



**JOINT - BICYCLE ADVISORY GROUP and TRANSIT AND PEDESTRIAN ADVISORY GROUP
MEETING MINUTES**

April 7, 2020

Members Present:

Astamay Curtis
David Ramsey
Larry Schoen
Jack Guarneri
Jessica Bellah

Office of Transportation Staff:

Bruce Gartner
Chris Eatough
Allison Calkins
Kimberly Woods

Members of the Public:

Kris Singleton
Jason Thompson
Derek Riley
Nicole
Jenn Biddle

1. **Approval of September 17, 2019 Joint BAG/TPAG meeting minutes**

This was an unofficial meeting.

2. Update on Capital Budget

Bruce announced that the Capital Budget was introduced on April 1st. The Complete Streets Implementation Team has organized a table regarding bicycle and pedestrian projects and is currently in the process in preparing a memo to send to County Council that will go out in the next couple of days that talks about each of the projects as well as the next steps for Complete Streets. OoT currently has a healthy capital budget for the bike and pedestrian program that is roughly over \$7 million. Due to COVID19 the County has witnessed a drastic lost in revenue and the Council is expected to make drastic cuts to the budget to compensate. Chris announced that OoT are giving a holistic approach in the way they are communicating the budget numbers.

3. Complete Streets Update

Bruce presented members with the “County Council memo Draft document. The purpose of the document is to give the Council a 6-month update report on the progress of the Complete Streets Policy. Progress made during the first six months includes:

- New sidewalk on Foundry Street near the Savage Mill
- New roundabout and pedestrian crossings at Foundry Street and Washington Street near Savage Mill
- New pedestrian crosswalk and refuge island across Vollmerhausen Road at Castleford Drive
- White Acre Road Complete Streets improvements in Oakland Mills including traffic calming, bike lanes, pedestrian crossing improvements, bus stop improvements and rain gardens.

The update report also includes the anticipated progress (COVID19 permitting) for the next six months which includes:

- Continued monthly CSIT meetings
- Continued staff work on updating the Design manual, in cooperating with the CSIT. Design manuals updates are due within two years of the adoption of the policy, or by October 2021.
- Development of updated public engagement procedures
- Replacement of the 1999 policy for sidewalks on public right of way.

Since the adoption of the Complete Streets Policy there has been significant progress made on the Complete Streets Implementation within the first six months.

4. **Open Discussion Period**

Bruce announced that due to the Governor recent order in the last week Transit is currently down to about 24% ridership. All fares on the RTA system have been temporarily eliminated, the bigger buses are only in use, and are operating on a modified Sunday schedule. Essential employees are the only ones that are encouraged to use public transit for the time being. Buses are being cleaned everyday prior to the Governor's orders. All RTA drivers have been issued gloves, mask, cleaning supplies, and hand sanitizers to prevent the spread of COVID. Due to the use of a Modified Sunday schedule drivers are currently average 27-30 hours of work as oppose to 40+ hours. As of right now one RTA driver as tested positive for COVID. The driver is currently in quarantine in addition to a few of his coworkers who have been in contact with the driver for precautionary measures.

5. **Adjournment**

The meeting was adjourned at 3:56 p.m. The next joint meeting is schedule for September 15, 2020.

Bruce Gartner Date
Executive Secretary

Kimberly Woods Date