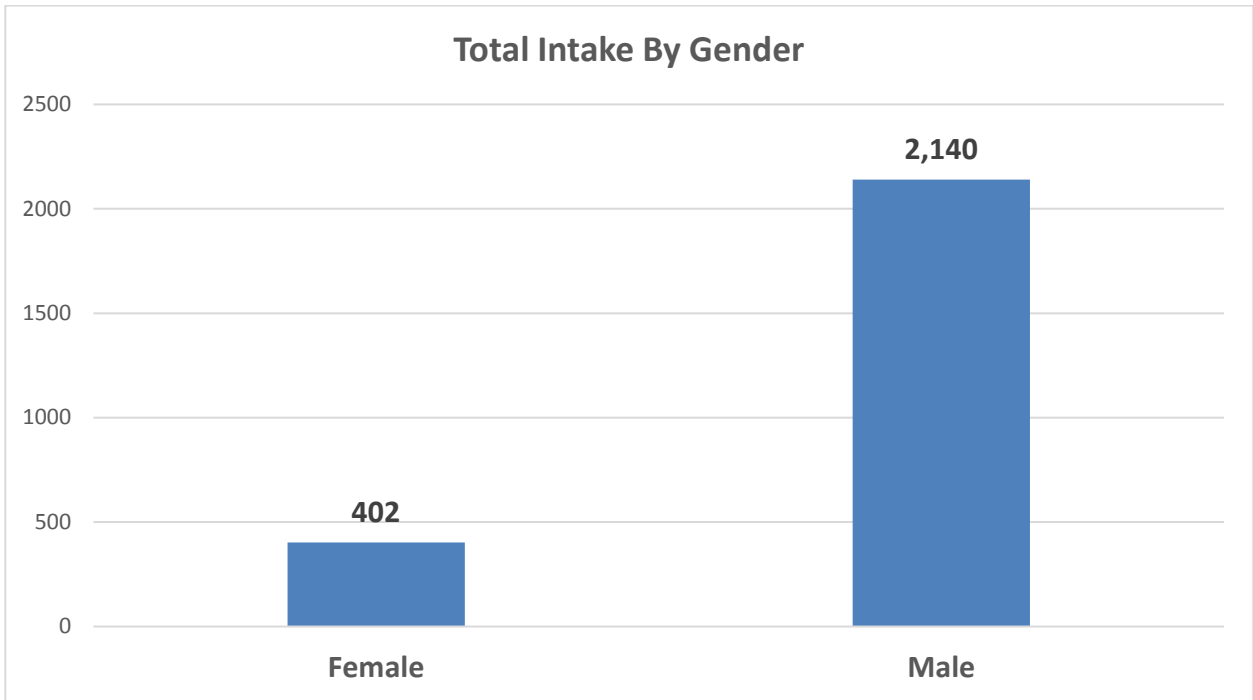
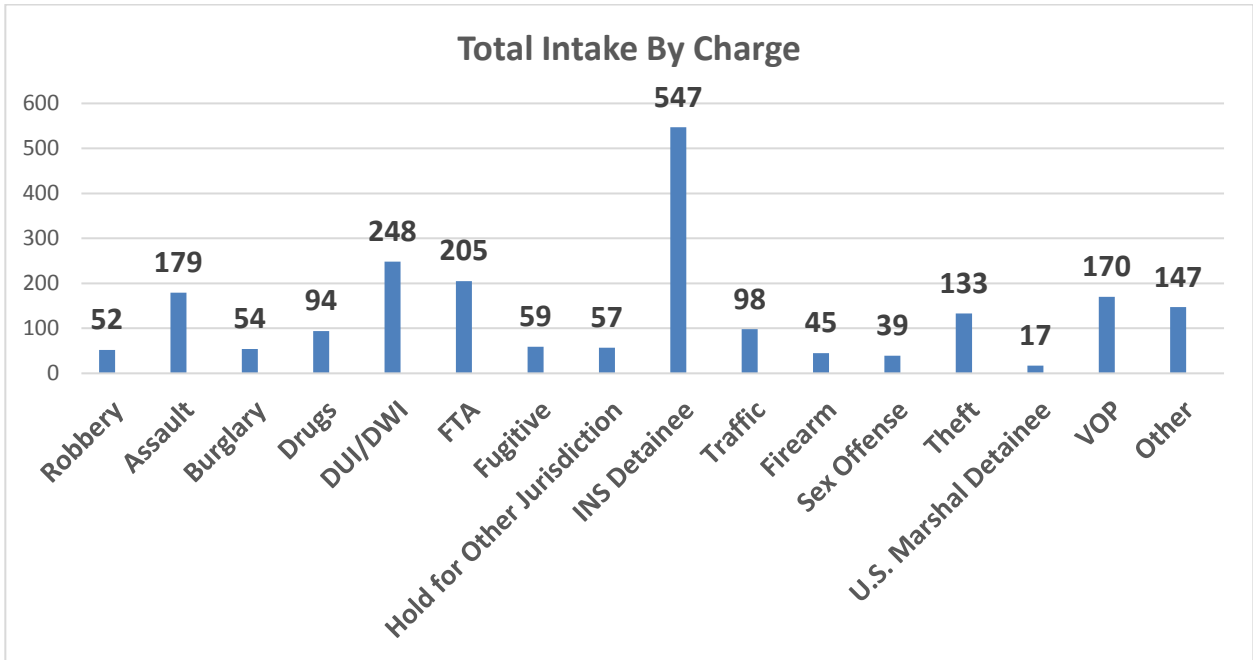
Average Length of Stay for Pre-Trial

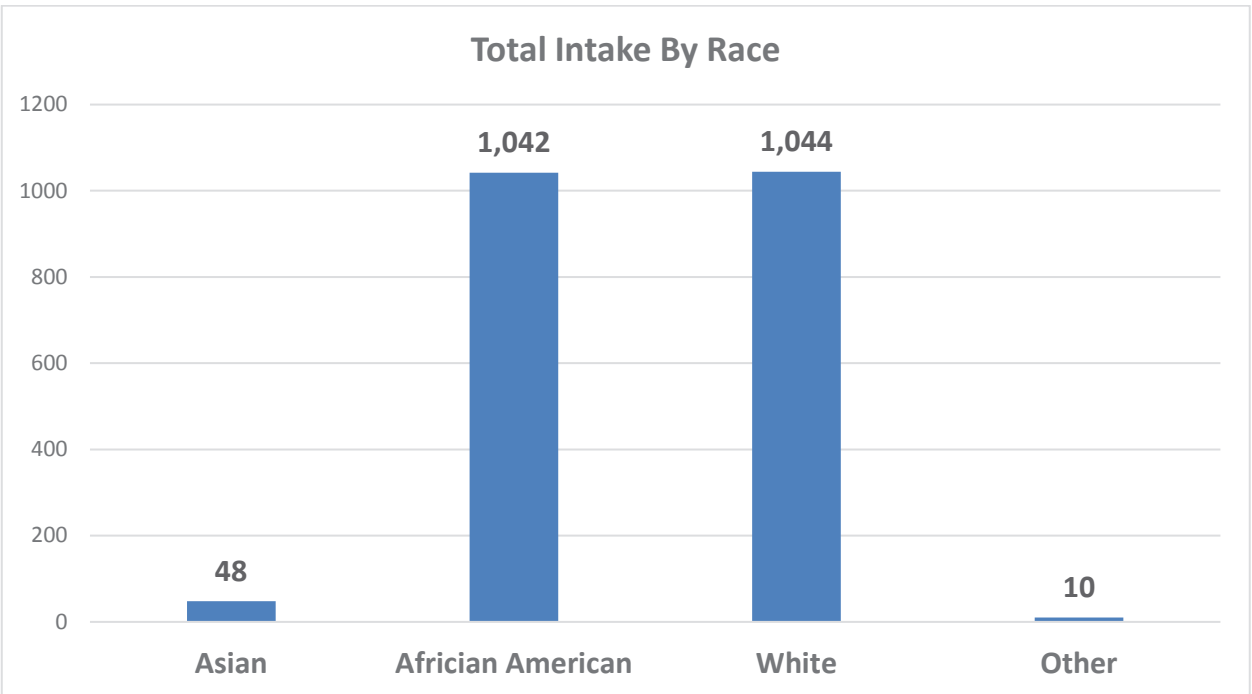
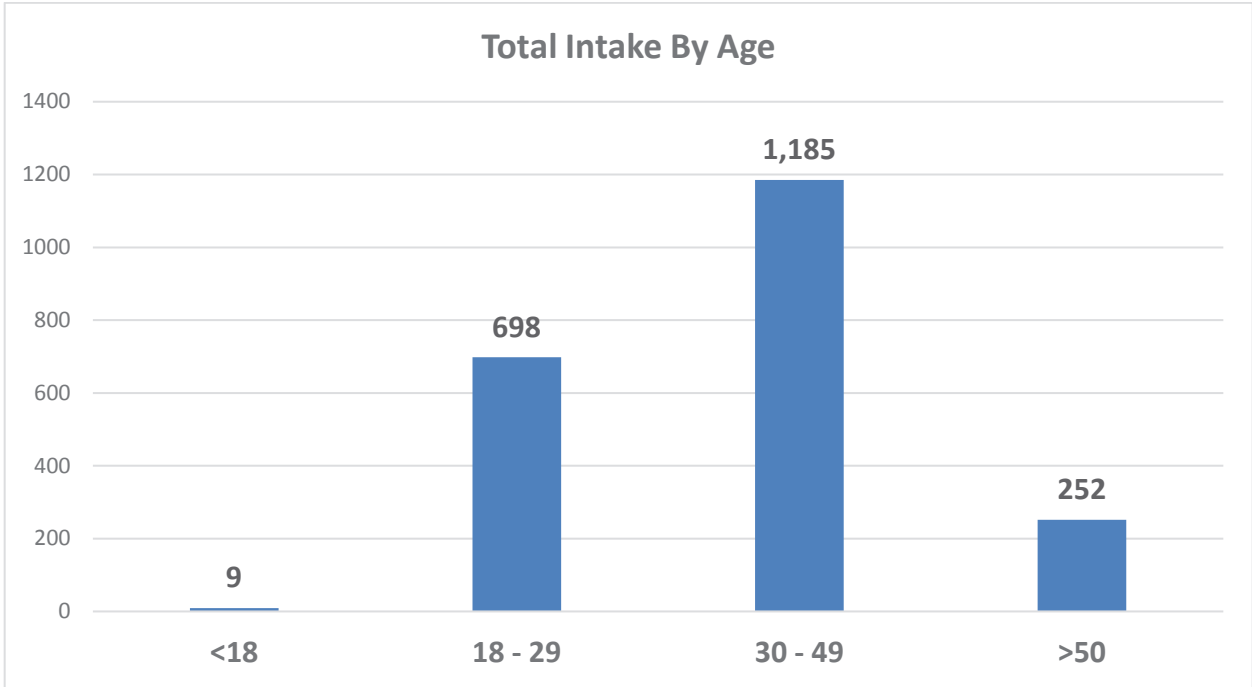




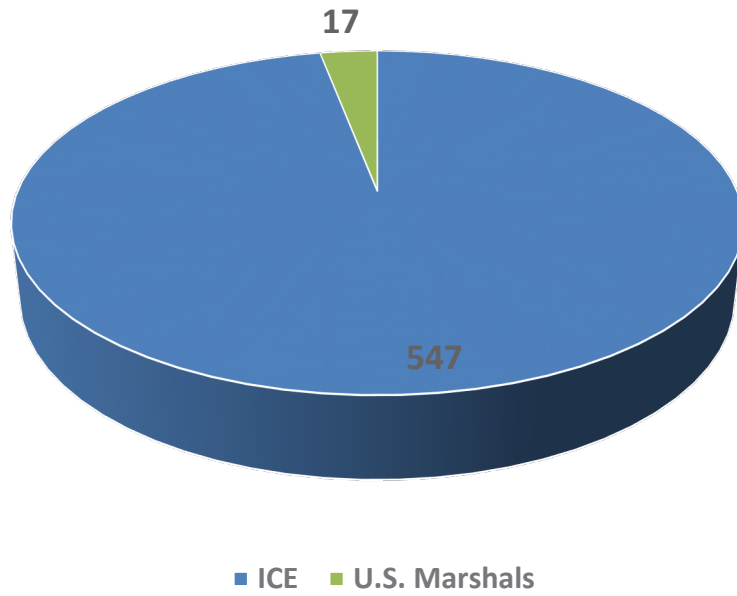




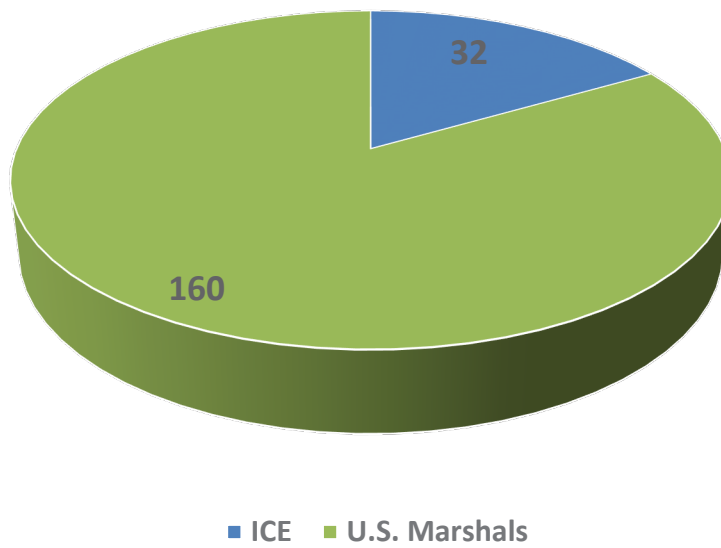




Federal Detainee Intakes



Average Length of Stay for Federal Detainees



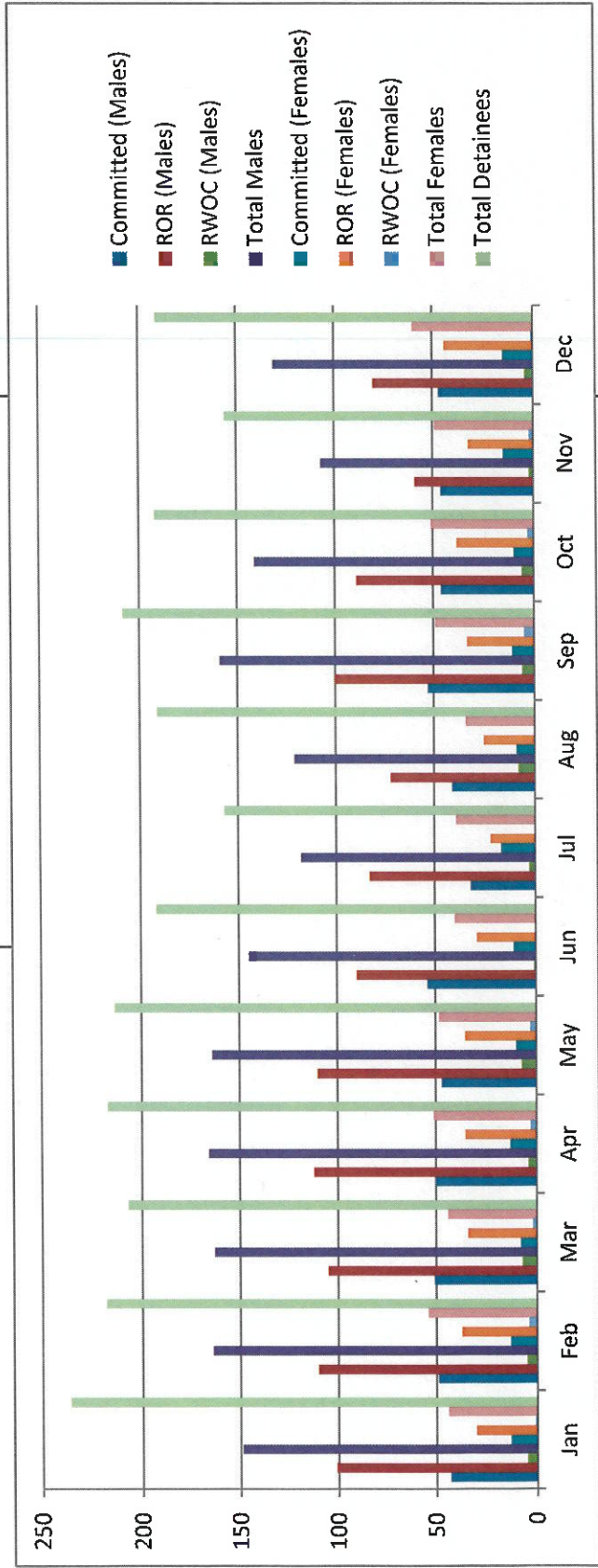
Howard County Department of Corrections
Central Booking Facility Activity 2019

	Males				Females				Total Detainees
	Committed	ROR'ed	RWOC	Total Males	Committed	ROR'ed	RWOC	Total Females	
Jan	43	101	5	149	13	30	1	44	236
Feb	49	110	5	164	13	37	4	54	218
Mar	51	105	7	163	8	34	2	44	207
Apr	50	112	4	166	13	35	3	51	217
May	47	110	7	164	10	35	3	48	213
Jun	54	90	1	145	11	29	0	40	192
Jul	32	83	3	118	17	22	0	39	157
Aug	41	72	8	121	9	25	0	34	191
Sep	53	100	6	159	11	33	5	49	208
Oct	46	89	6	141	10	38	3	51	192
Nov	46	59	2	107	15	32	2	49	156
Dec	47	80	4	131	15	44	1	60	191
Totals	559	1111	58	1728	145	394	24	563	2334

Released Bail 43

1 Juvenile release
7 excep. Release

el/bail 34/rel court 1/relCit 1/rel juv.



URINALYSIS STATS ANNUAL - 2019

Month Tested	New Intake		Random		Community		Spot Check		BOA		Court Ordered		Weekender	
	Negative	Positive	Negative	Positive	Negative	Positive	Negative	Positive	Negative	Positive	Negative	Positive	Negative	Positive
JAN	22	72	30	5	60	16	3	0	32	7	0	0	19	4
FEB	13	51	37	4	56	14	0	0	34	9	0	0	21	6
MAR	16	64	18	3	71	21	1	0	22	3	0	0	22	16
APR	34	65	25	0	60	2	37	5	20	1	0	0	24	17
MAY	28	74	21	4	67	4	1	0	20	3	0	0	36	10
JUN	24	42	8	2	42	6	29	5	10	2	0	0	19	15
JUL	20	69	19	11	38	9	11	16	12	5	0	0	13	18
AUG	48	71	35	13	38	7	1	3	8	3	0	0	18	6
SEP	30	67	12	0	30	5	12	2	6	1	0	0	22	4
OCT	25	56	27	7	74	14	39	12	14	2	0	0	28	15
NOV	33	53	28	11	64	9	38	9	4	0	0	0	19	6
DEC	31	58	39	11	131	13	32	11	13	4	0	0	11	6
Totals	324	742	299	71	731	120	204	63	195	40	0	0	252	123
Grand Total	3164													

New Intake 64.61%
 Random 2.29%
 Community Proj 9.78%
 Spot Check 5.56%
 BOA 5.43%
 Court Order 0.12%
 Weekende 12.20%

Howard County Detention Center- Health Services Report 2019

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD	AVG	2018 avg
ADP	307	301	309	273	273	267	261	268	268	278	270	265	3340	278.333	321.5
AVERAGE MALE POP.	284	272	277	250	250	248	239	247	247	260	247	237	3058	254.833	299
AVERAGE FEMALE POP.	23	29	32	23	23	20	22	21	21	18	23	28	283	23.5833	22.417
RECEIVED	205	194	220	223	248	199	207	221	221	205	209	200	2552	212.667	228.83
RELEASED	204	182	242	239	253	175	212	213	213	208	208	219	2568	214	229.42
# OF DEATHS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# OF SUICIDES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
# OF HIV +	21	10	8	9	9	3	9	10	5	7	3	3	97	8.08333	11.17
# OF INMATES WITH AIDS	0	0	0	0	0	0	0	0	0	0	0	0	12	0	0
# PREGNANT	0	1	0	1	3	1	1	0	0	1	2	2	12	1	0.25
CLINICAL VISITS															
MD CLINICAL V	44	48	43	44	49	52	49	51	57	50	37	41	565	47.0833	48.42
CLINICIAN CHART REVIEW	3	2	3	4	3	2	1	2	2	4	2	11	39	3.25	1
PA/NP	258	211	219	204	210	208	195	260	167	162	172	161	2427	202.25	239.75
NURSE	1044	1002	1085	1029	1048	1052	1018	1048	1569	1534	1631	2322	15382	1281.83	1062.4
DENTAL	86	78	64	37	45	48	51	49	44	48	49	42	641	53.4167	68.67
PHYSICALS	64	46	96	72	91	84	83	94	78	78	71	78	935	77.9167	89.67
ANNUAL	11	4	4	5	3	2	2	3	6	4	4	0	48	4	4.08
PHARMACY															
# ON SOMATIC MEDS	169	146	154	129	135	119	146	148	138	158	130	140	1712	142.667	168
% ON PRESCRIPTION MEDS	55.50%	48.50%	49.84%	47.25%	49.45%	44.57%	55.94%	55.22%	51.49%	56.83%	48.14%	52.83%	615.56%	51.30%	52.27%
# ON PSYCHOTROPIC MEDS	154	157	170	141	137	111	115	142	118	140	140	149	1674	139.5	160.75
% ON PSYCHOTROPIC MEDS	50.20%	52.16%	55.02%	51.64%	50.18%	41.57%	44.06%	52.98%	44.03%	50.60%	51.85%	56.23%	600.52%	50.04%	50.75%
# ON HIV MEDS	15	7	8	9	9	3	9	10	5	7	3	3	82	8	8 NR
MEDICAL HOUSING															
# INMATES ADMITTED TO MED	11	13	14	8	13	9	5	6	0	0	0	0	79	6.58333	9.5
# OF DAYS	48	29	36	19	22	45	18	8	0	0	0	0	225	18.75	21.92
# OF AMBO TRANSPORTS	0	2	1	0	2	0	6	4	3	2	1	1	22	1.83333	1.25
# OF ER VISITS	4	4	3	1	2	2	9	5	4	4	4	3	45	3.75	2.67
# OF INMATES ADMITTED	2	2	3	1	0	0	2	3	2	0	1	1	17	1.41667	0.92
# OF HOSP. ADM. DAYS	7	11	12	1	0	0	9	11	11	0	4	1	67	5.58333	2.83
# OF INMATES OBS	0	0	0	0	0	0	0	1	0	0	0	0	3	0.25	0
# OF DAYS OBS	0	0	0	0	0	0	0	1	0	0	0	0	1	0.08333	0
# txfr for medical//MH	1	0	2	0	0	1	0	0	2	0	0	0	6	0.5	0
MAT															
# COWS Detox(opioid)	17	17	15	20	22	17	28	22	18	20	22	24	196	19.6	nr
# CIWA Detox(etoh)	11	16	17	16	15	14	23	24	21	18	18	12	196	19.6	nr
Vivitrol Doses	2	1	1	1	2	3	1	2	1	1	0	0	15	1.25	1.17
# on Subutex	2	1	1	2	3	4	4	6	9	3	9	7	35	3.5	3.92
# of sublocade injections	X	X	X	X	X	X	X	X	X	X	X	X	6	6	N/R
# on methadone	1	1	3	2	3	2	6	3	4	7	9	9	32	3.2	0.33
MISCELLANEOUS															
# + MIRSA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
GRIEVANCES	7	1	4	12	10	3	3	4	3	5	5	8	65	5.41667	3.92
SUBSTANTIATED GRIEVANCES	1	0	0	1	1	0	0	0	0	0	0	0	3	0.25	0.08
# INMATES ON MEDICAL DIET	29	27	24	22	21	19	14	12	13	14	17	18	230	19.1667	25
# I/M TX ONSITE FOR INJURIES	28	14	22	29	19	20	23	19	18	21	19	22	254	21.1667	17.92

Attachment 4



TO: Howard County Detention Center (HCDC) Leadership
 Director, Deputy Director, and Chief of Security
 CJM Board of Directors

FROM: Christian Jail Ministry (CJM) Chaplain Gerard Washington

SUBJECT: Report of HCDC Religious Programs for January 2020

DATE: February 20, 2020

Christian Jail Ministry, Inc. P. O. Box 6037, Columbia, MD 21045-6037 **(410) 997-0253**
Congratulations to...

Miguel Arevalo, Randel Burges, Michael Evans, Brandon Jackson, Salvatore Mancini, Jerome Rucker and Sherard Williams received their First Phase certificate for completing 6 weeks of Celebrate Recovery classes. Chukuemeka Livingstone, Carlos Guzman Aguilera and Ervin Arrue received a certificate and Study Bible for completing the 24 Bible correspondence courses.

ACTIVITY		SESSIONS	VOLUNTEER VISITS	INMATES	PRIOR MO. INMATES	YTD INMATES
Sunday	Men: AM Service Chapel	4	10	55	84	55
	Men: PM Service Chapel	4	17	72	95	72
	Women: Service Library	4	14	24	29	24
	Men: Evening Bible Class	3	4	49	86	49
	Women: Dom. Violence/SHAPE	1	2	3	15	3
Monday:	Men: Celebrate Recovery	3	2	93	90	93
	Women: Celebrate Recovery	3	3	24	23	24
	Men & Women: Spanish Bible Class	3	9	104	123	104
	St. Matthews INS service	0	0	0	0	0
	SMU Prayer	4	2	14	6	14
Tuesday	SMU Bible Class	3	14	70	19	70
	Men & Women Spoken Word	4	4	51	0	51
	Men: Discipleship Class	3	4	16	0	16
	Women: poetry <i>Editing Destiny</i>	2	2	11	26	11
Wednesday	Women: Bible Class	4	5	20	13	20
	Men: Bible Class	3	3	56	64	56
Thursday	Spanish Worship Service	5	25	161	140	161
Saturday	Men: Catholic Service	3	18	39	40	39
	Women: Catholic Service	2	14	7	28	7
	Men & Women: Catholic Mass	1	8	11	36	11
	Literacy Program	4	4	4	0	4
One-on-ones	By Volunteers	6	6	6	3	6
	By Visiting Pastors/Ministers	2	2	3	6	3
	By CJM Chaplains	9	0	9	3	9
Other Activities	Re-Entry Program	1	1	8	0	8
	Special Programs	0	0	0	187	0
	O & T	0	0	0	0	0
Totals:		81	173	910	1116	910
Bible Correspondence Course	Volunteers	Lessons Graded		Certificates Awarded		
	27	Good news courses:360 SQL courses: 26		Good news: 41 SQL certificates: 1		
Total Level of Effort (person-hours): 361.50						